



FOREST TOWNSHIP MEETING MINUTES

Date and Time of Meeting April 14 , 2020, 6:30 p.m.		
Present: Absent: Visitors:		
Agenda Item	Discussion Points/Notes	Actions/Follow-up Needed
Pledge of Allegiance Visitor Sign in		
Consent agenda: <ul style="list-style-type: none"> • March 9, 2020 Minutes • Treasurers Report • Approval of Claims List 	<ul style="list-style-type: none"> • CTAS claims report 	<ul style="list-style-type: none"> • Motion by Lynn to approve Consent Agenda Second by Barb. Motion carried unanimously
<ul style="list-style-type: none"> • Public Comment 		
<ul style="list-style-type: none"> • Clerk's Report 	<ul style="list-style-type: none"> • Becker County Ass. of Township meeting canceled • Letter from Becker County regarding reimbursement for PNP expenses. • MAT has posted webinars and handouts on their website as Short courses have been canceled 	
Board Member Reports <ul style="list-style-type: none"> • Town Hall • Trash/Recycle • Roads 	<ul style="list-style-type: none"> • Nothing to report • White Earth Sanitation is continuing pick up as scheduled. • Gravel Class canceled Minimum roads vs full maintenance Roads discussion. Reviewed the 2010 Road Plan that laid out the differing maintenance services for minimum and full maintenance roads. The annual Township Road Tour and following meeting determine the specific plans for each year. 	

<ul style="list-style-type: none"> • Planning Commission • Weed Report • Website 	<ul style="list-style-type: none"> • No new permits • Spring Weed Meeting canceled • Mark Tellefson has the website completed. 	
<p>Old Business</p>	<ul style="list-style-type: none"> • Levy Budget – review Annual Budget allocation Signed by Chairperson and Clerk • Cul de Sacs – for future planning Dolly's trail will be the priority. • Snowmobile trails. Barb followed up on Annual Meeting issue regarding use of ATV on snowmobile trails in Township. She talked with Becker and Hubbard Cty personnel who directed her to a DNR Trail person in Bemidi. Barb provided this information to Jay Smukowski so he could follow up with his questions. 	<ul style="list-style-type: none"> • Carol will send to Becker County Auditor/Treasurer
<p>New Business</p>	<ul style="list-style-type: none"> • Road Tour date – May 11, 2020 10am Public Meeting 12:00 PM at Town Hall. Public can accompany tour in personal car. • Road Contracts- contract length will be 3 years. Barb will add language reflecting that the billing period is from the first of the month through the last day of the month. Billing will be due 7 days after the end of each month.. Road Grading and Snow Removal will be together for this Bid cycle and Bids will be due May 8, 2020 to the Clerk. Bid notice will run in PR Enterprise April 22 & 25. • Amnesty Day will continue as scheduled. At May Meeting the Supervisors will develop policy for public safety and social distancing. • Public use of Town Hall 	<ul style="list-style-type: none"> • Clerk will post notice at Town Hall and on Website • Barb will update Bid Notice and send electronic copy to Carol. Carol will contact PR Enterprise for placement in Legal Notices • Carol will contact White Earth Sanitation to set up delivery of 3 garbage containers for May 23rd. • Motion by Tim to close the use of the Township Hall for area groups while under MN Governor's Shelter in Place Order. Second by Lynn. Order passed unanimously. Carol will post to website and Townhall.
<p>Adjourn</p>		<ul style="list-style-type: none"> • Motion by Lynn to adjourn meeting. Second by Barb. Motion carried unanimously

Tim Holzmann 5/12/2020
Tim Holzmann date

Barb Christiansen 5/12/2020
Barb Christiansen date

Lynn Lindow 5/12/2020
Lynn Lindow date

Carol Peterson 5/12/2020
Carol Peterson-Clerk date

Date Range : 3/31/2020 To 4/14/2020

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
04/14/2020	Karen LaFond	cleaning 3/15/2020	2629	\$40.00	100-49001-100-	miscellaneous	\$40.00
04/14/2020	Tony Brahmer	Website Jan & Feb. 2020 final Billing (25.00-per)	2630	\$50.00	100-41001-309-	General Government	\$50.00
04/14/2020	Itasca Mantrap Co-op Elec. Assoc	electricity	2631	\$139.00	100-41940-381-	General Government Buildings and Plant	\$139.00
04/14/2020	White Earth Sanitation	collection thro Feb & March	2632	\$502.92	100-43230-384-	Waste (Refuse) Collection	\$502.92
Total For Selected Claims				\$731.92			\$731.92

Barb Christiansen

Barb Christiansen Town Supervisor

4/14/2020

Date

Lynn Lindow

Lynn Lindow Vice Chair, Town Supervisor

4/14/2020

Date

Tim E. Holzmann

tim Holzmann Chair, Town Supervisor

4/14/2020

Date