



FOREST TOWNSHIP MEETING MINUTES

Date and Time of Meeting: June 13th, 2023 6:30 p.m.
Present: Tim Holzkamm, Lynn Lindow, Barb Christiansen; **Supervisors,** Donna Waliczek; **Treasurer,** Lisa Jackson; **Clerk**
Absent:
Visitors: Rolf Christiansen, Loni Tufton, Jana Bartholomay, Lenard Thelen

Agenda Item	Discussion Points/Notes	Actions/Follow-up Needed
Pledge of Allegiance Visitor Sign in		
Consent agenda: <ul style="list-style-type: none"> • May 9thth, 2023, Minutes • Treasurers Report • Approval of Claims 	<ul style="list-style-type: none"> • Review Minutes. • All CDs are 7 or 14 months for interest, currently getting interest on checking account and money market. 	<ul style="list-style-type: none"> • Motion by Lynn to approve the consent agenda. Second by Barb. Motion carried unanimously.
<ul style="list-style-type: none"> • Public Comment 	<ul style="list-style-type: none"> • Jana Bartholomay (Corman Larson Lake Property) – Four owners with 25% share in whole property: Contacted State, looking how to legally use property as possible family campground. Strict rules to follow if done that way. The primary residence is a 2-bedroom home, no additional buildings put up for sleeping quarters, campers being used for up to 35 people. Becker County allows only one structure/guest house (camper) per residence. Questions/discussion on how to use property according to ordinances for all owners. Due to County & Township Ordinance – investigate Variance’s or Conditional Use Permits. Becker County regulates first 267’ from Bad Medicine Lake, beyond 267’ from lake regulated by Becker County and Forest Township. Discussion on current placement/moving of campers, lot sizes and different options. Owners to contact Becker County for more information on compliance with ordinance within shoreline. Forest Township has a requirement of 20-acre lot per structure. Pergola being moved. • Lenard Thelen – Discussion/information on sand blanket/beach. DNR sand blanket regulated by Becker County. Clarification on lake versus river ordinary high-water mark. Hubbard County ordinance of no new beaches. 	
<ul style="list-style-type: none"> • Clerk’s Report 	<ul style="list-style-type: none"> • Hubbard County Assessment Search-Letter on levied and pending special assessments to File#23-8141 Johnson. 	<ul style="list-style-type: none"> • No levies or assessments to property. Document mailed back to Hubbard County.

	<ul style="list-style-type: none"> • Corrected Form W-2C to SSA for 2021 • Letter from State Demographic Center on estimates of annual population and households for cities/townships. Forest Township estimated population as of 4/1/2022 = 173, estimated households as of 4/1/2022 = 67. • Minnesota Association of Townships Official Membership Cards 	<ul style="list-style-type: none"> • Corrected Form W-2C mailed to SSA. • Township not contesting information. • Distributed to Township Board Members.
<p>Board Member Reports</p> <ul style="list-style-type: none"> • Town Hall • Trash/Recycle • Roads • Planning Commission 	<ul style="list-style-type: none"> • Plumbing/Water Pressure decrease. • Gate Damage/fixes – Thank you to Rolf Christiansen. • Mowing town hall area – contract up in July? Do we have a contract in file? • BMLA to use town hall June 24th. • Dumpster lids fixed – Thank you to Rolf Christiansen. • Amnesty Day – Went well. Shed full of items. Barb took one load away. Barb asked Al if he would work next Amnesty Day on August 26th. • Road Work – a call was placed by someone to county with complaint on reclaiming of East Bad Medicine Road. A person was not able to pass a car in the stretch of road and went into ditch. Gravel added to stretch of road where work being done. • Dust Control – Barb has not heard anything from the company and will contact them as they were to complete June or July. • Discussion on speed limit signs – state requires certain density of homes along roadway for speed restrictions. • Permits: <ul style="list-style-type: none"> Mike Johnson – Lynn spoke with Mike about stipulation on length of permit. Not sure exterior of structure will be completed. Permit can be extended upon official request of extension by property owner by fall. Naloni Teal – Lynn called, no return call. Jana Bartholomay (Corman Larson Lake Property) Ben Frank – Becker County permit - Land alteration, put in driveway from Shangri-La across his property to Old Sawmill, not Forest Township jurisdiction. Jerry Schwitters – shed, Becker County jurisdiction not Forest Township. Holmer Farm/Shed – Lynn has not received a call from the owner, no work has 	<ul style="list-style-type: none"> • Tim contacted Kevin Johnk. Kevin to possibly look at plumbing on June 23rd. • Billing/receipts to be given to WE Sanitation by Tim. • Contact Mark Newnon to see if he will mow. • See public comment.

Date Range : 5/10/2023 To 6/13/2023

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
5/13/2023	Karen LaFond	5/7/2023 Cleaning Services 0.50 hours at \$20.00 per hour = \$10.00	4006	\$10.00	100-49001-100-	miscellaneous	\$10.00
5/13/2023	Al Gervig	Amnesty Day supervising 9 hrs @ \$20.00 an hour 5.27.23	4007	\$180.00	100-43240-384-	Waste (Refuse) Disposal	\$180.00
5/13/2023	Thelen's Excavating	Grade roads/class five: 5/10, 5/11, 5/24, 5/25, 5/26/2023, Inv.#5529	4008	\$6,447.00	201-43122-400-	Unpaved Streets	\$6,447.00
5/13/2023	White Earth Sanitation	2023 Spring Amnesty 4-20 yard Delivery 1-xdump (3 mixed boxes)	4009	\$2,300.00	100-43230-384-	Waste (Refuse) Collection	\$2,300.00
5/13/2023	Itasca Mantrap Co-op Elec. Assoc	Electric service 04/29/23 - 05/30/23	4010	\$61.00	100-41940-381-	General Government Buildings and Plant	\$61.00
6/13/2023	Barb Christiansen	Carol P. retirement gift.	4011	\$100.00	100-41115-810-	Supervisors	\$100.00
6/13/2023	White Earth Sanitation	2023 April Ordered: 22.00 Item #BCD-4 Unit Price: \$9.00 Ext. Price: \$198.00	4012*	\$251.46	100-43230-384-	Waste (Refuse) Collection	\$251.46

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Total For Selected Claims				\$9,349.46			\$9,349.46

Barb Christiansen

Barbara Christiansen Town Supervisor

6/13/23

Date

Lynn Lindow

Lynn Lindow Vice Chair, Town Supervisor

6/13/23

Date

Tim Holzmann

tim Holzmann Chair, Town Supervisor

6/13/23

Date