

FOREST TOWNSHIP MEETING MINUTES

Date and Time of Meeting December 10 , 2019, 6:30 p.m.		
Present: Tim Holzkamm, Barb Christiansen, Lynn Lindow; Supervisors, Donna Walizcek; Treasurer, Carol Peterson; Clerk Absent: Visitors: none		
Agenda Item	Discussion Points/Notes	Actions/Follow-up Needed
Pledge of Allegiance Visitor Sign in		
Consent agenda: <ul style="list-style-type: none"> • November 12 , 2019 Minutes • Treasurers Report • Approval of Claims List 	<ul style="list-style-type: none"> • CTAS claims report 	Motion by Lynn to approve the Consent Agenda. Second by Tim. Motion carried unanimously
<ul style="list-style-type: none"> • Public Comment 	<ul style="list-style-type: none"> • none 	
<ul style="list-style-type: none"> • Clerk's Report 	<ul style="list-style-type: none"> • Website- server failed and Tony had to rebuild the website. All email addresses tested and work • 2020 Census- Information being posted to website and townhall. Still looking for workers and pay is \$19.00/hr. • 2020 elections- Patty Morgan, Monette Lundquist, John LaFond and Ruby Anderson will take election judge training and we'll have 2 Republicans and 2 Democrats. We have to provide 2 judges; one from each party, to count ballots. • Workmen's Comp Audit & taxes – being completed. • Carsonville Fire Dept. Meeting – January 3, 2020 7:00PM • Provided for review - 2020 meetings schedule. 	<ul style="list-style-type: none"> • Carol will registered all for training • Carol will send in. • Tim will attend,

<p>Board Member Reports</p> <ul style="list-style-type: none"> • Town Hall • Trash/Recycle • Roads • Planning Commission • Weed Report • Website 	<ul style="list-style-type: none"> • John LaFond reported that the breaker for heating had been tripped. Everyone should check the hall when over in the area. • We should be on EOW pick up by White Earth Sanitation • Need a sign posted to remind residents that the township can no longer take hazardous waste including florescent lights. • Basswood Rd cul de sac did not get completely plowed after first snow and Public School Bus got stuck. Barb contacted Dan to get him back out before afternoon bus route. Buses will not drive on roads that aren't plowed. Barb talked to him about clearing out all cul de sacs.. • Zoning Committee update – nothing being done until spring. • Dosland building permit – Sauna - Shoreline Permit • Nothing • Lynn thought Tony got everything back on the site 	<ul style="list-style-type: none"> • Tim will double check that White Earth Sanitation got his message • Tim will put up signage. • Take off agenda until spring 2020
<p>Old Business</p>	<ul style="list-style-type: none"> • Dolly's Trail Cul de sac – Barb emailed J. Olson, Becker Cty several times and finally went to meet with him about the Township Board's decision about placing cul-de-sac at the Y in Dolly's Trail. He was good with that and didn't think we'd need to do anything else but Mary Hendrickson auditor/treasurer will need to review also. At this point there is nothing else to do until we hear from Mary and winter is over. 	
<p>New Business</p>	<ul style="list-style-type: none"> • Roads Resolution – Barb presented Resolution 2019-3 for Minimum Maintenance Roads. Discussion followed: about the need to put up signs identifying minimum maintenance and should No Maintenance Roads have signs. Barb will investigate how we should treat roads that Forest Township has easement so property owners have legal assess but are no maintenance roads. Inspection for signs will be done 2020 spring Road Tour. 	<ul style="list-style-type: none"> • Motion by Lynn to approve Resolution 2019-3 Road Resolution for Minimum Maintenance Roads. Second by Tim Motion passed unanimously • Resolution on file • Barb will price signs and posts
<p>Adjourn</p>		<ul style="list-style-type: none"> • Motion by Lynn to adjourn. Second by Barb Motion carried unanimously.



Tim Holzkamm

11/14/20

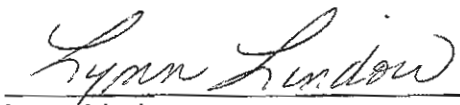
date



Barb Christiansen

11/14/20

date



Lynn Lindow

11/14/20

date



Carol Peterson/Clerk


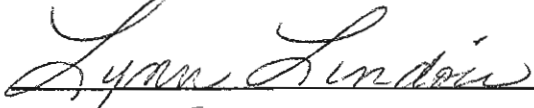

11/14/2020

date

Date Range : 12/10/2019 To 12/10/2019

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
12/10/2019	Karen LaFond	cleaning 12/3/19	2600	\$40.00	100-49001-100-	miscellaneous	\$40.00
12/10/2019	Itasca Mantrap Co-op Elec. Assoc	electricity	2601	\$133.00	100-41940-381-	General Government Buildings and Plant	\$133.00
12/10/2019	MATIT	Workmen's Comp2020	2602	\$241.00	100-41426-151-	Insurance	\$241.00
12/10/2019	White Earth Sanitation	collection thro 11/14	2603	\$891.54	100-43230-384-	Waste (Refuse) Collection	\$891.54
12/10/2019	Barb Christiansen	2019 expenses	2604	\$156.60	100-41115-210-	Supervisors	\$156.60
12/10/2019	Lynn Lindow	2019 expenses	2605	\$559.78	100-41115-210-	Supervisors	\$559.78
12/10/2019	Carol Peterson	2019 expenses	2606	\$338.69	100-41425-210-	Clerk	\$338.69
12/10/2019	Donna Waliczek	2019 expenses	2607	\$29.52	100-41510-210-	Treasurer	\$29.52
12/10/2019	Citizens National Bank	safety Deposit box 2020	2608A	\$19.00	100-41001-311-	General Government	\$19.00
Total For Selected Claims				\$2,409.13			\$2,409.13

Date Range : 12/10/2019 To 12/10/2019

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						12/10/19	
	Barb Christiansen	Town Supervisor				Date	
						12/10/19	
	Lynn Lindow	Vice Chair, Town Supervisor				Date	
						12/10/19	
	tim Holzkamm	Chair, Town Supervisor				Date	

For the payroll period ending: 12/31/2019

<u>Account #</u>	<u>Employee #</u>	<u>Employee Name</u>	<u>Amount</u>
100-41115-103	13	Christiansen, Barb	888.72
	8	Holzmann, tim	514.52
	12	Lindow, Lynn	1,216.15
		Account Total	2,619.39
100-41425-103	14	Peterson, Carol A	1,665.19
		Account Total	1,665.19
100-41510-103	5	Waliczek, Donna E	1,534.22
		Account Total	1,534.22
100-41115-100		Unallocated (Due to rounding)	\$0.00
		Total For Period	\$5,818.80

Barb Christiansen

Barb Christiansen Town Supervisor

12/10/19

Date

Lynn Lindow

Lynn Lindow Vice Chair, Town Supervisor

12/10/19

Date

tim Holzmann

tim Holzmann Chair, Town Supervisor

12/10/19

Date