




FOREST TOWNSHIP MEETING MINUTES


<p>Date and Time of Meeting: November 9, 2021, 6:30 p.m.</p> <p>Present: Tim Holzkamm, Lynn Lindow, Barb Christiansen; Supervisors, Donna Waliczek; Treasurer, Carol Peterson; Clerk</p> <p>Absent:</p> <p>Visitors: Lisa Jackson, Duane Rutz, Lenard Thielen</p>		
Agenda Item	Discussion Points/Notes	Actions/Follow-up Needed
Pledge of Allegiance Visitor Sign in		
Consent agenda: <ul style="list-style-type: none"> • October 12, 2021 Minutes • Treasurers Report • Approval of Claims List 	<ul style="list-style-type: none"> • Please send annual Wage and Expense forms to Donna by 12/1. 	Motion by Lynn to pass the Consent Agenda. Second by Barb. Motion carried unanimously.
<ul style="list-style-type: none"> • Public Comment 	<ul style="list-style-type: none"> • Duane Rutz attended to discuss and clarify letter received from Becker County on dumping at old dump which is county land. He wanted the Township to know that he hadn't put anything there. He asked if the Township would give a courteous call to residents, if Supervisors are aware of illegal dumping on County land before County sends letter. 	
<ul style="list-style-type: none"> • Clerk's Report 	<ul style="list-style-type: none"> • Copy of letter Becker County Environmental Services sent to Duane Rutz • Donna and I met to quarterly financials reconciliation • I will be attending a County Clerk's training 12/7 • All approved building permits filed to date. • Lisa Marcshall' year-end letter • MN Demographics estimates on township population and households Report will be filed with Minutes. 	

<p>Board Member Reports</p> <ul style="list-style-type: none"> Town Hall Trash/Recycle Roads Planning Commission Weed Report Website 	<ul style="list-style-type: none"> nothing Dump violation Dan Niemi. Tim provided copies of draft letter on dump violation. Reviewed and approved. Tim will sign and it will be sent. Barb discussed another violation on camera. Two dumpsters will filled with illegal material at end of October. Working on identifying vehicle and individuals. Winter garbage schedule Horseshoe Rd cul-de-sac – no work has been done. Black Bear Rd cul-de-sac – Barb talked with Jon Wanzek about clearing all construction materials out of cul de-sac before snow so plows can turn around. Lynn says that there is still lumber and dumpsters there. Barb didn't mention the private property signs to Jon as she wants to talk to MAT attorney regarding Township easement on private property and privacy signs. Lenard Thielen also mentioned the fencing that runs into the easement with would be a problem for plowing. Permit Haney- still in progress Permit Altenburg- haven't heard from him Permit Rodgers- County permit only Permit Tschudi- email from Don; work will begin next summer Weed Inspection Report and Certified Gravel Pits Lynn completed the Annual Weed Report and Mapping. Supervisors reviewed and Tim signed the report. 	<ul style="list-style-type: none"> Carol will call White Earth Sanitation about every other week service. Barb will follow up with MAT attorney and Jon. Remove Rodgers from Agenda Carol will make file copy and mail original to Marsha Watland, Becker County.
<p>Old Business</p>	<ul style="list-style-type: none"> Webber variance request from Becker County passed. 	
<p>New Business</p>	<ul style="list-style-type: none"> Becker County Variance request for Hefners on Lloyd Larson Rd. Township has no issues with request. 	
<p>Adjourn</p>		<ul style="list-style-type: none"> A motion by Barb to adjourn the meeting. Second by Lynn. Motion carried animously


 Tim Holzkamm 12/14/21
Date


 Barb Christiansen 12/14/2021
Date





 Lynn Lindow 12/14/21
Date


 Carol Peterson/Clerk 12/14/21
Date

Date Range : 12/11/2021 To 12/14/2021




<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
12/14/2021	Karen LaFond	cleaning 11/4 2.5hr	2744	\$50.00	100-49001-100-	miscellaneous	\$50.00
12/14/2021	White Earth Sanitation	Oct	2745	\$628.65	100-43240-384-	Waste (Refuse) Disposal	\$628.65
12/14/2021	Thelen's Excavating	Plow all roads Dec 6	2746	\$400.00	201-43122-400-	Unpaved Streets	\$400.00
12/14/2021	Itasca Mantrap Co-op Elec. Assoc	electricity	2747	\$104.00	100-41940-381-	General Government Buildings and Plant	\$104.00
12/14/2021	Carol Peterson	expenses 2021	2748	\$163.00	100-41425-201-	Clerk	\$163.00
12/14/2021	Lynn Lindow	expenses 2021 mileage	2749	\$53.98	100-41115-331-	Supervisors	\$53.98
12/14/2021	Barb Christiansen	expenses 2021	2750	\$330.00	100-41115-220-	Supervisors	\$330.00
12/14/2021	Steve Lindow	Dump clean up, assist weed spraying 5.5 hr	2751	\$110.00	100-43101-103-	Highways, streets and roadways	\$110.00
Total For Selected Claims				\$1,839.63			\$1,839.63

Date Range : 12/11/2021 To 12/14/2021

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
						12/14/2021	
	Barb Christiansen	Town Supervisor				Date	
						12/14/21	
	Lynn Lindow	Vice Chair, Town Supervisor				Date	
						12/14/21	
	tim Holzkamm	Chair, Town Supervisor				Date	

For the payroll period ending: 12/31/2021

<u>Account #</u>	<u>Employee #</u>	<u>Employee Name</u>	<u>Amount</u>
100-41115-103	13	Christiansen, Barb	654.85
	8	Holzmann, tim	608.07
	12	Lindow, Lynn	963.56
		Account Total	2,226.48
100-41425-103	14	Peterson, Carol A	1,646.48
		Account Total	1,646.48
100-41510-103	5	Waliczek, Donna E	1,599.70
		Account Total	1,599.70
100-41115-100		Unallocated (Due to rounding)	\$0.00
		Total For Period	\$5,472.66

	<u>12/14/2021</u>
Barb Christiansen	Date
Town Supervisor	
	<u>12/14/21</u>
Lynn Lindow	Date
Vice Chair, Town Supervisor	
	<u>12/14/21</u>
tim Holzmann	Date
Chair, Town Supervisor	