

2022 FOREST TOWNSHIP ANNUAL MEETING MINUTES

Date and Time of Meeting: March 8 ,2022 6:30 p.m.		
Present: Tim Holzkamm, Barb Christiansen, Lynn Lindow; Supervisors, Donna Waliczek: Treasurer, Carol Peterson; Clerk		
Absent:		
Visitors: John LaFond, Ray Vlasak, Steve Lindow, Bill Jackson, Lisa Jackson		
Agenda Item	Discussion Points/Notes	Actions/Follow-up Needed
Pledge of Allegiance Visitor Sign in		
<p>AGENDA: NOMINATION OF MODERATOR</p> <p>MEETING AGENDA</p> <ul style="list-style-type: none"> • Review and approval of March 9, 2021 Meeting Minutes • Audit Report • Treasurer Report • Public Comment 	<ul style="list-style-type: none"> • Clerk called for nominations for Moderator. Tim nominated John LaFond, Second by Barb Christiansen. Hearing no others Clerk called the vote. • Tim noted that Minutes Heading should be changed from Agenda to Minutes. • Tim asked that AIS be added to New Business • The Forest Township Board conducted an audit of Treasurer's and Clerk's Books at the February 2022 meeting. It was determined that the financial data was accurate for the year 2021. The Board unanimously agreed and signed both sets of books. The 2021 Financial Report was sent to the MN State Auditor. • Report on breakdown of Expenses and Revenue Reviewed with discussion on road expenses. East Bad Medicine, Sunset and Red Top Rd had the most gravel work. 	<ul style="list-style-type: none"> • John LaFond was elected Moderator. • Motion by Barb to approve Minutes as modified. Second by Tim. Motion carried unanimously. • Motion by Ray to approve the updated Agenda. Second by Bill. Motion carried unanimously

<p>Board Member Reports</p> <ul style="list-style-type: none"> • Town Hall • Trash/Recycle • Roads • Planning Commission • Weed Report • Website 	<ul style="list-style-type: none"> • Tim put Motion Detector lights on the gate and Townhall. • Amnesty Days went well. 2 fines were issued for dump violations. One dumpster lid was replaced. • Barb presented a handout on summary work done on roads and end of year cost comparison from previous years. Report is attached. Roads have been good shape and contractor has been doing a very good job. • Lynn discussed permits this year. There has been no need for Planning Committee meetings. • Lynn purchased a tank to use on 4 wheeler for spraying. Sunset and E. Bad Medicine were sprayed and township roads were mowed once. • Kept up to date. No suggestions for changes. 	
<p>Old Business</p>	<ul style="list-style-type: none"> • Internet Services for Townhall. Supervisors have had discussions and feel that there would be limited usage which wouldn't justify the ongoing expense. Discussed need for additional cell towers. 	
<p>New Business</p>	<ul style="list-style-type: none"> • Bad Medicine Lake Area Association has asked the Township to participate with; and include in the budget, the cost of paying inspectors hours that exceed what is paid through Becker County. County has said it will cover 500 hrs and last year Bad Medicine Lake used 712 hrs. Discussion: Forest Township didn't budget any monies for AIS in 2022. BMLAA has a AIS fund balance of over \$7,000.00 from membership Shouldn't BMLAA pay down that fund first before Township participates? How are lakes chosen for Inspectors: Lake useage, parking lots and number of parking spaces available. Bad Medicine had 2 inspectors covering the designated times. Keeping the lake free of AIS keeps the lake property values up.. 	<ul style="list-style-type: none"> • Motion by John La Fond to recommend the following motion to the Township Board: If AIS inspection hours expended for Bad Medicine Lake should exceed the Becker County budgeted amount during 2022 inspection period, Forest Township will match the amount contributed by the Bad Medicine Lake Area Association to cover the excess with the total amount contributed by Forest Township not to exceed a maximum of \$2,000. It is understood that any Forest Township share would be payable in 2023. Second by Ray. Motion passed: 8 yes 2 no

- **2023 Budget and Levy**

Budget proposal:

General Fund

AIS

\$ 31,000.00

Roads

2,000.00

Fire

30,000.00

14,500.00

TOTAL

77,500.00

- **Levy Proposal for 2023**

\$ 65,000.00

Discussion :

This would reduce the current Fund balance of \$129,605.74 by \$2,000.00 Township's objective is to have an Annual Balance at about 150% of the budget.

Road expenses is the most variable; last year very little plowing as compared to what has been needed this year.

- **Amnesty Dates for 2022**

4 dumpsters will be available for May and 3 for August. Discussion followed: overuseage from saved construction material that fills up dumpsters. Locking the gates with a different padlock at the end of Amnesty Day or when dumpster are filled. Guidelines will be posted at the dump/Townhall, on website and My Neighborhood website. Encourage people to do more recycling and donating of goods.

- **Set Annual Meeting Dates for 2022**

- **Redistricting; Forest Township will be a part of Federal district 8 instead of 7 for voting. State voting districts have not changed. Voting will still be Mail Ballot or in person voting at Becker County Courthouse**

- **Motion by Tim to set the 2023 Budget at \$77,500.00 and the 2023 Levy at \$ 65,000.00. Second by Lynn.**


Motion carried; 9 yes 1 no

- **Motion by Lynn to set May 28th and August 27th as 2022 Amnesty Days. Second by Lisa. Motion carried unanimously**

- **Motion by Tim to set the 2023 Annual meeting date for March 14th with March 21st as back up date. Regular March meeting will be held on Monday, March 13th. Second by Barb. Motion carried unanimously.**

Adjourn

- **Motion by Lynn to adjourn the Meeting. Second by Carol. Motion passed unanimously**


 John LaFond/ Moderator

3/10/22
 Date


 Carol Peterson/ Clerk

3/10/22
 Date

2021 Annual Road Maintenance/Repair/Plowing Costs

2015	\$27,747
2016	\$28,337
2017	\$29,177
2018	\$47,057
2019	\$18,247
2020	\$38,784
2021	\$44,657.53

Plowing - \$2400

Grading/Road Repairs - \$9,547.50

Class 5 - \$31,668

Mowing - \$603

Signs/Misc - \$439.03

In 2021 there was 2252 yards of Class 5 gravel put on the roads.

Upcoming projects: Dust Control? Discussing the option of applying a new dust control product (Durablend) on the south end of East Bad Medicine Road. The town board is working with the contractor to determine if this would be another option and cost savings for the township.

Horseshoe Road cul-de-sac needs to be enlarged for maintenance vehicles to turn around. The board has received a bid and approved the work which will be done this summer.

Minimum maintenance road signs will be installed on all of the township's minimum maintenance roads this summer.

Thank you to everyone who has helped keep our roads clear of trees. If you see a tree down across a township road or have issues with snow drifts across the roads, call Barb a call at 218-573-3931.

2022 Proposed Maintenance Costs

Gravel (1)	Where needed	\$7,000
All Roads (2)	Brushing	\$1,000
All Roads	Mowing/Spraying	\$1,000
All Roads	Normal Maintenance/Repair/Plowing	\$21,000
	Total	\$30,000