



**FOREST TOWNSHIP
SUPERVISORS MEETING AGENDA**

Date and Time of Meeting: October 10 , 2017, 6:30 p.m.		
Present: Tim Holzkamm, Lynn Lindow, Barb Christiansen; Supervisors, Donna Waliczek; Treasurer, Carol Peterson; Clerk		
Absent:		
Visitors: Mary Follett, Rick Veronen, Dan Bergstrom		
Agenda Item	Discussion Points/Notes	Actions/Follow-up Needed
Pledge of Allegiance Visitor Sign in		
Consent agenda: <ul style="list-style-type: none"> September 12, 2017 minutes Treasurers Report Approval of Claims List 	<ul style="list-style-type: none"> Donna and Carol going to a CTAS training in Becker MN October 12,2017 CTAS claims report 	Motion by Lynn to accept the Consent Agenda. Barb second and motion carried unanimously.
<ul style="list-style-type: none"> Public Comment 	<ul style="list-style-type: none"> Rick Veronen commented on the improved condition of the township roads and thanked the Board. 	
<ul style="list-style-type: none"> Clerk's Report 	<ul style="list-style-type: none"> Becker County Ass. Of Township meeting 10/19 7PM Becker Cty Courthouse 3rd floor Jury room. All supervisors are thinking of attending Created an online Acct for SS to make wage report corrections to Medicare. MN DOT request to update township map due 11/30 	<ul style="list-style-type: none"> Barb will do the updating.
Board Member Reports <ul style="list-style-type: none"> Town Hall Trash/Recycle Roads 	<ul style="list-style-type: none"> Faucet repair - continued Violations follow up – S. Anderson violation – no response. Zarebinski violation – Tim presented letter. Barb presented pictures and license # for a 3rd violation of dumping building material identified as Gadberry's Gravel contract – Dan needs this to purchase 	<ul style="list-style-type: none"> S. Anderson violation-Tim will follow-up with letter with a 30 day notice. Zarebinski violation-Tim will send fine letter. Gadberry violation-Tim will send fine letter. Tim will contact Becker County Auditor for guidance on how to add unpaid fines to property tax assessment.

<ul style="list-style-type: none"> • Planning Commission 	<p>additional gravel to complete work identified in spring road tour. Barb presented a contact for approval.</p> <ul style="list-style-type: none"> • Call to township concerning excavation of gravel from the road right of way on East Bad Medicine Rd. The County Sherriff followed up. • Building permits – <u>Toso</u> building permit fee received. Lynn has completed final inspection for approval. <u>Syverson</u> – permit in Shoreline – Becker Cty <u>Briard</u> – landscaping complies with Becker Shoreline Development. Sand blanket permitting done by DNR. <u>Thilbert</u> – no process <u>Burggraf</u> – appears to meet setback requirements. <u>Casey's Island</u> – septic system concerns. Becker County Administrator says new septic tank is supposed to be installed for the sale. Kyle Vareberg is the new Zoning Administrator. • Road mowing completed. Marsha Watland is to contact Offutt's to take care of Tansy in fields 	<ul style="list-style-type: none"> • Motion by Tim to approve the Gravel Contract as presented. Second by Lynn and motion carried unanimously. Copy to Dan Bergstrom • Motion by Barb to approve the Toso permit, second by Lynn. Motion carried unanimously
<ul style="list-style-type: none"> • Weed Report 	<ul style="list-style-type: none"> • Road mowing completed. Marsha Watland is to contact Offutt's to take care of Tansy in fields 	<ul style="list-style-type: none"> • Lynn will follow up with DNR regarding sand blanket guidelines
<p>Old Business</p>	<ul style="list-style-type: none"> • Black Bear Road – Logging – • Becker Cty Mileage Recertification report and motion for Forest Township Reviewed and discussed listed roads, history of recorded easements and what actions trigger road vacation. Road resolutions are recorded for Mary Lou, Doc Wallace, Red Top Rd, Pine Wood and North Drive. There is a written agreement with Tschudi and Heirs that they will maintain Shangri-La and Swiss Lane. 	<ul style="list-style-type: none"> • Complete; remove from Agenda • Barb recommended removal of following from Certification List: Dolly's Trail, Shangri-La Road and the approve the amended list For Mileage Recertification. Lynn second and motion carried unanimously. Carol will send.
<p>New Business</p>	<ul style="list-style-type: none"> • Bad Medicine Lake Association Motion – Mary Follett reviewed the motion that was presented in September. There are concerns with zoning violations and enforcement follow through. Becker County is looking at hiring two positions to follow up on zoning violations. The Association is asking for a collaboration with township to approach county commissioners. Lynn volunteered. • Association of Township Fall Conference in Rochester, MN. Lynn is interested in attending. Focus of the conference is sustainable water. The list of workshops has not been sent yet. Lynn asked what expense the township would be willing to cover. 	<ul style="list-style-type: none"> • Motion by Tim to approve Lynn to meet with Bad Medicine Lake Association to work on issues and strategies. Second by Barb and motion carried unanimously • It was agreed mileage, hotel for one night and registration would be approved.

Adjourn	• Motion to adjourn by Lynn, second by Tim. Motion carried unanimously.	
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Tim Holzkamm

Date

Barb Christiansen

Barb Christiansen

11/14/17

Date

Lynn Lindow

Lynn Lindow

11/14/17

Date

Lisa A Jackson

Lisa Jackson-deputy clerk

11/14/17

Date

Township of Forest

Claims List for Approval

10/10/2017

Date Range: 10/10/2017 To 10/10/2017

Date	Vendor	Description	Claim #	Total	Account #	Account Name	Detail
10/10/2017	Karen LaFond	Townhall Cleaning 9/15/17	2446	\$30.00	100-49001-100-	Misc	\$30.00
10/10/2017	White Earth Sanitation	Sept garbage and 2 dumpsters for amnesty day	2447	\$1,844.41	100-43230-384- 100-43230-384-	Waste (Refuse) Collection Waste (Refuse) Collection	\$994.41 \$850.00
10/10/2017	Itasca Mantrap Coop Elec.Assoc.	electricity	2448	\$41.00	100-41940-381-	General Government Buildings and Plant	\$41.00

Dan Bergstrom

2449

9958.50

Total For Selected Claims

\$1,915.41

9958.50

\$1,915.41

11809.91

11809.91

Barb Christiansen

10/10/17

Barb Christiansen

Town Supervisor

Date

Lynn Lindow

10/10/17

Lynn Lindow

Town Supervisor

Date

Tim Holzmann

10/10/17

Tim Holzmann

Chair, Town Supervisor

Date