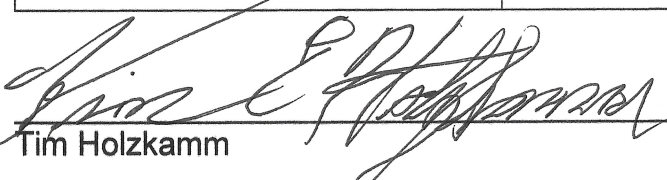



## FOREST TOWNSHIP MEETING MINUTES


<b>Date and Time of Meeting: September 8, 2020, 6:30 p.m.</b>		
<b>Present:</b> Tim Holzkamm, Barb Christiansen, Lynn Lindow; <b>Supervisors,</b> Donna Waliczek; <b>Treasurer,</b> Carol Peterson; <b>Clerk</b> <b>Absent:</b> <b>Visitors:</b> Leonard Thelen, Helen Holmer, Don Tschudi		
Agenda Item	Discussion Points/Notes	Actions/Follow-up Needed
Pledge of Allegiance Visitor Sign in		
<b>Consent agenda:</b> <ul style="list-style-type: none"> <li>• August 10, 2020 Minutes</li> <li>• Treasurers Report</li> <li>• Approval of Claims List</li> </ul>	<ul style="list-style-type: none"> <li>• Correction to Minutes: Spelling of Barb's last name. Date of training is the 17<sup>th</sup> instead of 27<sup>th</sup></li> <li>• CTAS claims report Update to General Expenses YTD total Expensing cost of check blanks is in claims this month to balance the Monthly Financial Statement</li> </ul>	Motion by Lynn to accept the Minutes with corrections. Second by Barb. Motion carried
<ul style="list-style-type: none"> <li>• Public Comment</li> </ul>	<ul style="list-style-type: none"> <li>• Don asked about the frequency of grading for the north end of E. Bad Medicine. Barb reviewed grading plan and E. Bad Medicine is scheduled for weekly grading from 129 to 113 until Labor Day. Discussion followed on the need for additional gravel, road speed and brushing at driveways. Reviewed MN regulations on setting speeds and housing density along roadway &amp; past conversations with MAT attorneys, Thelen's will provide a rough estimate in October on gravel cost for that north end of the road and brushing will be looked at during 2021 Road Tour.</li> </ul>	
<ul style="list-style-type: none"> <li>• Clerk's Report</li> </ul>	<ul style="list-style-type: none"> <li>• Judges for General Election- Patty Morgan and Monette Lundquist. County sent Township Ballot proof for approval</li> <li>• Townhall usage will continue to follow Governor's directive</li> <li>• Taking Resolution and Contract Binders home to reorganize.</li> <li>• Discussed 2020 Census results for Forest Township and reasons for low percentages</li> </ul>	
<b>Board Member Reports</b> <ul style="list-style-type: none"> <li>• Town Hall</li> </ul>	<ul style="list-style-type: none"> <li>• Under Old Business</li> <li>• Barb cleaned fluorescent bulbs out shed</li> </ul>	

<ul style="list-style-type: none"> <li>• Trash/Recycle</li> <li>• Roads</li> <li>• Planning Commission</li> <li>• Weed Report</li> <li>• Website</li> </ul>	<ul style="list-style-type: none"> <li>• Amnesty Day – all went well. Barb recommends 2 Demolition Dumpsters in the spring which would total 4 dumpsters. At Annual Meeting will include discussion on limiting demolition to one pickup load per property owner.</li> <li>• Estimate for Dollie Trail cul de sac – Reviewed estimate of \$4,000.00 and work to be done.</li> <li>• Tschudi – permit and fee payed. Lynn reported she had done site inspection for the large shed with side shed roofs. October is date to begin build. Lynn will do a final inspection.</li> <li>• No spraying done because its been too wet, Lynn may do some spot spraying as needed. No fall roadside mowing.</li> <li>• Changes – all changes have been made as requested</li> </ul>	<ul style="list-style-type: none"> <li>• Motion by Tim to approve Thelen's estimate of \$4,000.00 for work on Dollie's Trail cul de sac. Second by Barb. Motion passed unanimously.</li> <li>• Motion by Lynn to approve the permit. Second by Tim. Motion passed unanimously</li> </ul>
<p>Old Business</p>	<ul style="list-style-type: none"> <li>• Mileage Certification. Barb reported there was no changes in the township road mileage.</li> <li>• Town Hall roof leak – Rolf provided estimate to repair roof and vent stack - \$350.00 Materials and labor</li> </ul>	<ul style="list-style-type: none"> <li>• The Mileage Certification was signed by Tim. Carol will mail to County Hwy Dept.</li> <li>• Motion by Tim to approve up to \$350.00 for the roof repair. Second by Lynn. Passed unanimously</li> </ul>
<p>New Business</p>	<ul style="list-style-type: none"> <li>• Primary Election results – The Primary election envelope was opened and results were reviewed by the supervisors</li> </ul>	<ul style="list-style-type: none"> <li>• The Town Board of Supervisors found the results to be accurate.</li> </ul>
<p>Adjourn</p>		<ul style="list-style-type: none"> <li>• Motion by Tim to adjourn the Meeting. Second by Lynn. Motion passed unanimously.</li> </ul>

  
 Tim Holzkamm 10/13/2020  
 date

  
 Barb Christiansen 10/13/2020  
 date




  
 Lynn Lindow 10/13/2020  
 date

  
 Carol Peterson/clerk 10/13/2020  
 date

Date Range : 9/1/2020 To 9/8/2020

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
09/08/2020	John LaFond	Primary election judge training & election	2652	\$195.55			
					100-41410-103- 100-41410-331-	Elections Elections	\$130.00 \$65.55
09/08/2020	Ackerman Plumbing and Heating	Handicapped toilet and installmentment	2653	\$711.99			
					100-41940-220-	General Government Buildings and Plant	\$711.99
09/08/2020	White Earth Sanitation	collection thro 8/16	2654	\$1,383.03			
					100-43230-384-	Waste (Refuse) Collection	\$1,383.03
09/08/2020	Itasca Mantrap Co-op Elec. Assoc	electricity	2655	\$46.00			
					100-41940-381-	General Government Buildings and Plant	\$46.00
09/08/2020	Thelen's Excavating	Grading August Gravel and rd work Sunset and E. Bad Medicine	2656	\$20,865.50			
					201-43122-400-	Unpaved Streets	\$20,865.50
09/08/2020	Carrie Lowe	August Amnesty Day Supervisor	2657	\$180.00			
					100-43230-103-	Waste (Refuse) Collection	\$180.00
09/08/2020	Harlan Clarke	bank checks	2657A	\$116.94			
					100-41001-210-	General Government	\$116.94
<b>Total For Selected Claims</b>				<b>\$23,499.01</b>			<b>\$23,499.01</b>

Date Range : 9/4/2020 To 9/8/2020

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
						<u>9/8/2020</u>	
	Barb Christiansen	Town Supervisor				Date	
						<u>9/8/2020</u>	
	Lynn Lindow	Vice Chair, Town Supervisor				Date	
						<u>9/8/2020</u>	
	tim Holzkamm	Chair, Town Supervisor				Date	