



**FOREST TOWNSHIP
SUPERVISORS MEETING MINUTES**

Date and Time of Meeting: February 13, 2018, 6:30 p.m.		
Present: Tim Holzkamm, Lynn Lindow, Barb Christensen; Supervisors, Donna Waliczek; Treasurer, Carol Peterson, Clerk		
Absent:		
Visitors: Dan Bergstrom, Ray Vlasak		
Agenda Item	Discussion Points/Notes	Actions/Follow-up Needed
Pledge of Allegiance Visitor Sign in Reorganizational Meeting		
Consent agenda: <ul style="list-style-type: none"> • January 9, 2018 minutes • Treasurers Report • Approval of Claims List 	<ul style="list-style-type: none"> • CTAS claims report 	<ul style="list-style-type: none"> • Motion by Tim to approve the Consent Agenda Second by Barb. Motion carried unanimously
<ul style="list-style-type: none"> • Public Comment 	<ul style="list-style-type: none"> • none 	
<ul style="list-style-type: none"> • Clerk's Report 	<ul style="list-style-type: none"> • All Veterans Memorial donation request. Add to Annual Meeting Agenda • Letter requesting zoning regulations prior to 2004 • Building permit info to the Law family. • Contracts Reviewed work contracts for renewals Roads Contracts -10/2019 Mowing- 6/18 Amnesty Day Supervisor. 8/18 	<ul style="list-style-type: none"> • Carol will call Becker Cty to see if it's on record • Lynn will update the Town Hall cleaning contract for March Meeting and provide clerk with electronic copy.
Board Member Reports <ul style="list-style-type: none"> • Town Hall • Trash/Recycle 	<ul style="list-style-type: none"> • Sewer stack tipped over • Dump Violations Anderson Gadberry – fine paid. Zarembinski – received signature card dated 2/5 	<ul style="list-style-type: none"> • Tim send out final letters by registered mail. • Lynn will contact Becker County for Resolution wording for Special Assessments. • Tim will review and update Trash Regulations Handout to include fines and cost (\$5.00) for replacement keys.
<ul style="list-style-type: none"> • Roads 	<ul style="list-style-type: none"> • Roads remain in good condition 	

<ul style="list-style-type: none"> • Planning Commission • Weed Report • Website 	<ul style="list-style-type: none"> • No new permits • Noxious Weed Meeting March 22nd 8:30am Callaway • Nothing to report 	
Old Business	<ul style="list-style-type: none"> • Property Assessments- Pictures of buildings: Becker Cty does not provide copies of property photos, can only be viewed at the Courthouse. Lisa will provide photos to Becker County. 	
New Business	<ul style="list-style-type: none"> • Library Barb is building a Little Free Library and would like to post it at the Town Hall. • Annual Meeting Agenda – Reviewed and updated. Will review at March regular meeting. • Board of Appeal and Equalization date: Monday, April 23rd at 11:00 am • Road Tour scheduled for April 23, 2018 at 1PM • North County Trail Association Grant- Ray Vlasak reviewed a MN DNR grant application for North Country Trail Association to be used for trail maintenance equipment for 5 chapters. The grant requires a government entity to act as fiscal agent for the Association for the funds to pass through and to secure the matching funds. The Grant needs to be submitted by February 28th. Matt Davis would be the Association contact. 	<ul style="list-style-type: none"> • Carol will post to website and Town Hall Notice Board • Tim made the motion to pass the Resolution to support the Grant Application for North Country Trail Association and act as Fiscal Agent. Second by Lynn. Motion carried unanimously. Motion on file in Resolution Book
Adjourn		Lynn made the motion to adjourn Tim second Motion carried unanimously

Tim Holzmann 3/12

Tim Holzmann

Date

Barb Christiansen 3/12/18

Barb Christiansen

Date

Lynn Lindow 3/12/18

Lynn Lindow

Date

Carol Peterson

Clerk

Date Range : 2/12/2018 To 2/14/2018

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
02/13/2018	PERA	2017 Salary deductions/ employer ' '	2478	\$333.00	100-41115-120-	supervisor	\$333.00
02/13/2018	White Earth Sanitation	dec	2479	\$582.93	100-43230-384-	Waste (Refuse) Collection	\$582.93
02/13/2018	United States Treasury	Annual Medicare- federal tax Return 2017 form 944	2480	\$192.85	100-41115-171-	supervisor	\$192.85
02/13/2018	Itasca Mantrap Coop Elec.Assoc.	electricity	2481	\$198.00	100-41940-381-	General Government Buildings and Plant	\$198.00
02/13/2018	Karen LaFond	Townhall Cleaning january 2018	2482	\$33.75	100-49001-100-	Misc	\$33.75

2/13/2018 Dan Bergstrom **2483** **1507.00**
 Total For Selected Claims \$1,340.53 **2,847.53** **\$1,340.53**

Barb Christiansen
 Barb Christiansen Town Supervisor

2/13/18
 Date

Lynn Lindow
 Lynn Lindow Town Supervisor

2/13/18
 Date

Tim Holzmann
 Tim Holzmann Chair, Town Supervisor

2/13/18
 Date