



**FOREST TOWNSHIP
SUPERVISORS MEETING MINUTES**

Date and Time of Meeting: March 12, 2018, 6:30 p.m.		
Present: Tim Holzkamm, Lynn Lindow, Barb Christiansen; Supervisors, Donna Waliczek; Treasurer, Carol Peterson; Clerk		
Absent:		
Visitors: none		
Agenda Item	Discussion Points/Notes	Actions/Follow-up Needed
Pledge of Allegiance Visitor Sign in Reorganizational Meeting		
Consent agenda: <ul style="list-style-type: none"> February 13, 2018 minutes Treasurers Report Approval of Claims List 	<ul style="list-style-type: none"> Donna passed out updated 2017 Year End Report; two deposits were missed. State Audit was updated and Board Members reviewed and re-signed both sets of books. CTAS claims report 	<ul style="list-style-type: none"> Motion by Barb to approve the Consent Agenda, second by Lynn. Motion carried unanimously.
<ul style="list-style-type: none"> Public Comment 	<ul style="list-style-type: none"> none 	
<ul style="list-style-type: none"> Clerk's Report 	<ul style="list-style-type: none"> Spring Short Course – Mahnomen April 2, 2018 Barb and Carol are attending Mailings – Brushing roadside – LM Road Services Itasca- Mantrap capital credit check - \$25.62 	
Board Member Reports <ul style="list-style-type: none"> Town Hall Trash/Recycle 	<ul style="list-style-type: none"> Dump Violations Anderson. Zarembinski – received signature card dated 2/5 Property tax assessment resolution- Has to be done prior to 10/15/18 and needs to include Property owner name, parcel number and amount of assessment. Property owners will be notified when resolution is passed. 	<ul style="list-style-type: none"> Place resolution on April's Agenda

<ul style="list-style-type: none"> • Roads • Planning Commission • Weed Report • Website 	<ul style="list-style-type: none"> • No business • No business • County Soil and Water meeting this month. • Up to date 	
Old Business	<ul style="list-style-type: none"> • 2018 Annual Meeting Agenda Reviewed and updated agenda Budget discussion: Saving exceeds the amount that Board has set for reserves. No restrictions in budget categories. Recommendation will \$29,000.00 for levy • Board of Appeal and Equalization date: Monday, April 23rd at 11:00 am • North Country Trails Resolution City of Fergus Falls has agreed to be fiscal agent for grant application. 	<ul style="list-style-type: none"> • Carol responsible for Agenda and copies • Tim will bring handouts budget and levy • Motion by Tim to withdraw North Country Trail Resolution, second by Barb. Motion carried unanimously
New Business	<ul style="list-style-type: none"> • Contract Renewal - Cleaning Town hall Tim signed annual contract for cleaning town hall. 	<ul style="list-style-type: none"> • Carol will get contract to Karen LaFond for signature. Copy for Karen, original in Contract File.
Adjourn		<ul style="list-style-type: none"> • Motion by Barb to adjourn the meeting, second by Lynn. Motion carried

Tim Holzkamm

date

Barb Christiansen

Barb Christiansen

4/10/18

date

Lynn Lindow

Lynn Lindow

4/10/18

date

Carol Peterson

Clerk

Date Range : 3/1/2018 To 3/13/2018

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
03/12/2018	White Earth Sanitation	February	2484	\$354.33	100-43230-384-	Waste (Refuse) Collection	\$354.33
03/12/2018	Itasca Mantrap Coop Elec.Assoc.	electricity	2485	\$196.00	100-41940-381-	General Government Buildings and Plant	\$196.00
Total For Selected Claims				\$550.33			\$550.33

Barb Christiansen

Barb Christiansen Town Supervisor

3/12/18

Date

Lynn Lindow

Lynn Lindow Town Supervisor

3/12/18

Date

Tim Holzmann

Tim Holzmann Chair, Town Supervisor

3/12

Date