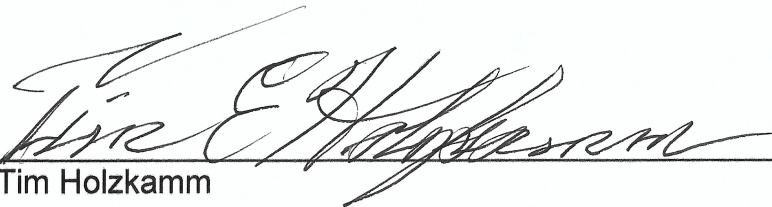






FOREST TOWNSHIP MEETING MINUTES


| Date and Time of Meeting: December 8, 2020, 6:30 p.m. | | |
|---|---|---|
| Present: Tim Holzkamm, Barb Christiansen, Lynn Lindow; Supervisors, Donna Waliczek; Treasurer, Carol Peterson; Clerk | | |
| Absent: | | |
| Visitors: none | | |
| Agenda Item | Discussion Points/Notes | Actions/Follow-up Needed |
| Pledge of Allegiance Visitor Sign in | | |
| Consent agenda: <ul style="list-style-type: none"> • November 10, 2020 Minutes & Board of Canvas • Treasurers Report • Approval of Claims List | <ul style="list-style-type: none"> • payroll | Motion by Tim to Accept the Consent Agenda. Second by Lynn. Motion carried unanimously |
| <ul style="list-style-type: none"> • Public Comment | <ul style="list-style-type: none"> • none | |
| <ul style="list-style-type: none"> • Clerk's Report | <ul style="list-style-type: none"> • Tax, 1000's and workmen's comp reporting to begin | |
| Board Member Reports <ul style="list-style-type: none"> • Town Hall • Trash/Recycle • Roads • Planning Commission | <ul style="list-style-type: none"> • Nothing to report • Dump Violation updates Tim presented letters to A. O'Neil, ^{Andy}Rodger Rodgers and Wright Trust for review. Fines will be accessed for violations and an explanation was sent to Wright Trust. • Nothing to report • M. Hutchinson building completed and Lynn inspected • Follow up on Commercial Zoning Definition – Planning Commission reviewed Township Zoning and found that Commercial Zoning is covered. | <ul style="list-style-type: none"> • Carol will sent out letters or email • Motion by Lynn to Approve the Building Permit. Second by Barb. Motion carried unanimously |

| | | |
|--|--|---|
| <ul style="list-style-type: none"> • Weed Report • Website | <p>Lynn will contact Lisa Marschall, Assessor, to get clarification on how commercial property is determined.</p> <ul style="list-style-type: none"> • Annual Report was completed by Lynn • Nothing to report | <ul style="list-style-type: none"> • Tim signed and Carol will send |
| <p>Old Business</p> | <ul style="list-style-type: none"> • Welcome Flyer – reviewed and approved. • Wage and Expense Forms – reviewed and approved with Claims | <ul style="list-style-type: none"> • Carol will send a PDF to all Board Member to use. Carol will post to Website and have it pinned as first item in NEWS section |
| <p>New Business</p> | <ul style="list-style-type: none"> • None | |
| <p>Adjourn</p> | | <ul style="list-style-type: none"> • Motion by Barb to adjourn. Second by Lynn. Motion carried unanimously |


