



## FOREST TOWNSHIP MEETING MINUTES

Date and Time of Meeting: August 8th, 2023 6:30 p.m.		
Present: Tim Holzkamm, Lynn Lindow, Barb Christiansen; Supervisors, Donna Waliczek; Treasurer, Lisa Jackson; Clerk		
Absent:		
Visitors: Lenard Thelen		
Agenda Item	Discussion Points/Notes	Actions/Follow-up Needed
Pledge of Allegiance Visitor Sign in		
Consent agenda: <ul style="list-style-type: none"> <li>• July 11<sup>th</sup>, 2023, Minutes</li> <li>• Treasurers Report</li> <li>• Approval of Claims</li> </ul>	<ul style="list-style-type: none"> <li>• Review Minutes.</li> <li>• Question on coding for AI G. \$180 bill-Spring Amnesty Day. Move from general to heavy trash.</li> </ul>	<ul style="list-style-type: none"> <li>• Motion by Lynn to approve the consent agenda. Second by Barb. Motion carried unanimously.</li> </ul>
<ul style="list-style-type: none"> <li>• Public Comment</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>	
<ul style="list-style-type: none"> <li>• Clerk's Report</li> </ul>	<ul style="list-style-type: none"> <li>• MAT District Meeting Notice</li> <li>• MAT Annual Conference Pre-registration</li> <li>• Office of Broadband Development-Update</li> </ul>	<ul style="list-style-type: none"> <li>• District 9 Meeting Monday, August 14, 2023.</li> <li>• 2023 Annual Conference Dec. 7<sup>th</sup>-9<sup>th</sup>.</li> <li>• Regional Digital Equity Gatherings</li> </ul>
Board Member Reports		
<ul style="list-style-type: none"> <li>• Town Hall</li> </ul>	<ul style="list-style-type: none"> <li>• Plumbing/Water Pressure</li> <li>• Submission of bill to fix gate by Rolf received.</li> <li>• Town Hall Mowing – Discussion on contracting/insurance. Possible interest in mowing town hall.</li> <li>• Doors – lower latch bad, installed incorrectly. Fixed. One doorframe out of square.</li> </ul>	<ul style="list-style-type: none"> <li>• Tim called Kevin J.</li> <li>• Tim to send bill to WE Sanitation for reimbursement.</li> </ul>
<ul style="list-style-type: none"> <li>• Trash/Recycle</li> </ul>	<ul style="list-style-type: none"> <li>• Payments to WE Sanitation</li> <li>• Upcoming Amnesty Day</li> </ul>	<ul style="list-style-type: none"> <li>• Park Rapids Lock and Key (south of PR on 71) (218) 255-4700.</li> <li>• Tim to follow up with WE Sanitation</li> <li>• Tim following up with dumpsters (#3). AI G. to work August Amnesty Day (Saturday).</li> </ul>
<ul style="list-style-type: none"> <li>• Roads</li> </ul>	<ul style="list-style-type: none"> <li>• Item found/boat cover - Notification put on Next Door. Laid on ground behind Library. No one has claimed.</li> <li>• Dumpster warning-Draft of letter by Tim.</li> <li>• Dust Control – Contracted for June/July application. Barb did not receive a call for the scheduled date of July 24<sup>th</sup>.</li> </ul>	<p>Approved/Signed/Mailed</p> <ul style="list-style-type: none"> <li>• Durablend - chemical application cancelled due</li> </ul>

