

FOREST TOWNSHIP MEETING MINUTES

<p>Date and Time of Meeting: June 14, 2022 6:30 p.m.</p> <p>Present: Tim Holzkamm, Barb Christiansen, Lynn Lindow; Supervisors, Donna Waliczek; Treasurer, Carol Peterson; Clerk</p> <p>Absent:</p> <p>Visitors: Rolf Christiansen, Jim Luttrell, Leonard Thelen</p>		
Agenda Item	Discussion Points/Notes	Actions/Follow-up Needed
<p>Pledge of Allegiance</p> <p>Visitor Sign in</p>		
<p>Consent agenda:</p> <ul style="list-style-type: none"> • May 10, 2022 Minutes • Treasurers Report • Approval of Claims List 	<ul style="list-style-type: none"> • Review Minutes • 	<ul style="list-style-type: none"> • Motion by Lynn to approve the Consent Agenda. Second by Tim. Motion carried unanimously.
<ul style="list-style-type: none"> • Public Comment 	<ul style="list-style-type: none"> • Jim Luttrell, representing home owners on Horseshoe Rd requested more gravel for their road. In 2021 gravel had been applied to the road. Horseshoe Rd is a Minimum Maintenance Rd and the home owners are not interested in making the necessary work to make it a class C road. The hill on the road, also, may exceed the maximum grade limit in the Requirements. Barb has been going through previous years Minutes to try and determine the history of decisions or Motions on this road. February 2006 Horseshoe was determined to be a private road. At that time the Board was trying to get easements on all roads so property owners wouldn't have problems with sales and legal access to property. In May of 2007 the Minutes show that the Township accepted Horseshoe Road but Barb could find no Road Resolution for maintenance of the road. The question is how much maintenance is the Township to do on this road as a minimum maintenance road. Township has no clear guidelines. Barb continues to research Minimum Maintenance Standards with other townships. The Town Supervisors do an Annual Township Road tour to view and plan maintenance for the year and how does that relate to homeowners requests. The public road ends at the cul-de-sac. 	<ul style="list-style-type: none"> • Motion by Barb to put 6 loads of class 5 gravel sides of upslope and downslope of the hills on Horseshoe Rd. Second by Tim. Motion carried unanimously

<ul style="list-style-type: none"> • Clerk's Report 	<ul style="list-style-type: none"> • Monette Lundquist has agreed to be election judge Registered for June 22nd judge training • MAT membership cards • New vacuum for townhall. • Townhall key for BMLAA – President of BLMAA can keep key and pass to new presidents. BMLAA will be notified of newly elected president. • Received Liability Ins. for Lisa Marschall-Assessor • MN State Demographer sent township population estimates for review. 	<ul style="list-style-type: none"> • Motion by Tim for ^{up to} \$250.00 to purchase new vacuum for Townhall. Second by Lynn. Motion carried unanimously, Carol will contact Karen for her preferences and Carol will purchase.
<p>Board Member Reports</p> <ul style="list-style-type: none"> • Town Hall • Trash/Recycle • Roads • Planning Commission • Weed Report • Website 	<ul style="list-style-type: none"> • nothing • Dump- Rolf replaced 6 lids and repaired 4 doors. He put on a hook system for keeping lids shut. \$260.00 spent on repair materials. Discussion about adding chains again; would people use chains if they aren't even closing the lids • Amnesty Day - went well. Colleen Noonan assisted Al. • Extra dumpster for July 4th • Road Tour Minutes -Barb in process of preparing and will email Minutes • Horseshoe Road – Jim Luttrell requested additional gravel for the road.(see public comments) • Dust Control – completed. • Sunset Rd needs grading • Minimum Maintenance Road- Barb would like discuss on more guide lines for how much work is done on these roads and roads that are not designated. • Barb will get an additional Townhall gate Key to Leonard Thelen. • Permit Haney- in process of building Permit Tschudi- no action • Corman Larsen had 3 RV's parked on property on Loyd Larson Rd that are in use in the Conservation District. Lynn will check with Becker County to see if there are any zoning requirements. • Lynn has done inspections and will start spraying. Jeremy Hensel will mow in middle of July. Township needs a copy of his Liability Insurance. 	<ul style="list-style-type: none"> • Thanks to Colleen for helping Al on Amnesty Day • Carol will contact White Earth Sanitation about adding a pick up for the day after July 4th.
<p>Old Business</p>	<ul style="list-style-type: none"> • Branstrom Variance – Board of Adjustment meet 6/14 Supervisors will look at adding addition clarifications for variance guidelines and a Forward that clearly explains what conditions would allow for a variance and what conditions can't be considered or are not considered a hardship 	<p>Variance denied</p>
<p>New Business</p>	<ul style="list-style-type: none"> • 	
<p>Adjourn</p>		<ul style="list-style-type: none"> • Motion by Barb to adjourn the meeting. Second by Tim. Motion carried unanimously.

