



FOREST TOWNSHIP MEETING MINUTES

Date and Time of Meeting: July 12, 2022 6:30 p.m.		
Present: Tim Holzkamm, Barb Christiansen, Lynn Lindow; Supervisors, Donna Walizcek; Treasurer, Carol Peterson; Clerk Absent: Visitors: Bill Jackson, Rolf Christiansen; Board of Adjustment, Lisa Jackson, Leonard Thelen		
6:15 PM Board of Adjustment Meeting <ul style="list-style-type: none"> Minutes from Variance Meeting – June 14, 2022 distributed and reviewed. Motion by Rolf to accept the Minutes. Second by Tim, Call for Discussion. Hearing none the vote was called. . Motion passed unanimously 		
Agenda Item	Discussion Points/Notes	Actions/Follow-up Needed
Pledge of Allegiance Visitor Sign in		
Consent agenda: <ul style="list-style-type: none"> June 14, 2022 Minutes Treasurers Report Approval of Claims 	<ul style="list-style-type: none"> Review Minutes 	Motion by Lynn to accept the Consent Agenda. Second by Tim. Motion carried unanimously
<ul style="list-style-type: none"> Public Comment 	<ul style="list-style-type: none"> None 	
<ul style="list-style-type: none"> Clerk's Report 	<ul style="list-style-type: none"> Publication for general election filing July 13 & 16 Monette and I attended election judge training 6/22 We will both be working for Becker County doing absentee ballots for Primary and General Election. Public Posting Notice for positions open election filing will be placed in July at Townhall, website and PR Enterprise Mileage reimbursement rate 62.5 cents 7/1 – 12/31 BLMAA Marge Lorentzen has been given the key to townhall. 	<ul style="list-style-type: none"> Motion by Tim that BMLAA President is the responsible party for the Town Hall key. Second by Lynn. Motion carried unanimously.

<p>Board Member Reports</p> <ul style="list-style-type: none"> • Town Hall • Trash/Recycle • Roads • Planning Commission • Weed Report • Website 	<ul style="list-style-type: none"> • Sink in kitchenette leaks. Karen put pail under it. Tim will follow up. • Dump violations – Spartz – dumped furniture. Tim will compose violation letter and send to Clerk • Discussed problem of dumpster lids being left open and discussed consideration be given to levying fines similar to illegal dumping • Discussed setting a Fall date for community cleanup of the dump area. • Road Tour Minutes,- Barb distributed Road Tour Minutes • Minimum Maintenance Road – Barb would like more specific guidelines for Minimum Maintenance Roads graveling; the current “as needed” is too open to interpretation. Past graveling schedules are for fiscal planning and doesn’t provide guidance decisions for annual changes/needs. It is important to stress to property owners that May Road Tour is the opportunity to meet with Supervisors to discuss they’re road concerns. The Tour date is posted at Town Hall and Website in April.. • Township Zoning sign at 129 & EBM intersection needs replacing. • Permit Haney- no updates Permit Tschudi-no updates • Variance update – Lynn and Rolf are discussing updating Variance cover letter with a clearer explanation of the Variance process and what applicant should be prepared for. The Variance cover letter should be linked directly to the application so it is read and printed with the application. Lynn will follow up. • Lynn sprayed on Sunset. Mowing should happen middle of this month and she will follow up with spot spraying. • No comments 	<ul style="list-style-type: none"> • Clerk will send letter • Motion by Tim authorizing Rolf to install latch/handle system on dumpsters as needed. Second by Lynn. Motion carried unanimously. • Barb will follow up on signage
<p>Old Business</p>	<ul style="list-style-type: none"> • 	
<p>New Business</p>	<ul style="list-style-type: none"> • Appointing election judges for general election • MATIT changes – MATIT is moving to inhouse data storage and website for billing, claims, reports, etc. Will continue to limited mailing. As there will be a change in clerk as of January 2023 Clerk asked that the registering on the site wait until then. 	<p>Motion by Barb to appoint Monette Lundquist and Carol Peterson, as election judges for the 2022 August Primary and November General Election. Payment will be \$50.00 per judge and mileage, if needed, for township services/per election. The Township Clerk is given the authorization to seek and appoint alternate, certified election judges as necessary to meet the election requirements. Second by Lynn. Motion passed unanimously</p>
<p>Adjourn</p>	<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> • Motion by Lynn to adjourn. Second by Barb. Motion carried unanimously.

Tim Holzmann 8/9/22

Tim Holzmann

Date

Barb Christiansen 8/8/22

Barb Christiansen

Date

Lynn Lindow 8/8/22

Lynn Lindow

Date

Carol Peterson 8/8/2022

Carol Peterson/Clerk

Date

Date Range : 7/1/2022 To 7/12/2022

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
07/12/2022	Rolf Christiansen	wages & materials for repair of dumpster lids	2789	\$772.16			
					100-43230-384-	Waste (Refuse) Collection	\$772.16
07/12/2022	Thelen's Excavating	Grading June 8 9 21 30	2790	\$1,650.00			
					201-43122-400-	Unpaved Streets	\$1,650.00
07/12/2022	Itasca Mantrap Co-op Elec. Assoc	electricity	2791	\$49.00			
					100-41940-381-	General Government Buildings and Plant	\$49.00
07/12/2022	White Earth Sanitation	may \$274.32 Amnesty \$2261.00	2792	\$2,535.32			
					100-43240-384-	Waste (Refuse) Disposal	\$274.32
					100-43240-384-	Waste (Refuse) Disposal	\$2,261.00
07/12/2022	Tim Holzkamm	lock and key duplication	2793	\$31.77			
					100-43240-220-	Waste (Refuse) Disposal	\$31.77
07/12/2022	Monette Lundquist	3 hr election judge training and 74 miles reimbursement	2794	\$101.81			
					100-41410-103-	Elections	\$60.00
					100-41410-331-	Elections	\$41.81
07/12/2022	Karen LaFond	June 6 2.5 hrs July 10 2 hrs.	2795	\$90.00			
					100-49001-100-	miscellaneous	\$90.00
07/12/2022	Bill Jackson	Board of Adjustment site inspection May 24 Board of Adjustment Meeting June 14. July 12	2796	\$105.00			
					100-41130-430-	Ordinances and Proceedings	\$105.00

Date Range : 7/1/2022 To 7/12/2022

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
Total For Selected Claims				\$5,335.06			\$5,335.06

Barb Christiansen

Barbara Christiansen Town Supervisor

7/12/22

Date

Lynn Lindow

Lynn Lindow Vice Chair, Town Supervisor

7/12/22

Date

Tim Holzmann

tim Holzmann Chair, Town Supervisor

7/12/22

Date