

## FOREST TOWNSHIP MEETING MINUTES

<b>Date and Time of Meeting</b> <b>March 9 , 2020, 6:30 p.m.</b>		
<b>Present:</b> Tim Holzkamm, Lynn Lindow, Barb Christiansen; Supervisors, Donna Waliczek; Treasurer, Carol Peterson; Clerk <b>Absent:</b> <b>Visitors:</b> Rolf Christiansen		
Agenda Item	Discussion Points/Notes	Actions/Follow-up Needed
Pledge of Allegiance Visitor Sign in		
<b>Consent agenda:</b> <ul style="list-style-type: none"> <li>• February 11, 2020 Minutes</li> <li>• Treasurers Report</li> <li>• Approval of Claims List</li> </ul>	<ul style="list-style-type: none"> <li>• Itasca/Mantrap Capital Credit Refund \$33.08</li> <li>• CTAS claims report</li> </ul>	Motion by Lynn to accept the Consent Agenda. Second by Tim. Motion carried unanimously
<ul style="list-style-type: none"> <li>• Public Comment</li> </ul>		
<ul style="list-style-type: none"> <li>• Clerk's Report</li> </ul>	<ul style="list-style-type: none"> <li>• Short Course Mahnomon March 30<sup>th</sup></li> <li>• Becker Cty Ass of Township Meeting 4/15 7pm Becker Cty Courthouse. Barb and Lynn will attend</li> <li>• Becker Cty Zoning letter on proposed amendments</li> <li>• Lisa Marschal, Assessor, will attend April meeting -sent billing.</li> <li>• Report on Outstanding Debt send to Becker Cty Auditor. Township has no debt. Report filed.</li> </ul>	<ul style="list-style-type: none"> <li>• Barb is attending a Road Maintenance Training in Crookston 4/14.</li> <li>• Barb and Lynn will attend</li> </ul>

<p>Board Member Reports</p> <ul style="list-style-type: none"> <li>• Town Hall</li> <li>• Trash/Recycle</li> <li>• Roads</li> <li>• Planning Commission</li> <li>• Weed Report</li> <li>• Website</li> </ul>	<ul style="list-style-type: none"> <li>• Nothing to report</li> <li>• Nothing to report. Will go to weekly pickup in June</li> <li>• Road Easements Barb talked with Jack Wattenhofer regarding building a cul de sac or a letter from him allowing the road contractor use of his driveway for a turn around and holding the township harmless. Jack didn't respond to either. Discussion of easement issues and it was determined that property owners were have no issues with getting building permits or mortgages so no further action is required.</li> <li>• Draft site permit application and fee schedule Lynn presented updated Building permit application and fee schedule for review. Discussion on some language to change and agreed upon. Lynn will updated and send electronic copy to Clerk. Copy to be posted at Town Hall and on Website by Clerk. Copy to be sent to BMLAA President to send to Association members.</li> <li>• Weed Training 3/26</li> </ul>	<ul style="list-style-type: none"> <li>• Take Easements off agenda.</li> <li>• Motion by Tim to accept the Building Permit Application and Fee schedule with revisions. Barb second. Motion carried unanimously.</li> </ul>
<p>Old Business</p>	<ul style="list-style-type: none"> <li>• Review Annual meeting agenda /Levy Budget Reviewed.</li> <li>• 2020 Census Township Boundary Validation Tim signed and sent electronic version. Copy presented for filing.</li> </ul>	
<p>New Business</p>	<ul style="list-style-type: none"> <li>• Road Tour date</li> <li>• Website Hosting – Tony notified us Feb.15<sup>th</sup> that he will not be doing webhosting after 3/20/20. He was willing to help with any transition and provided a zip file with all information. Tim did the follow up and presented 2 bids for consideration. Bids are on file with March Minutes. Discussion followed. There may be a short term disruption in service so Minutes may be delayed to posting. Clerk's address and email will be provided to Mark for billing and communication township business.</li> <li>• 2020 PNP election canvas 2020 Presidential election results and tabulations were canvassed and found to be accurate.</li> </ul>	<ul style="list-style-type: none"> <li>• Tabled to April Meeting</li> <li>• Motion by Tim to accept hosting bid by Mark Tollefson. Second by Lynn. Motion carried unanimously Tim will contact all parties to begin the transition as soon as possible.</li> <li>• Motion by Lynn to accept the results of the PNP election Canvas. Second by Barb. Motion carried unanimously.</li> </ul>

Adjourn

- Motion by Tim to adjourn. Second by Lynn. Motion carried unanimously



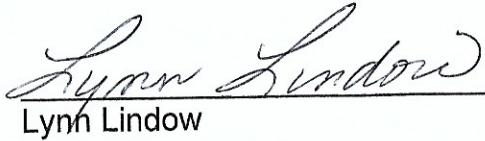
Tim Holzmann

4/14/2020  
date




Barb Christiansen

4/14/2020  
date



Lynn Lindow

4/14/2020  
date



Carol Peterson

4/14/2020  
date

Date Range : 3/1/2020 To 3/9/2020

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
03/09/2020	Patty Morgan	election judge training and PNP election Mar. 2020	2623	\$80.00	100-41410-103-	Elections	\$80.00
03/09/2020	Monette Lundquist	election training/PNP election Mar. 2020 and mileage	2624	\$181.40	100-41410-103-	Elections	\$181.40
03/09/2020	Itasca Mantrap Co-op Elec. Assoc	electricity	2625	\$191.00	100-41940-381-	General Government Buildings and Plant	\$191.00
03/09/2020	White Earth Sanitation	collection thro 1/20/2020	2626	\$457.20	100-43230-384-	Waste (Refuse) Collection	\$457.20
03/09/2020	Lisa Marschall	Assesment 2019 final payment	2627	\$4,215.20	100-41950-300-	Assessing fee	\$4,215.20
3/9/2020	Dan Bergstrom Roads 2628			\$ 1235.00			
<b>Total For Selected Claims</b>				<del>\$5,224.80</del>			<del>\$5,224.80</del>
				<b>6359.80</b>			<b>6359.80</b>

*Barb Christiansen*

Barb Christiansen Town Supervisor

*3/9/2020*

Date

*Lynn Lindow*

Lynn Lindow Vice Chair, Town Supervisor

*3/9/2020*

Date

*Tim Holzmann*

tim Holzmann Chair, Town Supervisor

*3/9/2020*

Date