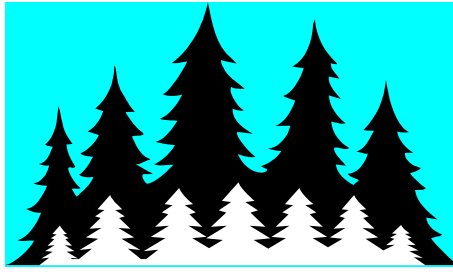


FOREST TOWNSHIP MEETING AGENDA

Date and Time of Meeting January 14 , 2020, 6:30 p.m.		
Present: Absent: Visitors:		
Agenda Item	Discussion Points/Notes	Actions/Follow-up Needed
Pledge of Allegiance Visitor Sign in		
<ul style="list-style-type: none"> • Organizational Meeting Consent agenda: <ul style="list-style-type: none"> • December 10 , 2019 Minutes • Treasurers Report • Approval of Claims List 	<ul style="list-style-type: none"> • CTAS claims report 	
<ul style="list-style-type: none"> • Public Comment 		
<ul style="list-style-type: none"> • Clerk's Report 	<ul style="list-style-type: none"> • W-2's, 1099's and federal tax • March meetings • PNP election / judges 	
Board Member Reports <ul style="list-style-type: none"> • Town Hall • Trash/Recycle • Roads • Planning Commission • Weed Report • Website 	<ul style="list-style-type: none"> • 	
Old Business	<ul style="list-style-type: none"> • Dolly's Trail Cul de sac 	
New Business	<ul style="list-style-type: none"> • Carsonville Fire/Rescue Meeting and Contract 2020 • Becker County Zoning Ordinance Amendments • Presidential Primary appointment of election judges 	
Adjourn		



**Forest Township
37121 Red Top Road,
Ponsford, MN 56575**

**FOREST TOWNSHIP RE-ORGANIZATIONAL MEETING
January 14, 2020**

- A. Swearing in new and re-elected officers
- B. Select Township Board Chairperson
- C. Post Schedule of Meetings
- D. Designate Official Newspaper –
- E.
- F. Set Compensation for town officers and employees;
following is 2019
\$50.00 for meetings lasting up to 4hrs.
\$100.00 for meetings lasting more than 4hrs.
Hourly Compensation for all township officials and contracted services - \$20.00/hr
Clerk and Treasures annual salary - \$1,000.00 and \$20.00/hr for extra required meetings
Consecutively scheduled meetings for differing responsibilities are charged as separated meetings.
- G. Designate duties for each Officer
 - Town Hall –
 - Garbage-
 - Roads-
 - Zoning-
 - Website-
 - Weeds
- H. Designate Bank as depository –
- I. Consider Conflict of Interest issues –

- J. Review township's AWAIR plan –
- K. Inventory of Town Ordinance and Resolution Book –
- L. Confirm the Township financial reporting form has been completed and returned to MN auditor's office.
- M. Identify upcoming training opportunities
MAT Short Course -
- N. Confirm list of officers
 - Chair
 - Vice Chair
 - Deputy Clerk
 - Deputy Treasurer