




**FOREST TOWNSHIP
SUPERVISORS MEETING MINUTES**

Date and Time of Meeting: November 14, 2017, 6:30 p.m.		
Present: Barb Christiansen, Lynn Lindow; Supervisors, Donna Waliczek; Treasurer, Lisa Jackson; Deputy Clerk Absent: Tim Holzkamm, Carol Peterson Visitors: Lisa Marschall, Dan Bergstrom		
Agenda Item	Discussion Points/Notes	Actions/Follow-up Needed
Pledge of Allegiance Visitor Sign in		
Consent agenda: <ul style="list-style-type: none"> • October 10, 2017 minutes • Treasurers Report 	<ul style="list-style-type: none"> • Report on CTAS training and fund transfers Donna reviewed CTAS training through MN Association of Township, CD interests • CTAS claims report 	<ul style="list-style-type: none"> • Motion by Lynn to accept the consent Agenda, second by Barb Motion carried unanimously.
<ul style="list-style-type: none"> • Approval of Claims List 	<ul style="list-style-type: none"> • weather 	
<ul style="list-style-type: none"> • Public Comment 		
<ul style="list-style-type: none"> • Clerk's Report 	<ul style="list-style-type: none"> • None 	
Board Member Reports <ul style="list-style-type: none"> • Town Hall • Trash/Recycle • Roads 	<ul style="list-style-type: none"> • Faucet repair – table to Dec. meeting • Violations follow up – Gadberry - additions to fine: Barb recommended that the expenses incurred in the cleaning up be charged to Gadberrys • Illegal dumping on the right of way: Cement contractor was dumping excess concrete on Sunset Drive. Contractor was contacted and they cleaned it up. If 	<ul style="list-style-type: none"> • Motion by Lynn to add the following additional charges to Gadberry illegal dump fine: 3 hours for sorting materials, transportation cost, and Dump fee. Barb second. Motion carried unanimously. Tim will update the fine letter.

<ul style="list-style-type: none"> • Planning Commission • Weed Report 	<p>it happens again further action will be taken.</p> <ul style="list-style-type: none"> • building permits – Frank Burggraf – replacement deck – County permit. Patrick Toso – slab is done. • Annual Township and City Reports for noxious weed control. Due 12/15/2017. Lynn has completed and it will be sign at December meeting when Tim is present. Information given from DNR Ecological Services website on shoreline alterations. DNR isn't the responsible entity for permitting Beach Sand Blankets. Properties are assessed when done. 	
<p>Old Business</p>	<ul style="list-style-type: none"> • Bad Medicine Lake Association Collaboration – will meet in the spring. • Lynn won't be attending MAT fall conference 	<ul style="list-style-type: none"> • Take off Agenda
<p>New Business</p>	<ul style="list-style-type: none"> • Lisa Marschall – updates given on property Assessments; 25 left to review. Building permits and buildings under construction on Old Sawmill Rd. and Sunset are included in those left to be done. • Donna requests that 2017 timecards and expense forms be turned in to her before the December meeting. • Lynn asked that Steve and Rolf fill out and submit invoices for work done for Township. 	
<p>Adjourn</p>	<ul style="list-style-type: none"> • Motion by Barb to adjourn, second by Lynn. Motion carried 	


 Tim Holzkalm date


 Barb Christiansen

12/12/17 date


 Lynn Lindow date


 Carol Peterson Clerk

Date Range : 11/4/2017 To 11/14/2017

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
11/14/2017	Karen LaFond	Townhall Cleaning oct.	2450	\$18.75	100-49001-100-	Misc	\$18.75
11/14/2017	White Earth Sanitation	October garbage	2451	\$708.66	100-43230-384-	Waste (Refuse) Collection	\$708.66
11/14/2017	Lisa Marschall	Assessment work 2017	2452	\$1,000.00	100-41950-300-	assessing expense	\$1,000.00
11/14/2017	Itasca Mantrap Coop Elec.Assoc.	electricity	2453	\$46.00	100-41940-381-	General Government Buildings and Plant	\$46.00
11/14/2017	Becker Co. Highway Dept	Dust Control E. Bad Medicine Road 2017	2454	\$5,149.72	201-43101-226-	Highways, streets & roadways	\$5,149.72
11/14/17	Dan Bergstrom		2455	2985.50			2985.50
Total For Selected Claims				\$6,923.13			\$6,923.13
				9908.63			9908.63

Barb Christlansen

Barb Christlansen Town Supervisor

11/14/17
Date

Lynn Lindow

Lynn Lindow Town Supervisor

11/14/17
Date

Tim Holzkamm Chlr, Town Supervisor

Date