



FOREST TOWNSHIP MEETING MINUTES

Date and Time of Meeting: November 7, 2022 6:30 p.m.		
Present: Tim Holzkamm, Barb Christiansen, Lynn Lyndow; Supervisors, Donna Waliczek; Treasurer, Carol Peterson; Clerk Absent: Visitors: Lisa Jackson, Leonard Thelen, Lisa Marschall		
Agenda Item	Discussion Points/Notes	Actions/Follow-up Needed
Pledge of Allegiance Visitor Sign in		
Consent agenda: <ul style="list-style-type: none"> • October 11, 2022 Minutes • Treasurers Report • Approval of Claims 	<ul style="list-style-type: none"> • Review Minutes • 	<ul style="list-style-type: none"> • Motion by Lynn to accept the Consent Agenda. Second by Barb. Motion carried unanimously.
<ul style="list-style-type: none"> • Public Comment 		
<ul style="list-style-type: none"> • Clerk's Report 	<ul style="list-style-type: none"> • 2023 Draft Meeting Dates was distributed to Supervisors for review. • Time Cards and expenses 2022 – send to Donna by December 1st 	
Board Member Reports <ul style="list-style-type: none"> • Town Hall • Trash/Recycle • Roads 	<ul style="list-style-type: none"> • Sink – TBC • Tim will use a bug bomb for fly problem in Township Hall • nothing • Discussion of maintenance guidelines -TBC • Black Bear Beach Rd- there continues to be Wansek's landscaping material in the cul de sac right-of way and will be in the way of plowing. November 3rd Barb met with Flying W staff, who are doing the work, & they stated that they had informed the owner of this issue. Discussion: The Township will inform Jon Wansek that the material needs to be removed. If it isn't done the Township will hire someone and send the bill to him. If he doesn't pay the bill it will b sent to Becker County to be assigned to his property tax. Barb will meet with Jon to discuss the Township's concerns and see if there are any options to the issue. 	

<ul style="list-style-type: none"> • Planning Commission • Weed Report • Website 	<ul style="list-style-type: none"> • Permits: Tschudi- no update • Mike Johnson – Lynn presented his building application and permit fee for a storage building in Conservation District. Lynn has done a site visit and found no issues. Application was reviewed and Lynn will follow up. • Naloni Teal – Parcel #120060001 – there 4 trailers park through the summer in the Conservation District and Lynn had been made aware that a structure had been built so she made a site visit. There is a 10" X 12" new permanent structure and no building permit application. Discussion: Lynn has been in conservation with Becker County Zoning about the RVs. Zoning will make a site visit. New County staff don't seem to have a good grasp on zoning code definitions and the length of time RV's can be park on lots. In the Lakeshore District County Zoning allows for one unit per property and a number of property owners have had to remove addition parked RVs. Reviewing Township Zoning an RV is included in the definition residential "unit." Township Zoning requires a minimum of 20 acres for one residential unit. Lynn will send a letter to property owner informing of Township Zoning requirements, building application requirements and the cost of after the fact permitting. • Final Inspection completed and sent. • Email addresses – discussion of email address options. New Clerk will have an email address dedicated to Township Clerk through the website. Carol talk with website manager about assisting with setting this up. The Supervisors all wanted to continue with their email addresses as is. 	<ul style="list-style-type: none"> • Lynn will draft letter to Naloni Teal. Clerk will send Lynn copy of Township Letterhead
<p>Old Business</p>	<ul style="list-style-type: none"> • 	
<p>New Business</p>	<ul style="list-style-type: none"> • Election / Board of Canvas Meeting date- November 14, 2022 at 4:30pm Forest Township Hall • Township Assoc. meeting update Lynn attended. Mitch Lundeen is new Natural Resource person. Candidates for County positions talked. • Clerk email/ computer – new clerk will purchase computer and printer for Township. Outgoing clerk will assist with transferring CTAS and Township files to new computer. • Lisa Marschall/ Assessor – Lisa has 10 properties left to inspect, planning on doing this November 8th. She checks travel trailers/RV for up to date tabs and reports outdates or units without tabs to Becker County Zoning. She visited Larson property where there 9 RV units. Some do not have up to date tags and it looks like power is being put in for the area. Lynn has visited the site and is conversation with Becker County Zoning about these RV units. 	<ul style="list-style-type: none"> • Clerk will post notice at Townhall and website November 8. • Motion by Tim to authorize up to \$400.00 for the new clerk to purchase a computer. Discussion. Barb amended the motion up to \$500.00 to purchase computer and printer. Lynn seconded the motion. Motion carried unanimously.

	Lisa has Assessment map that shows the assessment areas and years that they will be visited. She will email copy to Clerk and it will be forwarded to Supervisors.	
Adjourn	•	• Motion by Lynn to adjourn the meeting. Second by Tim Motion carried unanimously.


Tim Holzkamm

Barb Christiansen

12/13/22 Date 12/13/22 Date


Lynn Lindow

Carol Peterson/ Clerk

12/13/22 Date 12/13/22 Date

Date Range : 11/3/2022 To 11/7/2022

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
11/07/2022	Itasca Mantrap Co-op Elec. Assoc	electricity	2815	\$50.00	100-41940-381-	General Government Buildings and Plant	\$50.00
11/07/2022	Karen LaFond	oct.11 2.5 hrs.	2816	\$50.00	100-49001-100-	miscellaneous	\$50.00
11/07/2022	Thelen's Excavating	Grading Oct. 7 & 19 6.5 hr. Limb Dolly's Tr. and 340th by Wattenhofers- \$730	2817	\$1,445.00	201-43122-400-	Unpaved Streets	\$1,445.00
11/07/2022	Lisa Marschall	Assesment - final 2022	2818	\$1,000.00	100-41950-300-	Assessing fee	\$1,000.00
Total For Selected Claims				\$2,545.00			\$2,545.00

Barb Christiansen

Barbara Christiansen Town Supervisor

11/7/22

Date

Lynn Lindow

Lynn Lindow Vice Chair, Town Supervisor

11/7/22

Date

Tim Holzkamm

tim Holzkamm Chair, Town Supervisor

11/7

Date