

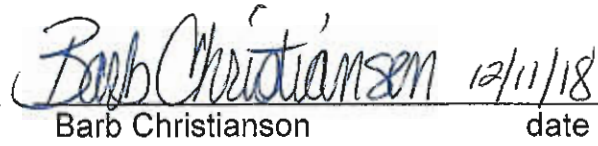


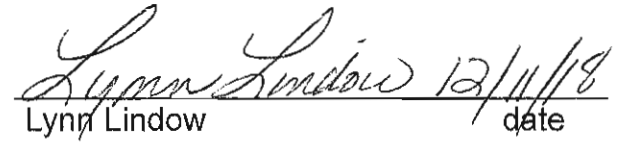
FOREST TOWNSHIP NOVEMBER MINUTES

<p>Date and Time of Meeting: November 13, 2018, 6:30 p.m.</p> <p>Present: Tim Holzkamm, Barb Christiansen, Lynn Lindow; Supervisors, Donna Waliczek; Treasurer, Carol Peterson; Clerk</p> <p>Absent:</p> <p>Visitors: Lisa Marschall, Dan Bergstrom</p>		
Agenda Item	Discussion Points/Notes	Actions/Follow-up Needed
Pledge of Allegiance Visitor Sign in		
Consent agenda: <ul style="list-style-type: none"> • October 8, 2018 minutes • Treasurers Report • Approval of Claims List 	<ul style="list-style-type: none"> • CTAS claims report 	Motion by Lynn to approve the Consent Agenda Second by Barb. Motion passed unanimously
<ul style="list-style-type: none"> • Public Comment 	<p>Mary and Glenn Follette sent a letter to the Township regarding a zoning permit complaint that was supposed to have come from Township. They were asking for clarification. Also including was documentation of communication with Zoning official prior to build. Follette's have cleared up the issue with Becker County.</p> <p>Discussion: No one was aware of a complaint made and there was no action noted in prior Minutes directing this action. If the Township has an issue with permits through the county it would be noted in Minutes and the landowner would be contacted.</p>	
<ul style="list-style-type: none"> • Clerk's Report 	<ul style="list-style-type: none"> • MAT Officer List update • General Election <p>Election judges did a very good job for the Township.</p>	
Board Member Reports <ul style="list-style-type: none"> • Town Hall • Trash/Recycle 	<ul style="list-style-type: none"> • nothing • Dump Violations - none <p>New dumpster – will start to use in the summer. The lid will be screwed shut with a sign posted on it. Dan will bank snow around dumpsters that won't be used over the winter.</p>	
<ul style="list-style-type: none"> • Roads 	<ul style="list-style-type: none"> • \$26,656.00 spent on gravel this year. 	

<ul style="list-style-type: none"> • Planning Commission • Weed Report • Website 	<ul style="list-style-type: none"> • No new permits. • Annual Weed Report - completed and signed by Tim • nothing 	<ul style="list-style-type: none"> • Carol will mail.
<p>Old Business</p>	<ul style="list-style-type: none"> • 	
<p>New Business</p>	<ul style="list-style-type: none"> • Speed Limit on Township Roads Barb - DOT would do Speed Study for no cost and but would set the speed limit without Township input. This wouldn't change the lack of police enforcement around the Township. The Township would incur additional expense changing and/or increasing the number of regulatory signs. Lynn – Found Pedestrian Cautionary signs that meet regulations and reflectivity that could be used on Red Top Road and Sunset Drive. • Timber Sales – no sales in Forest Township • MATIT survey report and recommendations.. Board reviewed report and will take action on recommendations. Discussion on Insurance coverage and deductibles. Supervisors will review policy and take action in December. • Open Book Meetings – property assessments Lisa presented a bill and provided yearend update on assessments. Barb presented information on Open Book Meeting for property assessment questions/issues. It is less formal, private way for property owners to meet with county assessor to resolve assessment issues. It can happen at the owners convenience. It doesn't require Township Board training. 3 townships are currently using this method. The Appeal Process would be noted on the Property Tax Statement. 	<ul style="list-style-type: none"> • Put Pedestrian Signs on March Annual Meeting • Tim will purchase new fire extinguisher and no smoking sign • Tim will scan Insurance policy and email to supervisors • It is the Township Board's consensus for Forest Township to move to a Open Book Assessment Appeal Process beginning 2019. Barb will notify Steve Carlson, Becker Cty Assessor of the change.
<p>Adjourn</p>		<ul style="list-style-type: none"> • Motion by Barb to Adjourn. Second by Lynn Motion carried unanimously.
<p>Board of Canvas Pledge of Allegiance Oath of Office</p>	<p>Clerk presents Canvas Reports and Abstracts Board Reviews Declaration of results Clerk authorization for candidate notification & request for campaign financial reports Adjournment</p>	


Tim Holzkamm date


Barb Christianson 12/11/18 date


Lynn Lindow 12/11/18 date

Carol Peterson/Clerk date

Date Range : 10/12/2018 To 11/13/2018

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
11/13/2018	Waubun Steel	custom dumpster	2522	\$1,603.13	100-43240-384-	Waste (Refuse) Disposal	\$1,603.13
11/13/2018	Kaen LaFond	7/8 & 11/4/2018 town hall cleaning	2523	\$90.00	100-49001-100-	miscellaneous	\$90.00
11/13/2018	Itasca Mantrap Co-op Elec. Assoc	electricity	2524	\$54.00	100-41940-381-	General Government Bulldings and Plant	\$54.00
11/13/2018	Lisa Marschall	Assesment 2018 first payment	2525	\$1,000.00	100-41950-300-	Assessing fee	\$1,000.00
11/13/2018	Monette Lundquist	general election judge 2018 4.75 hrs X 20.00	2526	\$170.00	100-41410-103-	Elections	\$170.00
11/13/2018	Patty Morgan	6/18 Election judge training & mileage, 8/18 primary election and 11/18 primary election	2527	\$188.15	100-41410-103-	Elections	\$188.15

11/13/18 DAW Bergstrom 2528 4635.00
 Total For Selected Claims ~~\$3,105.28~~ \$3,105.28
 \$4740.28

Lynn Lindow
Barb Christiansen

Date
 11/13/18
 11/13/18