



FOREST TOWNSHIP MEETING MINUTES

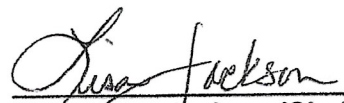
<p>Date and Time of Meeting: September 12th, 2023, 6:30 p.m.</p> <p>Present: Tim Holzkamm, Lynn Lindow, Barb Christiansen; Supervisors, Donna Waliczek; Treasurer, Lisa Jackson; Clerk</p> <p>Absent:</p> <p>Visitors: Leonard Thelen</p>		
<p> </p>		
Agenda Item	Discussion Points/Notes	Actions/Follow-up Needed
<ul style="list-style-type: none"> • Pledge of Allegiance • Visitor Sign in 		
<p>Consent agenda:</p> <ul style="list-style-type: none"> • August 8th, 2023, Minutes • Treasurers Report • Approval of Claims 	<ul style="list-style-type: none"> • Review Minutes. • Report submitted. • Lynn - Invoice submitted for mowing ditches from Rod Weiss. Added to claims list. 	<ul style="list-style-type: none"> • Motion by Barb to approve the consent agenda. Second by Tim. Motion carried unanimously.
<ul style="list-style-type: none"> • Public Comment 	<ul style="list-style-type: none"> • Roads are very dry. Leonard asked how much gravel can be applied. Discussion: expense/repairs to equipment due to rocks. Increase in costs. Condition of roads. 	
<ul style="list-style-type: none"> • Clerk's Report 	<ul style="list-style-type: none"> • 2021 W-2's Reporting to SS/IRS • Four Corners Training Oct. 4th – Clerk/Treasurer on CTAS (accounting) software. • Election Judge Trainees Workshop-Sept. 11th. Virtual option – workshop discussion on working with teens as election judges. 	<ul style="list-style-type: none"> • Carol re-submitting documents by certified letter. • Donna/Lisa to attend training in Mahanomen for treasurer/clerk. • No attendance to workshop virtual option.
<p>Board Member Reports</p> <ul style="list-style-type: none"> • Town Hall • Trash/Recycle • Roads 	<ul style="list-style-type: none"> • Plumbing/Water Pressure – no response currently. • Town Hall Mowing – The town hall has not been mowed since June. Dry-slow growth. No interest from the public in a contracting position. • Amnesty Day – no issues with dumpsters. • Tree Trimmer – Barb did tree branch trimming on Red Top Road. Discussion on township possibly purchasing trimmer for limbs hanging over roadways. Prices between \$200 - \$700 for battery operated trimmer. • 2023 Township Road Mileage Certification. • 2023 Local Road Improvement Program (LRIP) Funding Information (Lynn to present webinar information.) 	<ul style="list-style-type: none"> • Barb to check into product/cost. • Barb to complete and send in. • Lynn presented a report. Barb to email and get more specifics from sources. Not pursuing currently.

<ul style="list-style-type: none"> • Planning Commission • Weed Report • Website 	<ul style="list-style-type: none"> • Winter road grading/plowing contract due. Discussion on increase of levy at annual meeting next year to have money to fix roads. • Permits: <ul style="list-style-type: none"> Mike Johnson Larson Property Katherine Blohm • Mowing roads - Rod Weiss • Draft - notice on Black Bear Beach Cul-de-sac: 	<ul style="list-style-type: none"> • Notice to be sent to Park Rapids Enterprise for publishing. • Johnson's - Lynn viewed site and everything is fine. • Larson's - nothing new. Family working with county. • Blohm's - Excavation to start. • Mowing completed. Invoice received. • Approved - letter will be sent to Jon Wanzek about the sticks/grass planted in the Black Bear cul-de-sac.
Old Business	<ul style="list-style-type: none"> • New laws passed; grant monies available per MN Township Insider. 	<ul style="list-style-type: none"> • LRIP - Not pursuing currently.
New Business	<ul style="list-style-type: none"> • 	
Adjourn	<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> • Motion made by Barb to adjourn. Second by Tim. Motion carried unanimously. (Meeting end 7:42 PM)


 Tim Holzkamm 10/10
Date


 Barb Christiansen 10/10/23
Date


 Lynn Lindow 10/10
Date


 Lisa Jackson/Clerk 10/10/23
Date


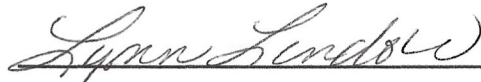
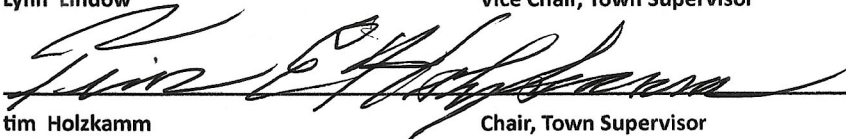
Date Range : 8/9/2023 To 9/12/2023

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
09/12/2023	White Earth Sanitation	2023 July Ordered: 150.00 Item #BCD-4 Unit Price: \$12.00 Ext. Price: \$1800.00	4025	\$2,286.00			
					100-43230-384-	Waste (Refuse) Collection	\$2,286.00
09/12/2023	White Earth Sanitation	2023 Fall Amnesty Day Ordered: 3 Item 20DEL Unit Price: \$513.00 Ext. Price: \$1539.00	4026*	\$1,893.50			
					100-43230-384-	Waste (Refuse) Collection	\$1,893.50
09/12/2023	Lisa Jackson	reimbursement for office supplies: copier ink, tab dividers, paper, labels.	4027	\$56.61			
					100-41425-201-	Clerk	\$56.61
09/12/2023	Itasca Mantrap Co-op Elec. Assoc	Electric service 07/30/23 - 8/29/23	4028	\$47.00			
					100-41940-381-	General Government Buildings and Plant	\$47.00
09/12/2023	Thelen's Excavating	Grade roads: 8/7/23, 8/17/23 Class 5 (Red Top Rd), 8/17/23 Class 5 (Sunset Dr.)	4029*	\$3,150.00			
					201-43122-400-	Unpaved Streets	\$3,150.00
09/12/2023	MAT	Inv.#112418 Clerk/Treasurer Mahnomen 10/04/23 CTAS-Four Corners Training	4030	\$100.00			
					100-41980-433-	County and township dues	\$100.00

9/12/23 Rodney Weiss
Rd. mowing 4031 \$1567.50

\$ 9100.61

Date Range : 8/9/2023 To 9/12/2023

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Total For Selected Claims				\$7,533.11 #9,100.61			\$7,533.11 #9,100.61
						<u>9/12/23</u>	
	Barbara Christiansen	Town Supervisor				Date	
						<u>9/12/23</u>	
	Lynn Lindow	Vice Chair, Town Supervisor				Date	
						<u>9/12/23</u>	
	tim Holzmann	Chair, Town Supervisor				Date	