

## FOREST TOWNSHIP SUPERVISORS MEETING MINUTES

Date and Time of Meeting: May 8, 2018, 6:30 p.m.

Present: Tim Holzkamm, Barb Christiansen, Lynn Lindow: Supervisors, Donna Waliczek; Treasurer, Carol Peterson; Clerk

Absent:

Visitors: Dan Bergstrom, Mary Follett, Linda Anderson

Agenda Item	Discussion Points/Notes	Actions/Follow-up Needed
Pledge of Allegiance Visitor Sign in Reorganizational Meeting		
Consent agenda: <ul style="list-style-type: none"> <li>• April 10, 2018 minutes</li> <li>• Treasurers Report</li>   <li>• Approval of Claims List</li> </ul>	<ul style="list-style-type: none"> <li>• CTAS claims report</li> </ul>	<ul style="list-style-type: none"> <li>• Motion by Lynn to accept the Consent Agenda Second by Barb. Motion carried unanimously</li> </ul>
<ul style="list-style-type: none"> <li>• Public Comment</li> </ul>	<p>Linda Anderson will be the new Liaison for the Lake Association taking over from Mary Follett. The Association would like to begin meeting with Township representative as was discussed and approved at the October 2017 meeting.</p> <p>AIS program change – All Decontamination units will be in the Detroit Lakes Area near contaminated lakes. Township and Lake Association contribute \$\$ to the program and would like the County to reconsider. Township willing to write a letter along with the Lake Association supporting this. Linda will talk with the Association and will do follow up. Staffing is needed for the AIS on Bad Medicine.</p> <p>Linda had questions on how Township determines when roads need stabilization and the township plan. She also requested that the township consider dust control for Sunset Drive and what past practice has been.</p>	<ul style="list-style-type: none"> <li>• Lynn, Zoning Supervisor, will contact Linda to set up a meeting that will be held after June 8, 2018</li>   <li>• Tim will draft a letter for the June Meeting.</li> </ul>
<ul style="list-style-type: none"> <li>• Clerk's Report</li> </ul>	<ul style="list-style-type: none"> <li>• Property Assessor's Liability Insurance Not change required</li> <li>• 2018 election judges &amp; training</li> <li>• MN Association township membership cards</li> </ul>	<ul style="list-style-type: none"> <li>• Clerk will notify Lisa</li> </ul>

	<p>Distributed.</p> <ul style="list-style-type: none"> <li>• Becker city notification of road treatment</li> <li>• Recycling Meeting 5/31 7:00pm Courthouse</li> </ul>	
<p>Board Member Reports</p> <ul style="list-style-type: none"> <li>• Town Hall</li> <li>• Trash/Recycle</li>   <li>• Roads</li>   <li>• Planning Commission</li>   <li>• Weed Report</li> <li>• Website</li> </ul>	<ul style="list-style-type: none"> <li>• Dump Violations – There was another dump violation that Barb is following up on. Need another game camera for coverage</li>   <li>• Red Top Road Reviewed survey results and comments Survey tabulation attached</li>   <li>• Holiday’s permit and fee- site visit completed</li> <li>• Laws permit – site visit completed and approval given to begin.</li>   <li>• Lynn will do a road tour prior to June meeting and will present plan</li> </ul>	<ul style="list-style-type: none"> <li>• Motion by Tim to approve purchase of a game camera. Second by Lynn. Motion carried unanimously.</li>   <li>• Motion by Barb to table the Red Top Road request until Dust Control Application Policies are approved Second by Lynn. Motion carried unanimously Barb will follow up with Al Nielson</li> </ul>
<p>Old Business</p>	<ul style="list-style-type: none"> <li>• Board of Appeal and Equalization Report Minutes reviewed</li>   <li>• <b>Road Tour Report Minutes Reviewed</b>  <b>Discussion of gravel needs for 2018 300 yds per mile. 2,000 total yards needed including the \$14.00 a yd to spread.</b>  <b>\$600.00 for ditch debris removal</b>  Road Maintenance plan given to Dan. Dan will provide a separate billing with detail for graveling work.  Sodium Chloride application for 2018 Discussion about how the determination is made for adding gravel to roads, the purpose of applying sodium chloride and how that changes grating practices.</li>   <li>• <b>Levy Certification</b></li> </ul>	<ul style="list-style-type: none"> <li>• Motion by Tim to approve Minutes Second by Barb. Motion carried unanimously</li>   <li>• Motion by Tim to approve Minutes. Second by Lynn Motion passed unanimously.</li> <li>• Motion by Tim to approve \$28,600.00 for graveling roads, and ditch debris removal. Second by Lynn. Motion carried unanimously. Barb will contact L&amp;M Road Service for brushing Horseshoe Rd.</li>   <li>• Motion by Tim to apply Sodium Chloride from 129 to Sunset Drive on East Bad Medicine Road. Second by Lynn. Motion carried unanimously.</li>   <li>• Motion by Barb to certify the Levy as passed at the 2018 Annual</li> </ul>





