



## FOREST TOWNSHIP MEETING MINUTES

**Date and Time of Meeting: January 10, 2023 @ 6:30 p.m.**

**Present:** Tim Holzkamm, Lynn Lindow, Barb Christiansen; **Supervisors,** Donna Waliczek; **Treasurer,** Lisa Jackson; **Clerk,** Carol Peterson; **Deputy Clerk**

**Absent:**

**Visitors:** Loni Tufton, Bridget Larson, Kelly Larson, Lenard Thelen

**Re-Organizational Meeting**

Swearing in New elected Officers

Review organizational plan

Agenda Item	Discussion Points/Notes	Actions/Follow-up Needed
Pledge of Allegiance Visitor Sign in		
<b>Consent agenda:</b> <ul style="list-style-type: none"> <li>• December 13<sup>th</sup>, 2023, Minutes</li> <li>• Treasurers Report</li> <li>• Approval of Claims</li> </ul>	<ul style="list-style-type: none"> <li>• Review minutes</li> <li>• Supervisors reviewed the 2022 Year End Financial Statements, receipts and disbursements and reviewed and signed the Clerk and Treasurers' Books.</li> </ul>	<ul style="list-style-type: none"> <li>• Motion by Lynn to approve the consent agenda. Second by Tim. Motion carried.</li> </ul>
<ul style="list-style-type: none"> <li>• Public Comment</li> </ul>	<ul style="list-style-type: none"> <li>• Permit for Teal – Letters from county Dec. 14<sup>th</sup>, 2022/township Jan. 4<sup>th</sup>, 2023, received by property owners. Property owner's apologetic on not knowing county/township zoning/permits. Owners are eager to work with township to resolve conservation area and units allowed on lot. Board appreciative of discussion/information exchanged on the following areas:               <ul style="list-style-type: none"> <li>Definition/clarity of a permanent structure and/or accessory building.</li> <li>Information as to county assessment of buildable lake lot/size in explanation of lakeshore (267') and acreage (268'+).</li> <li>Permits for county/township.</li> <li>Variance application, procedure, and fees for county/township.</li> <li>Ordinance on trailer units allowable per lake lot (20 acres).</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Structure/trailers will not be moved until snow melts.</li> </ul>

	<p>Explanation on origin/reason for ordinance/variance.  Time allotment/tabs/permits for trailers.  Future use/development of property.</p> <ul style="list-style-type: none"> <li>• Carol Peterson – Tax forms (W2's, W-3's, 1099's): Government supplied packet of only 20 to CPAs in area. Unavailable at CPA's.  WC Audit – W-3's needed to complete. Starting this year required online. \$100 charge for paper copies. Feb. 15<sup>th</sup> is deadline. \$200 fine/late fee.</li> </ul>	<ul style="list-style-type: none"> <li>• Forms ordered online. Mail forms when they arrive. Form 944 to be mailed at completion of year end forms.</li> <li>• Lisa set up on CTAS.</li> </ul>
<ul style="list-style-type: none"> <li>• Clerk's Report</li> </ul>	<ul style="list-style-type: none"> <li>• Taxes – (covered in public comment by Carol P.)</li> </ul>	
<p>Board Member Reports</p> <ul style="list-style-type: none"> <li>• Town Hall</li> <li>• Trash/Recycle</li> <li>• Roads</li> <li>• Planning Commission</li> <li>• Weed Report</li> <li>• Website</li> </ul>	<ul style="list-style-type: none"> <li>• Sink – tbc</li> <li>• Out of mailbox posts – Heffner's need one.</li> <li>• Letterhead update</li> <li>• Black Bear Road Cul de sac – copy of letter reviewed. Discussion on liability, addition of statement, easement, marking of boulders.</li> <li>• Discussion of maintenance guidelines – tbc  Discussion on natural snow fences – County 129</li> <li>• Permits: Tschudi-looking to renew permit in summer.  Mike Johnson – on hold until spring  Naloni Teal – (in public comment)  Discussion on guidelines for public on planning, zoning, permits, variance, hardship.</li> <li>• Pollution Control – pertaining to streams and how they are used.</li> <li>• Mark was given updates for Clerk and meeting dates. Cleaned up News section of 2022 items.</li> </ul>	<ul style="list-style-type: none"> <li>• Motion made by Tim to get three posts. Barb second. Motion carried. Lynn to pick up three posts.</li> <li>• Letter sent.</li> <li>• Lynn to check into added information in instructions for variance/permits. Model under county.</li> </ul>
Old Business	<ul style="list-style-type: none"> <li>•</li> </ul>	
New Business	<ul style="list-style-type: none"> <li>• Carsonville Fire meeting schedule and billing. Report of incidents.</li> <li>• Website address - rights</li> </ul>	
Adjourn	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Motion made by Barb to adjourn, Second by Lynn. Motion carried. (Meeting end 7:52PM)</li> </ul>
	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>




Tim Holzmann 2/14/23  
Date

Barb Christiansen 2/14/23  
Date

Lynn Lindow 2/14/23  
Date

Lisa Jackson 2/14/23  
Date

Date Range : 1/7/2023 To 1/11/2023

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
						1/10/23	
	Barbara Christiansen	Town Supervisor				Date	
						1/10/2023	
	Lynn Lindow	Vice Chair, Town Supervisor				Date	
						1/10/23	
	tim Holzkamm	Chair, Town Supervisor				Date	