Tim Holzkamm 7/12/22
Tim Holzkamm date

Barb Christiansen 7/12/22
Barb Christiansen date

Lynn Lindow 7/12/22
Lynn Lindow date

Carol Peterson 7/12/22
Carol Peterson/Clerk date

Date Range : 7/1/2022 To 7/12/2022

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
07/12/2022	Rolf Christiansen	wages & materials for repair of dumpster lids	2789	\$772.16			
					100-43230-384-	Waste (Refuse) Collection	\$772.16
07/12/2022	Thelen's Excavating	Grading June 8 9 21 30	2790	\$1,650.00			
					201-43122-400-	Unpaved Streets	\$1,650.00
07/12/2022	Itasca Mantrap Co-op Elec. Assoc	electricity	2791	\$49.00			
					100-41940-381-	General Government Buildings and Plant	\$49.00
07/12/2022	White Earth Sanitation	may \$274.32 Amnesty \$2261.00	2792	\$2,535.32			
					100-43240-384-	Waste (Refuse) Disposal	\$274.32
					100-43240-384-	Waste (Refuse) Disposal	\$2,261.00
07/12/2022	Tim Holzkamm	lock and key duplication	2793	\$31.77			
					100-43240-220-	Waste (Refuse) Disposal	\$31.77
07/12/2022	Monette Lundquist	3 hr election judge training and 74 miles reimbursement	2794	\$101.81			
					100-41410-103-	Elections	\$60.00
					100-41410-331-	Elections	\$41.81
07/12/2022	Karen LaFond	June 6 2.5 hrs July 10 2 hrs.	2795	\$90.00			
					100-49001-100-	miscellaneous	\$90.00
07/12/2022	Bill Jackson	Board of Adjustment site inspection May 24 Board of Adjustment Meeting June 14. July 12	2796	\$105.00			
					100-41130-430-	Ordinances and Proceedings	\$105.00

Date Range : 7/1/2022 To 7/12/2022

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
Total For Selected Claims				\$5,335.06			\$5,335.06

Barb Christiansen

Barbara Christiansen Town Supervisor

7/12/22

Date

Lynn Lindow

Lynn Lindow Vice Chair, Town Supervisor

7/12/22

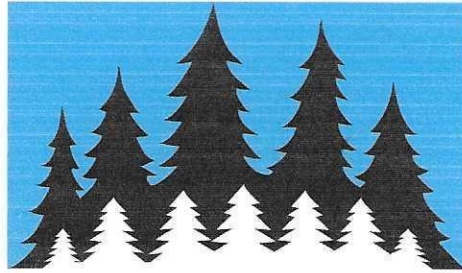
Date

Tim Holzmann

tim Holzmann Chair, Town Supervisor

7/12/22

Date



**Forest Township
37121 Red Top Road,
Ponsford, MN 56575**

**Board of Adjustment Meeting Minutes
June 14, 2022
6:00 PM**

**Members: Lynn Lindow; Chairperson, Tim Holzkamm, Rolf Christiansen, Barb Christiansen, Bill Jackson
Guests: Mark Branstrom, Karen Branstrom, Lisa Jackson**

Purpose: To consider a variance request from Mark and Karen Branstrom to build a garage at 37251 Red Top Road. The request is to allow a building site that is 102 feet from the Center of the road which would not meet Forest Township Zoning Ordinance requiring 133 feet set back from the center of the road.

The Board of Adjustment members had been provided copies of the variance request and site plan for the garage and met on site with property owners to inspect the property prior on May 24, 2022 at 7pm.

Property owners within 500 feet of the property have been notified of the request and the date of Board of Adjustment Public meeting.

Mark presented their points for consideration for allowing the variance:

- 1. Itasca Mantrap powerline runs through the property at 133 feet.**
- 2. The Electrical utility box sits close to that same spot and near property line.**
- 3. Mark stated that he had spoken to neighbors on both sides of his lot and they didn't have any problems with that location.**
- 4. Mark noted that other property owners had garages that were built closer to the road.**

Alternate Site Discussion

- 1. One neighbor contacted the Clerk to share his view as he wouldn't be able to attend. He had looked at the lot and he felt that the 133 foot setback should be enforced unless the property owner could show extreme hardship.**
- 2. Rolf contacted Itasca Mantrap about options. They would need access to the utility box and usually 13-20 feet easement but are willing to come out and discuss with property owner. Tim shared that an underground cable could be put in a conduit that could be built on.**

3. The home owner has space enough to build the garage further back on the property but would require fill work and may increase runoff. And that would put the garage in the Shoreline District and outside of Township Zoning application.

Discussion: The purpose of the Variance is to consider if the Zoning Ordinance creates a hardship that would deprive the owners of their rights and usage of the property.

1. Many lots on the road are only in the Shoreline District and didn't need Township permit to build garages. The garages have been over a long period of time with differing requirements. All the recent builds and storage buildings do meet the setback.
2. The old road bed that runs across the property does appear like a natural spot for a garage but that isn't a valid condition for granting a zoning variance.
3. There was question about the plans for a house and lot space. Owners didn't share any plans for that.
4. Property owner has lot space to locate the garage to meet ordinance.

With no further information or new discussion Lynn called for a roll call vote for granting the Variance:

Barb – NO

Rolf – No

Lynn – Yes

Tim – Yes

Bill – No

The Variance request is denied.

The Chairperson, Lynn, adjourned the meeting.


_____ 7/12/22

Lynn Lindow, Chair

date


_____ 7-12-22

Rolf Christiansen

date


_____ 7/12/22

Bill Jackson

date


_____ 7/12/22

Tim Holzkamm

date


_____ 7/12/22

Barb Christiansen

date