



FOREST TOWNSHIP MEETING MINUTES

Date and Time of Meeting: July 11th, 2023 6:30 p.m.

Present: Tim Holzkamm, Lynn Lindow, Barb Christiansen; Supervisors, Donna Waliczek; Treasurer, Lisa Jackson; Clerk

Absent:

Visitors: Lenard Thelen

Agenda Item	Discussion Points/Notes	Actions/Follow-up Needed
Pledge of Allegiance Visitor Sign in		
Consent agenda: <ul style="list-style-type: none"> • June 13th, 2023, Minutes • Treasurers Report • Approval of Claims 	<ul style="list-style-type: none"> • Review Minutes. • Discussion on receipts/transfers. • Discussion on increase of MATIT Insurance premium – up \$210.00 from previous year. 	<ul style="list-style-type: none"> • Motion by Lynn to approve the consent agenda. Second by Barb. Motion carried unanimously.
<ul style="list-style-type: none"> • Public Comment 	<ul style="list-style-type: none"> • 	
<ul style="list-style-type: none"> • Clerk's Report 	<ul style="list-style-type: none"> • 	
Board Member Reports <ul style="list-style-type: none"> • Town Hall • Trash/Recycle • Roads 	<ul style="list-style-type: none"> • Plumbing/Water Pressure – Kevin J. checked out plumbing, getting parts (basket drain). Faucet full of mineral – suggested change to laundry faucet for larger diameter and cost. • Town Hall Mowing – no interest from posting yet. • Township gate. • Small bag left on top of dumpster. • Road Work – good due to rain/blading and additional gravel from County 129 to Homer farm on EBM. • Dust Control – Barb called Enirotech (Durablend); company still busy with county roads. The company is starting township roads in a couple weeks. Discussion on possible cancelation due to late application date-set earlier date for next year. Discussion on possible addition of gravel (1 mile) on EBM instead of chemical application and road budget. 	<ul style="list-style-type: none"> • • Tim to follow up with Kevin this week. • Rolf to submit bill for WE Sanitation. • Tim to draft warning letter. • Motion by Lynn to try and cancel contract because of late application date on roads. Second by Tim. Motion carried unanimously. • Motion by Tim that if contract with Enirotech (Durablend) can be canceled to have Thelens add gravel to designated area. Second by Lynn.

<ul style="list-style-type: none"> • Planning Commission 	<ul style="list-style-type: none"> • Permits: <ul style="list-style-type: none"> Mike Johnson – have not been in contact. Larson Property – have not been in contact, previously referred to county. Holmer Farm/Shed – Lynn sent letter: <ul style="list-style-type: none"> July 11,2023 <p>Regarding: Lonny Homer building permit</p> <p>On June 15, 2023, I met with Lonny Homer to review his building permit. Because the permit is for agriculture, it does not fall under Forest Township Ordinance requirements. The building site must follow county ordinance requirements and the designated building site meets those requirements.</p> <p>The concern is the purpose of the building. According to Mr. Homer the building will be a heated workshop specifically for the repair and maintenance of farm equipment. Mr. Homer assured me that all the equipment on the premises is registered as ag equipment. Therefore, the building requirements will fall under Becker County Ordinance requirements.</p> <p>Lynn Lindow Forest Township Supervisor</p>	<p>Motion carried unanimously.</p>
<ul style="list-style-type: none"> • Weed Report 	<ul style="list-style-type: none"> • Lynn/Steve sprayed all of EBM, Sunset, Redtop, Sunrise, Dolly's Trail. (More than 50 gal. used) Probably looking at doing it again due to number of weeds. Lynn to see if the township can get more spray from Becker County. • Mowing roads – no answer to calls made. Discussion on other possible names/businesses to call. 	<ul style="list-style-type: none"> • Tim continuing to look for file cabinets.
<ul style="list-style-type: none"> • Website 		
<ul style="list-style-type: none"> • Old Business 	<ul style="list-style-type: none"> • File cabinets • Shangri la Road Sign Post 	
<ul style="list-style-type: none"> • New Business 	<ul style="list-style-type: none"> • 	
<ul style="list-style-type: none"> • Adjourn 	<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> • Motion made by Barb to adjourn. Second by Lynn. Motion carried unanimously. (Meeting end 7:06 PM)

Tim Holzmann *Tim Holzmann* 8/8/23
Date

Barb Christiansen *Barb Christiansen* 8/8/23
Date

Lynn Lindow *Lynn Lindow*
Date

Lisa Jackson/Clerk *Lisa D. Jackson* 8/8/23
Date

Date Range : 7/11/2023 To 7/11/2023

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
07/11/2023	Karen LaFond	6/10/2023 Cleaning Services Inv.# 69 1.50 hours at \$20.00 per hour = \$30.00	4013	\$30.00	100-49001-100-	miscellaneous	\$30.00
07/11/2023	Itasca Mantrap Co-op Elec. Assoc	Electric service 05/30/23 - 6/27/23	4014	\$47.00	100-41940-381-	General Government Buildings and Plant	\$47.00
07/11/2023	White Earth Sanitation	2023 May Ordered: 80.00 Item #BCD-4 Unit Price: \$9.00 Ext. Price: \$720.00	4015	\$914.10	100-43230-384-	Waste (Refuse) Collection	\$914.10
07/11/2023	MATIT	7/01/2023 Insurance Premium Inv.#4436 \$1,221.00 CLC from 7/1/2023 through 6/30/2024	4016	\$1,221.00	100-41426-160-	Insurance	\$1,221.00
07/11/2023	Rolf Christiansen	Repair 3 dumpsters and install latches on all three. Materials = \$153.00 Labort = \$600.00	4017	\$753.00	100-43230-220-	Waste (Refuse) Collection	\$753.00
07/11/2023	Thelen's Excavating	Grade roads/class five: 6/6/23, 6/16/23, 6/20/23, 6/29/23, Inv.#5770	4018	\$1,860.00	201-43122-400-	Unpaved Streets	\$1,860.00

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<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
Total For Selected Claims				\$4,825.10			\$4,825.10

Barb Christiansen

Barbara Christiansen Town Supervisor

7/11/23

Date

Lynn Lindow

Lynn Lindow Vice Chair, Town Supervisor

7/11/23

Date

Tim Holzmann

tim Holzmann Chair, Town Supervisor

7/11/23

Date