<ul style="list-style-type: none"> <li>• Planning Commission</li> <li>• Weed Report</li> <li>• Website</li> </ul>	<ul style="list-style-type: none"> <li>• Gravel – discussion on additional gravel and where to apply. Discussion again at annual meeting/set levy amount. Current needs for this winter. Discussion on waiting until spring to apply gravel along with chemical application.</li> <li>• Tim received a call from Steve Wright-Basswood Lake Road wondering about mowing roads/ditches not done on road. (Mowing was being done on Pine Point roads.)</li> <li>• Discussion on tree trimming/removal on private property for better visibility on roads while grading/snow removal.</li> <li>• Permits: Mike Johnson – communication-reminder/nothing changed at this time. Larson Property – no communication Katherine Blohm – permit/fee received for detached garage. Becker County – no new permits on county website.</li> <li>• Mowing of township roads/ditches. (12-13 miles)</li> <li>• Weeds sprayed -showing black. Good coverage.</li> </ul>	<p>to late date on July 28<sup>th</sup> by Barb.</p> <ul style="list-style-type: none"> <li>• Motion by Barb to authorize \$12,000.00 (amount slated for chemical application) for additional gravel application in areas needing it the most. Second by Tim. Motion carried unanimously.</li> <li>• Tim notified Steve that we are still looking for a person to contract for mowing ditches on Forest Township roads.</li> <li>• Lynn looked at the site. Private road not township road. Recommendation to move forward.</li> <li>• Lynn still calling/contacting people/companies for availability.</li> </ul>
<p>Old Business</p>	<ul style="list-style-type: none"> <li>• File cabinets/Record Retention</li> <li>• Shangri la Road Signpost</li> </ul>	<ul style="list-style-type: none"> <li>• Tim found 2 companies. Lateral, 2 drawers cost \$1,275.00, fireproof - \$2,800.00/\$3,280.00 cost. (Hold up to 1700 degrees for an hour. Weight about 500 lbs. Another option – fireproof gun safe. Address at annual meeting.</li> <li>• BM Resort sign removed.</li> </ul>
<p>New Business</p>	<ul style="list-style-type: none"> <li>• Barb has asked to meet with Lisa Marshall for better knowledge on area lake land values in township.</li> <li>• Discussion on Minnesota Township Insider information/legal updates/grant monies available.</li> </ul>	<ul style="list-style-type: none"> <li>• Barb to notify board members of date/time.</li> </ul>
<p>Adjourn</p>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Motion made by Barb to adjourn. Second by Lynn. Motion carried unanimously. (Meeting end 7:32 PM)</li> </ul>

*Tim Holzmann* *9/12/23* *Barb Christiansen* *9/12/23*  
Tim Holzmann Date Barb Christiansen Date

*Lynn Lindow* *9/12/23* *Lisa Jackson* *9/12/23*  
Lynn Lindow Date Lisa Jackson/Clerk Date

Date Range : 7/12/2023 To 8/8/2023

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
08/2023	Karen LaFond	6/10/2023 Cleaning Services Inv.# 70 2.50 hours at \$20.00 per hour = \$50.00	4019	\$50.00	100-49001-100-	miscellaneous	\$50.00
08/2023	White Earth Sanitation	2023 June Ordered: 102.00 Item #BCD-4 Unit Price: \$12.00 Ext. Price: \$1224.00	4020	\$1,554.48	100-43230-384-	Waste (Refuse) Collection	\$1,554.48
08/2023	Itasca Mantrap Co-op Elec. Assoc	Electric service 06/27/23 - 07/30/23	4021	\$47.00	100-41940-381-	General Government Buildings and Plant	\$47.00
08/2023	Thelen's Excavating	Grade roads: 6/6/23, 7/11/23, 7/19/23, Prep/Chloride 7/25/23, Inv.#5967	4022	\$1,800.00	201-43122-400-	Unpaved Streets	\$1,800.00
08/2023	Rolf Christiansen	Replace gate post at town hall. Post material = \$40.00 Labor = \$80.00	4023	\$120.00	100-41940-403-	General Government Buildings and Plant	\$120.00
08/2023	Ken's Auto & Locksmith	No access to front or back town hall doors. Service call 8/3/23.	4024	\$152.80	100-49001-220-	miscellaneous	\$152.80

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Total For Selected Claims				\$3,724.28			\$3,724.28

*Barb Christiansen*

Barbara Christiansen      Town Supervisor

*8/8/23*

Date

*Lynn Lindow*

Lynn Lindow      Vice Chair, Town Supervisor

Date

*Tim Holzmann*

tim Holzmann      Chair, Town Supervisor

*9/18/23*

Date