 Tim Holzkamm 1/12/21
 Date


 Barb Christiansen 1/12/2021
 Date


 Lynn Lindow 1/12/21
 Date


 Carol Peterson/Clerk 1/12/2021
 Date

Date Range : 12/2/2020 To 12/8/2020

| <u>Date</u> | <u>Vendor</u> | <u>Description</u> | <u>Claim #</u> | <u>Total</u> | <u>Account #</u> | <u>Account Name</u> | <u>Detail</u> |
|-------------|----------------------------------|------------------------------------|----------------|--------------|------------------|--|---------------|
| 12/08/2020 | Itasca Mantrap Co-op Elec. Assoc | electricity | 2671 | \$124.00 | 100-41940-381- | General Government Buildings and Plant | \$124.00 |
| 12/08/2020 | Ruby Anderson | Election judge & mileage Primary | 2672 | \$91.75 | 100-41410-103- | Elections | \$91.75 |
| 12/08/2020 | White Earth Sanitation | collection thro 10/2020 | 2673 | \$697.23 | 100-43230-384- | Waste (Refuse) Collection | \$697.23 |
| 12/08/2020 | MATIT | Liability Coverage 1/1/2021-1/2022 | 2674 | \$268.00 | 100-41426-151- | Insurance | \$268.00 |
| 12/08/2020 | Barb Christiansen | wages 1/1-12/31/2020 | 2675 | \$954.21 | 100-41115-103- | Supervisors | \$954.21 |
| 12/08/2020 | Tim Holzkamm | wages 1/1-12/31/2020 | 2676 | \$654.85 | 100-41115-103- | Supervisors | \$654.85 |
| 12/08/2020 | Lynn Lindow | wages 1/1-12/31/2020 | 2677 | \$1,169.37 | 100-41115-103- | Supervisors | \$1,169.37 |
| 12/08/2020 | Carol Peterson | wages 1/1/-12/31/2020 | 2678 | \$1,852.29 | 100-41425-103- | Clerk | \$1,852.29 |
| 12/08/2020 | Donna Waliczek | wagea 1/1/-12/31/2020 | 2679 | \$1,590.35 | 100-41510-103- | Treasurer | \$1,590.35 |
| 12/08/2020 | Barb Christiansen | 2020 expenses | 2680 | \$59.75 | 100-41115-217- | Supervisors | \$59.75 |
| 12/08/2020 | Lynn Lindow | 2020 expenses | 2681 | \$73.71 | 100-41115-217- | Supervisors | \$73.71 |
| 12/08/2020 | Carol Peterson | 2020 expenses | 2682 | \$307.03 | 100-41425-201- | Clerk | \$307.03 |
| 12/08/2020 | Donna Waliczek | 2020 expenses | 2683 | \$24.84 | 100-41510-201- | Treasurer | \$24.84 |

Date Range : 12/2/2020 To 12/8/2020

| <u>Date</u> | <u>Vendor</u> | <u>Description</u> | <u>Claim #</u> | <u>Total</u> | <u>Account #</u> | <u>Account Name</u> | <u>Detail</u> |
|---------------------------|---------------|--------------------|----------------|--------------|------------------|---------------------|---------------|
| Total For Selected Claims | | | | \$7,867.38 | | | \$7,867.38 |

Barb Christiansen

Barb Christiansen Town Supervisor

12/8/2020

Date

Lynn Lindow

Lynn Lindow Vice Chair, Town Supervisor

12/8/2020

Date

Tim Holzmann 8 Dec 2020

tim Holzmann Chair, Town Supervisor

Date

For the payroll period ending: 12/31/2020

| <u>Account #</u> | <u>Employee #</u> | <u>Employee Name</u> | <u>Amount</u> |
|------------------|-------------------|-------------------------------|-------------------|
| 100-41115-103 | 13 | Christiansen, Barb | 954.21 |
| | 8 | Holzmann, tim | 654.85 |
| | 12 | Lindow, Lynn | 1,169.37 |
| | | Account Total | 2,778.43 |
| 100-41425-103 | 14 | Peterson, Carol A | 1,852.29 |
| | | Account Total | 1,852.29 |
| 100-41510-103 | 5 | Waliczek, Donna E | 1,590.35 |
| | | Account Total | 1,590.35 |
| 100-41115-100 | | | |
| | | Unallocated (Due to rounding) | \$0.00 |
| | | Total For Period | \$6,221.07 |

Barb Christiansen 12/8/2020

Barb Christiansen Date
Town Supervisor

Lynn Lindow 12/8/2020

Lynn Lindow Date
Vice Chair, Town Supervisor

Tim Holzmann 3 Dec 2020

tim Holzmann Date
Chair, Town Supervisor