

FOREST TOWNSHIP MEETING MINUTES

Date and Time of Meeting August 13, 2019, 6:30 p.m. Present: Tim HOlzkamm, Lynn Lindòw, Barb Christiansen; Supervisors, Donna Waliczek; Treasurer, Carol Peterson; Clerk Absent:

Visitors: Steve Lindow, Mary Follett, Dan Bergstrom

4.1.

Agenda Item	Discussion Points/Notes	Actions/Follow-up Needed		
Pledge of Allegiance Visitor Sign in				
Consent agenda: • Julys9, 2019 Minutes July9, • Treasurers Report		Motion by Tim to accept the Consent Agenda Second by Barb. Motion carried unanimously		
Approval of Claims List	CTAS claims report			
Public Comment				
Clerk's Report	 Use of Townhall – Discussion about scheduling use of townhall to prevent meeting conflicts. Mowing contract signed – Mark Noonan & Tim signed contract. Contract filed Insurance update on dumpsters liability Insurance covers MN 2020 Town Aid – given to Treasurer 2020 election judges Monette Lundquist and Patty Morgan are available 	Clerk will post a monthly calendar in the Hall on bulletin board for groups to sign up on. Notice will be posted on Township website and clerk contact for assistance and/or key. Clerk will contact President of BMLAA with update.		

Board Member Reports		
Town Hall	Nothing to report	
• Trash/Recycle	 Tim replaced lock on shed and distributed new keys to Supervisors AI Gerving will monitor for Amnesty Day. He will be onsite Friday evening and Saturday. White Earth will provide 3 dumpsters. 	
• Roads	 Clarification on road classifications – Barb presented updated Road Maintenance Policy and Resolution. Review of updates that include clarification of road types and process for requesting township maintenance. Discussion Dan will scrape grass out around Basswood Rd cul de sac so ditch can be seen by school bus. 	 Lynn made a motion to pass the Resolution. Second by Tim. Motion passed unanimously Resolution will be 2019-1 and is filed in Township Resolution Book.
Planning Commission	 Zoning Committee update – Lynn has registered to attend MAT Planning and Zoning workshop 10/1/19. Date for Public Hearing discussed and set for October 15, 2019 at 6:00 pm at Townhall. No new building permits this month. 	 Notice of Public Meeting for Planning and Zoning will be posted beginning of October by Clerk.
Weed Report	 Lynn will be doing roadside spraying when things dry out. Dan will do one more mowing in fall. 	
• Website	Up to date	
Old Business	 Basswood Lake Rd Maintenance– Leonard Thelen is doing road work for Pine Point Township. He contacted Tim about Basswood Lake Rd maintenance arrangement. Supervisors reviewed Minutes from May 2019 regarding this issue and will continue current policy. Barb will follow up. 	
New Business	 Mailbox posts Township provides mail posts & swing arm to new residents. Discussion on what is on hand and number that should be available 	 Motion by Tim to authorize Lynn to purchase 5 mail posts and swinging arm. Second by Barb. Motion carried unanimously
	 Mileage Certification – Barb will complete and bring to future meeting. Due date is November. 	
	 Tim will be gone for September and October Meeting. Lynn will chair. 	
Adjourn		Motion by Tim to adjourn the meeting. Second by Barb. Motion carried unanimously
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Barb Christiansen

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Lynn Lindow

Tim Holzkamm

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Lisa Jackson - Deputy Clerk

date

Claim yt for Approval

Date Range : 8/1/2019 To 8/13/2019

Date	<u>Vendor</u>	Description	<u>Claim #</u>	<u>Total</u>	Account #	Account Name	Detail
08/13/2019 Karen LaFond	karen Lafond	cleaning 7/24/19	2574	\$40.00	100-49001-100-	miscellaneous	\$40.00
08/13/2019 Itasca Mantrap Co-op Elec. Assoc	electricity	2575	\$48.00				
				100-41940-381-	General Government Buildings and Plant	\$48.00	
08/13/2019	MN Ass. of Twp	registration for Lynn Lindow for Planning/Zoning Short Course 10/1/19 St Micheal MN	2576	\$40.00			
					100-41115-310-	Supervisors	\$40.00
08/13/2019	White Earth Sanltation	July	2577	\$720.09			
8/13/19	Oan Bergst	from	2578	\$1380.00	100-43230-384-	Waste (Refuse) Collection	\$720.09
Total For Selecte	ed Claims			\$ 948. 09			\$ 848. 09
-	53,228.09						
11							
Barb Christiansen Town Supervisor Date							
Lyn	nh Linetow	Vice Cl Maranen	Chair, Town Supervi	isor		Date 3/13/19	

tim Holzkamm

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Chair, Town Supervisor

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Date