



## FOREST TOWNSHIP MEETING MINUTES


<b>Date and Time of Meeting: October 13, 2020, 6:30 p.m.</b>		
Present: Tim Holzkamm, Barb Christiansen and Lynn Lindow; Supervisors, Donna Walizcek; Treasurer and Carol Peterson; Clerk Absent: Visitors: Leonard Thelen		
Agenda Item	Discussion Points/Notes	Actions/Follow-up Needed
Pledge of Allegiance Visitor Sign in		
Consent agenda: <ul style="list-style-type: none"> <li>• September 8, 2020 Minutes</li> <li>• Treasurers Report</li> <li>• Approval of Claims List</li> </ul>	<ul style="list-style-type: none"> <li>• CTAS claims report</li> </ul>	Motion by Tim to approve the Consent Agenda. Second by Barb. Motion carried unanimously
<ul style="list-style-type: none"> <li>• Public Comment</li> </ul>		
<ul style="list-style-type: none"> <li>• Clerk's Report</li> </ul>	<ul style="list-style-type: none"> <li>• 2021 draft calendar for Township meetings.</li> <li>• Becker Cty CARES information</li> <li>• Posted Sample election ballot and public notice for general election.</li> <li>• Lisa Marchall has completed property assessments for township and it went very well. She will be attending November's meeting</li> </ul>	<ul style="list-style-type: none"> <li>• Review and discuss Nov.</li> </ul>
<b>Board Member Reports</b> <ul style="list-style-type: none"> <li>• Town Hall</li> <li>• Trash/Recycle</li> <li>• Roads</li> </ul>	<ul style="list-style-type: none"> <li>• Repairs on roof completed by Rolf Christiansen. Opening in attic needs cap/lid, Barb will get it done. Tim will take care of fly problem inside.</li> <li>• More illegal dumping this fall, items were left behind recycling dumpster outside gate. Barb added more cameras to cover this area.</li> <li>• Tim prepared letter to respond to questions from Al O'Neil's regarding assessed dump fine.</li> <li>• Dollie Trail cul de sac has been completed. Barb reviewed township roads and reports that are in good shape for going into winter. Positive feedback from residents.</li> </ul>	<ul style="list-style-type: none"> <li>• Carol will send letter</li> </ul>

<ul style="list-style-type: none"> <li>• Planning Commission</li> <li>• Weed Report</li> <li>• Website</li> </ul>	<ul style="list-style-type: none"> <li>• Cost Estimate for gravel on north end of E. Bad Medicine.</li> <li>• Mike Hutchinson – After the fact building permit fee for addition to storage building. Mike was not aware of Township zoning and had started the build. Lynn did site visit and meets zoning regulation.</li> <li>• Barb posed 2 question: What is the definition of a business in our zoning ordinance? What happens if the township issues a building permit and resident end up being denied a County permit? Township will refund the permit fee.</li> <li>• Waiting on the annual report form.</li> <li>• Remove Assumption of Road Maintenance Policy from News</li> <li>• Tim talked with MAT attorney and reported that there isn't a legal issue with use of personal email on website.</li> </ul>	<ul style="list-style-type: none"> <li>• Move to spring</li> <li>• Lynn will review Becker County zoning for their definition</li> </ul>
Old Business	<ul style="list-style-type: none"> <li>• draft of Dust Control Application Policy</li> </ul>	<ul style="list-style-type: none"> <li>• Include in Annual Meeting Agenda</li> </ul>
New Business	<ul style="list-style-type: none"> <li>• Township Flyer for new property owners. Discussed what information would be included. Send any info you think would be helpful to Barb</li> </ul>	<ul style="list-style-type: none"> <li>• Barb will collect information and start layout.</li> </ul>
Adjourn		<ul style="list-style-type: none"> <li>• Motion by Barb to adjourn the meeting. Second by Lynn. Passed unanimously</li> </ul>

  
 Tim Holzmann \_\_\_\_\_  
 Date 11/10/2020

  
 Barb Christiansen \_\_\_\_\_  
 Date 11/10/2020

  
 Lynn Lindow \_\_\_\_\_  
 Date 11/10/2020

  
 Carol Peterson / Clerk \_\_\_\_\_  
 Date 11/10/2020

Date Range : 10/8/2020 To 10/20/2020

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
10/13/2020	Karen LaFond	cleaning 9/8/2020	2658	\$40.00	100-49001-100-	miscellaneous	\$40.00
10/13/2020	Rolf Christiansen	roofing \$200.00 Material \$77.38	2659	\$277.38	100-41940-103- 100-41940-220-	General Government Buildings and Plant General Government Buildings and Plant	\$200.00 \$77.38
10/13/2020	Itasca Mantrap Co-op Elec. Assoc	electricity	2660	\$47.00	100-41940-381-	General Government Buildings and Plant	\$47.00
10/13/2020	White Earth Sanitation	collection thro August \$1017.27 Aug. Amnesty \$1494.00	2661	\$2,511.27	100-43230-384- 100-43240-384-	Waste (Refuse) Collection Waste (Refuse) Disposal	\$1,017.27 \$1,494.00
10/13/2020	Thelen's Excavating	Grading sept/oct Gravel and cul de sac Dollies Trail/Bass	2662	\$5,551.25	201-43122-400-	Unpaved Streets	\$5,551.25
<b>Total For Selected Claims</b>				<b>\$8,426.90</b>			<b>\$8,426.90</b>

*Barb Christiansen*

Barb Christiansen

Town Supervisor

*10/13/2020*

Date

*Lynn Lindow*

Lynn Lindow

Vice Chair, Town Supervisor

*10/13/2020*

Date

*Tim Holzmann*

tim Holzmann

Chair, Town Supervisor

*10/13/2020*

Date