

## FOREST TOWNSHIP MEETING MINUTES

| <b>Date and Time of Meeting: August 10, 2020, 6:30 p.m.</b>   |   |   |
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| <b>Present:</b> Tim Holzkamm, Lynn Lindow , Barb <del>Christensen</del> ; Supervisors, Donna Waliczek; Treasurer and Carol Peterson; Clerk<br><b>Absent:</b> <del>Christensen</del><br><i>christensen</i> |   |   |
| <b>Visitors:</b> Leonard Thelen   |   |   |
| Agenda Item   | Discussion Points/Notes   | Actions/Follow-up Needed  |
| Pledge of Allegiance<br>Visitor Sign in   |   |   |
| <b>Consent agenda:</b> <ul style="list-style-type: none"> <li>• July 14, 2020 Minutes</li> <li>• Treasurers Report</li> <li>• Approval of Claims List</li> </ul>  | <ul style="list-style-type: none"> <li>• Treasurer given check from White Earth Sanitation for \$300.00 and \$50.00 permit fee from Zeb Haney \$2.00 filing fee from : Tim Holzkamm, Lynn Lindow, Donna Waliczek</li> <li>• CTAS claims report</li> </ul>     | <ul style="list-style-type: none"> <li>• Motion by Lynn to approve the Consent Agenda Second by Barb. Motion carried unanimously</li> </ul> |
| <ul style="list-style-type: none"> <li>• Public Comment</li> </ul>  |   |   |
| <ul style="list-style-type: none"> <li>• Clerk's Report</li> </ul>  | <ul style="list-style-type: none"> <li>• White Earth Sanitation sent Check for 3 dumpsters (\$300.00)</li> <li>• MATT District 9 Zoom meeting 8/17 7pm. I have Agenda</li> <li>• Primary election August 11, John, Ruby and Carol election judges.</li> </ul> |   |

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| <p><b>Board Member Reports</b></p> <ul style="list-style-type: none"> <li>• Town Hall</li> <li>• Trash/Recycle</li> <li>• Roads</li> <li>• Planning Commission</li> <li>• Weed Report</li> <li>• Website</li> </ul> | <ul style="list-style-type: none"> <li>• Toilet – installed. There is water on the floor again. Will monitor to see if there is a roof or toilet leak.</li> <li>• 3 Amnesty Dumpsters ordered. Barb will ask Scott to supervise and let us know.</li> <li>• Thelens' will start capping rocks on Sunset and E. Bad Medicine .</li> <li>• Barb got permission from Becker Cty to put in the Cul de sac on Dolly's Trail at the Y to the boat access. Leonard Thelen will send estimate on doing the work.</li> <li>•</li> <li>• <b>John Janousek</b> permit completed</li> <li>• <b>Dane Gigstead</b> building permit is in Shoreland District.</li> <li>• <b>Zeb Haney</b> building permit fee paid for building a garage. Lynn will do site inspection when stakes are placed. Becker County zoning regulations define a Residential Dwelling as having Kitchen, water supply and/or Sanitation facility and sleeping quarters. <u>A garage is allowed to on 2 of the 3.</u></li> <li>• Letter from Becker Soil and Water regarding weed inventory and Lynn is following up. Weed spraying done on Sunset, Dolly's Trail, and ½ of E. Bad Medicine. There will probably need to be a second spraying later in the summer.</li> <li>• Proposed Website changes. Condense Forest History to just information on how and when the township was organized. Also it was agreed that the link to emails and phone numbers be removed.</li> </ul> | <ul style="list-style-type: none"> <li>• Carol will let Karen &amp; John know so they can check when cleaning.</li> <li>• Motion by Barb to approve Janousek building permit. Second by Tim. Motion carried unanimously.</li> <li>• Barb will contact Mark to make changes to links. Carol will send revised historical information to Mark</li> </ul> |
| <p><b>Old Business</b></p>  | <ul style="list-style-type: none"> <li>• Dump fine – Tim presented letter to Alan O'Neil regarding illegal dumping and assessed fine. Discussion.</li> <li>• Amendment to posted Dump Rules to include penalties for noncompliance.</li> </ul>  | <ul style="list-style-type: none"> <li>• Motion by Lynn to approve letter and fine. Second by Tim. Motion passed unanimously. Carol will send letter</li> <li>• Motion by Tim to approve amendment. Second by Barb. Motion carried unanimously.</li> </ul>   |
| <p><b>New Business</b></p>  | <ul style="list-style-type: none"> <li>• Becker County – letter regarding CARES Act funding for COVID – 19 expenses. Monies made available to Townships for COVID related expenses is being administrated by Becker County. Forest Township has no related expenses so will turn our allocation back to Becker County. Township has to request the monies from the State of MN. Tim read the provided Resolution for returning the monies to Becker County. A copy of Resolution is filed in Township Resolution Book</li> </ul>  | <ul style="list-style-type: none"> <li>• Motion by Tim to approve Resolution 2020-2 to reassign COVID-19 monies to Becker County. Second by Lynn. Motion carried unanimously. Carol will email to Becker County the request for funds from Minnesota and a copy of Resolution 2020-2.</li> </ul>   |


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|         | <ul style="list-style-type: none"> <li>• Election candidates. Candidate filings closes August 11<sup>th</sup>. 3 filings have been received as of this date.</li> <li>• Mowing contract. Mark Noonan turned in mowing contract for July 2020-July 2021. Tim signed the contract.</li> <li>• Mileage Certification</li> <li>• Township Checks. – Donna needs to order more checks</li> </ul> | <ul style="list-style-type: none"> <li>• Carol will email filings to Becker County August 12<sup>th</sup>.</li> <li>• Carol will file contract</li> <li>• .Barb will complete Mileage Certification.</li> <li>• Motion by Tim to approve the ordering of Township checks. Second by Lynn. Motion carried unanimously</li> </ul> |
| Adjourn |   | <ul style="list-style-type: none"> <li>• Motion by Lynn to adjourn the meeting. Second by Barb. Motion carried unanimously</li> </ul>   |

  
 Tim Holzkamm

9/8/2020  
 date

  
 Barb Christiansen

9/8/20  
 date

  
 Lynn Lindow

9/8/20  
 date

  
 Carol Peterson/Clerk

9/8/2020  
 date