Date Range : 5/5/2018 To 5/8/2018

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
05/08/2018	White Earth Sanitation	Feb and April	2490	\$548.64	100-43230-384-	Waste (Refuse) Collection	\$548.64
05/08/2018	MN Ass. of Townships Ins. Trust	Liability Insurance	2491	\$1,147.00	100-41001-160-	General Government	\$1,147.00
05/08/2018	Karen LaFond	Townhall Cleaning April 2018	2492	\$40.00	100-49001-100-	Misc	\$40.00
05/08/2018	Itasca Mantrap Coop Elec.Assoc.	electricity	2493	\$107.00	100-41940-381-	General Government Buildings and Plant	\$107.00

01/5/2019 Bergstrom Rd. 2494 \*1105.00

Total For Selected Claims ~~\$1,842.64~~ \*2,947.64 \$1,842.64

*Barb Christiansen*

Barb Christiansen Town Supervisor

*5/8/18*

Date

*Lynn Lindow*

Lynn Lindow Town Supervisor

*5/8/18*

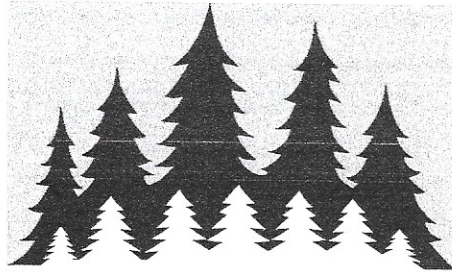
Date

*Tim Holzmann*

Tim Holzmann Chair, Town Supervisor

*5/8/18*

Date



**Forest Township  
37121 Red Top Road,  
Ponsford, MN 56575**

5/8/18

### **Red Top Survey Totals**

1. Do you want a dust retardant applied to Red Top Road?

**YES - 13**

**NO - 11**

2. Are you willing to share the costs (through special assessments) for this application with the Township and the other residents on Red Top Road?

**YES - 9**

**NO - 8**

#### Comments:

- I would want to know the cost of this before I answer. I do not want assessments.
- We are at the end of Red Top Road and we have not noticed this issue. I understand that other areas of Red Top Road may be affected and that is likely where the request came from. Unlike assessments we have had in Fargo were deemed necessary by the city (roads, lights, etc.), I am concerned that a personal request could be subjected to special assessment of everyone on the road. I will be looking into this from a legal standpoint. Thank you though for allowing input.
- We feel the amount of taxes that we paid should take care of things like this. Our place is far enough off the road we could get by without.
- Salt once every other year has worked well in the past.
- The amount to share the cost was not mentioned. The last time we were part of the investment was about \$60, I think for each resident.
- There should have been a cost figure – we say “NO” to both questions because of this.
- This has been done in the past and really helped with the dust and preventing wash boarding. Really the all around condition of the road was better. We are in favor of looking at any suggestions that would make the road better. A road that is not rough is also better for a vehicle. You could even go so far and say that of all the dust that is created some of it will end up in the lake as fine sediment.

- Thank you, Barb and the Town Board for following this approach. I sincerely hope we set a favorable response. We will see where I am at with things around May 8.
- Stop using motorcycles and ATV's for racing on Red Top Road and we will not have so much dust.
- Thanks for your work on this!
- #1 Need more info – costs? #2 If the cost is shared by all owners – each lost shared equally

**34 surveys sent – 22 returned**