



FOREST TOWNSHIP MEETING MINUTES

Date and Time of Meeting: June 11 , 2019, 6:30 p.m.		
Present: Tim Holzkamm, Lynn Lindow, Barb Christensen; Supervisors, Donna Wolizcek; Treasurer, Carol Peterson; Clerk. Absent: Visitors: Mary Follette		
Agenda Item	Discussion Points/Notes	Actions/Follow-up Needed
Pledge of Allegiance Visitor Sign in		
Consent agenda: <ul style="list-style-type: none"> • May 14, 2019 Minutes • Treasurers Report • Approval of Claims List 	<ul style="list-style-type: none"> • Donna explained gravel notation on Financial Statement that has been carried over for years and request direction from Supervisors on its need. Discussion followed. • CTAS claims report 	<ul style="list-style-type: none"> • Motion by Lynn to approve the Consent Agenda Second by Barb Christiansen. Motion Passed. Unanimously. • Motion by Tim to remove the notation. Second by Barb. Motion carried unanimously
<ul style="list-style-type: none"> • Public Comment 	<ul style="list-style-type: none"> • none 	
<ul style="list-style-type: none"> • Clerk's Report 	<ul style="list-style-type: none"> • Letter from MN State Demographic Center – pop. Estimate • MN Ass. Township membership cards • L & M 2019 Liability endorsement 	
Board Member Reports <ul style="list-style-type: none"> • Town Hall • Trash/Recycle 	<ul style="list-style-type: none"> • Nothing to report • Amnesty Day – overfilled the 3 dumpsters. Will order 3 for the fall. Metal and Appliances need to be kept separate for pick-up. Barb had to take 1 loads to dump & Lynn took 1 load. Lynn will take the small amount of hazardous waste which includes light bulbs. • Damaged dumpster – Tim contacted Smokey Hills Welding and they can do onsite welding repairs on damaged dumpsters. Rolf will be asked to look over all the dumpsters to determine if any other repairs are needed that can be done at that time. • Shed -light bulbs are considered hazardous waste so will change lock on shed so they are not left at dump. • The 4 yd dumpsters will be turned over for use in the summer months. 	<ul style="list-style-type: none"> • Motion by Tim to hire Smokey Hills Welding to repair damaged dumpsters and any other damage identified by Rolf. Second by Barb. Motion carried unanimously.

<ul style="list-style-type: none"> • Roads • Planning Commission • Weed Report • Website 	<ul style="list-style-type: none"> • Clarification on road classifications – Barb reported that she hasn't received any feedback on from residents on the Road Classification policy. She has a draft revision prepared and will email to Supervisors for review. It will be on the July Agenda for discussion/action. • Barb contacted John Wanzek about landscaping debris left in the road right of way. He agreed to remove it. • Barb contacted the MN Ass. of Townships attorney regarding what steps would need to be taken to contract with Pine Point township to plow/maintain Basswood Lk Rd by Wattenhofers'. His recommendations were to be sure that there be very clear contract language on all expectations including timeline when work would be done. Discussed past experiences with Pine Point and decided Forest would continue to maintain the road. • Zoning Committee update – Lynn presented the following slate of members for the Planning Committer for approval: Rolf Christiansen, Dennis Anderson, Pat Morgan and Craig Lundstrom. Committee term is 2 years. Discussed the review process and timeline and areas to target. Tentative plan is for review over summer and Public Hearing for Committee recommendations to be held in the fall. Lynn will report back at August meeting with any draft proposals and posting timeline. • Holmer's zoning permit completed and check submitted for After the Fact permit Lynn made final inspection. • Lynn completed weed inspection and identified target areas. Black Bear road logged area has a lot of weeds so Lynn will contact Marcia to see if County will treat as it was a county logging contract. Dan will be asked to mow by the end of June. • Nothing to report 	<ul style="list-style-type: none"> • Motion by Tim to approve the proposed Zoning Committee members. Second by Lynn. Motion carried unanimously. • Motion by Lynn to approve final permit. Second by Tim. Motion carried unanimously. • Lynn will contact Dan about mowing and ask for 2019 Liability Insurance endorsement.
<p>Old Business</p>	<ul style="list-style-type: none"> • Wake Boat Survey – Lynn presented draft revision of survey and a draft incident report for boating incidents. Supervisors reviewed and gave comments and recommendations for changes. Lake Association will begin discussion at the Annual Meeting June 22nd and may use Survey Monkey as way of getting the survey out to members and residents. There will be no action taken this year. 	
<p>New Business</p>	<ul style="list-style-type: none"> • • 	
<p>Adjourn</p>		<p>Motion by Tim to adjourn Second by Lynn. Motion carried unanimously.</p>

Tim Holzmann 7/9/19
Tim Holzmann date

Lynn Lindow 7/9/19
Lynn Lindow date

Barb Christiansen 7/9/19
Barb Christiansen date

Carol Peterson 7/9/19
Carol Peterson-Clerk date

2019 Road Tour/Maintenance Inspection

May 14,2019

Attended: Tim Holzkamm, Barb Christiansen and Lynn Lindow; Supervisors.

Road Name	Mileage	Comments
Full Maintenance Roads		
East Bad Medicine Lk Rd	6.43	okay, 1929 yards applied in 2018
Sunset Drive	1.98	spot gravel by Smukowski mailbox, 70 yards applied 2018
Basswood Lk Rd	.5	okay
Basswood Rd	.375	okay, don't need to grade every time
Red Top Rd	1.3	okay, 70 yds in 2018
Minimum Maintenance Roads		
Black Bear Beach Rd	1.8	50 yds in 2018, cul-de-sac debris, Barb call Wanzek to check on it.
Horseshoe Rd	.775	okay, 70 yds in 2018, brushing done 2019
Sunrise Lane	.11	okay
No Maintenance Roads		
Dolly's Trail	.55	No cul-de-sac
Doc Wallace Rd		
North Drive		

Sangri-La Rd/Swiss Lane .65

Whitetail Drive .225

All maintained roads need the edges pulled in rading.

Meeting adjourned 6:05.

Tim Holzmann 7/9/19

Tim Holzmann date

Barb Christiansen 7/9/19

Barb Christiansen date

Lynn Lindow 7/9/19

Lynn Lindow date

Date Range : 6/11/2019 To 6/11/2019

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
06/11/2019	Barb Christiansen	batteries for cameras	2565	\$12.78	100-41001-210-	General Government	\$12.78
06/11/2019	White Earth Sanitation	March and April	2566	\$411.48	100-43230-384-	Waste (Refuse) Collection	\$411.48
06/11/2019	Itasca Mantrap Co-op Elec. Assoc	electricity	2567	\$71.00	100-41940-381-	General Government Buildings and Plant	\$71.00
06/11/2019	Scott Nimlos	11.5 hrs Amnesty Day supervisor May 25 & 26	2568	\$230.00	100-43230-384-	Waste (Refuse) Collection	\$230.00
Total For Selected Claims				\$725.26			\$725.26

Barb Christiansen

Barb Christiansen

Town Supervisor

6/11/19

Date

Lynn Lindow

Lynn Lindow

Vice Chair, Town Supervisor

6/11/19

Date

Tim Holzmann

tim Holzmann

Chair, Town Supervisor

6/11/19

Date