



**FOREST TOWNSHIP
SUPERVISORS MEETING MINUTES**

Date and Time of Meeting: March 13, 2017, 6:30 p.m.		
Present: Tim Holzkamm, Lynn Lindow, Barb Christiansen: Supervisors, Donna Waliczek; Treasurer, Carol Peterson; clerk Absent: Visitors: Rolf Christiansen		
Agenda Item	Discussion Points/Notes	Actions/Follow-up Needed
Pledge of Allegiance Visitor Sign in		
Consent agenda: <ul style="list-style-type: none"> • February 14, 2017 minutes • Treasurers Report • Approval of Claims List 	<ul style="list-style-type: none"> • March CTAS claims report 	<ul style="list-style-type: none"> • Motion by Lynn to approve the Consent Agenda; second by Barb. Motion carried
<ul style="list-style-type: none"> • Public Comment 		
<ul style="list-style-type: none"> • Clerk's Report 	<ul style="list-style-type: none"> • Spring Short Course April 3rd in Mahanomen/ onsite registration \$50.00 All Board members will be attending • Board of Equalization date – Tuesday, April 25th; 11 AM Town hall. Appointments are made with Becker County Auditor's office • Funding request from All Veterans Memorial of Hubbard County, Inc. Board recommended that letter be included in Annual Meeting Agenda for individuals to consider. • US Census Report/chairperson 	
Board Member Reports <ul style="list-style-type: none"> • Town Hall 	<ul style="list-style-type: none"> • Smoke alarm 	

<ul style="list-style-type: none"> • Trash/Recycle • Roads • Planning Commission • Weed Report 	<p>Rolf purchased and installed.</p> <ul style="list-style-type: none"> • Solid Waste Recycling Meeting Mar. 30th; 7PM Becker County Courthouse 3rd floor Jury Assembly Room – Tim will attend • Dump and cameras – working well • Vacating Horse Shoe Cul de Sac Meadowland has completed survey. Tom Lorentzsen and Jim Luttrell where notified by email. They were also advised to have attorney review and about fees involved. • Black Bear Road – Logging - spring Road restrictions are on. • 2 permits : Roger Wright – Shoreline Steve Wright building greenhouse. Lynn has completed initial site visit and collected permit fee. • Annual Meeting March 23rd; 8:30 AM, Callaway. Lynn will attend 	
<p>Old Business</p>	<ul style="list-style-type: none"> • Replacing Public Notice Board - spring • B2B Border to Border Truck route thro Northern MN. Will be added to Annual Meeting Agenda. John LaFond will be asked to make presentation. Important to get property owners feedback on issue. 	
<p>New Business</p>	<ul style="list-style-type: none"> • Forest Township Road Easements – Sunset Drive doesn't have a recorded easement between the plats of Schillers Shores First Addition and Lake of the Valley Estates. The rear portions of these plats cross county land before accessing Sunset Drive. Barb presented information on the steps required by the landowners and township to remedy. Becker County will send letters to landowners regarding lack of easement and 	<ul style="list-style-type: none"> • Barb presented a resolution to complete the easement application and, due to the fact no township easement exists, pay the fee for that portion of Sunset Drive. Lynn second. • Discuss – Lynn amended the motion to include: Forest Township will send a letter of support for the sale of county land to the landowners involved in the Sunset Drive Easement situation. Second by Barb. Motion carried

	<p>opportunity to purchase. Landowners would split the cost of necessary survey.</p> <ul style="list-style-type: none"> • Barb presented information regarding township road easements recorded by Becker County. Township has five (5) road easement resolutions on file. • Annual Meeting Agenda Discuss and final proposal of 2018 budget and Levy. Reviewed and finalized Agenda. 	<p>Barb will send the application and letter. Resolution 2017-1 is recorded in Forest Township Resolution Book</p> <ul style="list-style-type: none"> • Barb will continue to look at recordings of township road easements. • Tim will prepare a handout of revenue, expenses for 2017 and update the Forest Township Budget & Levy Summary with proposal for 2018.
Adjourn		Motion by Lynn to adjourn; second by Barb. Motion carried

Tim Holzmann 4/11/17
 Tim Holzmann date

Lynn Lindow

Barb Christiansen 4/11/17
 Barb Christiansen date

Carol Peterson 4/11/17
 Carol Peterson-Clerk date

Township of Forest

Claims List for Approval

4/8/2017

Date Range: 4/11/2017 To 4/12/2017

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
04/11/2017	White Earth Sanitation	Feb .garbage	2421	\$388.62	100-43230-384-	Waste (Refuse) Collection	\$388.62
04/11/2017	Itasca Mantrap Coop Elec.Assoc.	electricity	2422	\$134.00	100-41940-381-	General Government Buildings and Plant	\$134.00
	<i>Lisa Marshall</i>		<i>2423</i>	<i>3768.50</i>		<i>final payment</i>	
Total For Selected Claims				\$522.62 <i>4291.22</i>			\$522.62

Barb Christiansen

Barb Christiansen Town Supervisor

4/11/17

Date

Lynn Lindow

Town Supervisor

Date

Tim Holzmann

Tim Holzmann Chair, Town Supervisor

4/11/17

Date