

## FOREST TOWNSHIP MEETING MINUTES

Date and Time of Meeting: October 10th, 2023, 6:30 p.m.

Present: Tim Holzkamm, Lynn Lindow, Barb Christiansen; Supervisors, John LaFond; Deputy Treasurer, Lisa Jackson; Clerk

Absent: Donna Waliczek, Treasurer

Visitors: Don and Ruth Wattenhofer

Agenda Item	Discussion Points/Notes	Actions/Follow-up Needed
Pledge of Allegiance Visitor Sign in		
Consent agenda: <ul style="list-style-type: none"> <li>• September 12<sup>th</sup>, 2023, Minutes</li> <li>• Treasurers Report</li> <li>• Approval of Claims</li> </ul>	<ul style="list-style-type: none"> <li>• Review Minutes.</li> <li>• Submit report. Two CD's maturing at end of October/renew.</li> <li>• Submit claims report. Discussion on WE Sanitation invoices.</li> </ul>	<ul style="list-style-type: none"> <li>• Correction in spelling of name.</li> <li>• Motion by Lynn to approve the consent agenda. Second by Tim. Motion carried unanimously.</li> </ul>
<ul style="list-style-type: none"> <li>• Public Comment</li> </ul>	<ul style="list-style-type: none"> <li>• A question on Basswood Road by resident – why was road not mowed this fall by township? Due to previous mowing done by other vendors/landowners in those areas, Rod was not sent to area for mowing. Discussion was held on height/location of vegetation and possibility for mowing area yet. Discussion on difficulty finding vendors to mow township roads. Also, roads not bladed after rain to remove washboard. Discussion on labor shortages.</li> </ul>	
<ul style="list-style-type: none"> <li>• Clerk's Report</li> </ul>	<ul style="list-style-type: none"> <li>• The fall meeting of the Becker County Township Association is October 19<sup>th</sup>, 2023, at 7:00pm at Becker County Courthouse.</li> <li>• Four Corners Training Oct. 4<sup>th</sup> – Clerk/Treasurer on CTAS (accounting) software.</li> </ul>	<ul style="list-style-type: none"> <li>• Barb or Tim to possibly attend.</li> <li>• Donna and Lisa attended the training. Notes/information to be reviewed. Donna/Lisa to set time to go over accounts/set up for online taxes at end of year.</li> </ul>

<p>Board Member Reports</p> <ul style="list-style-type: none"> <li>• Town Hall</li> <li>• Trash/Recycle</li> <li>• Roads</li> <li>• Planning Commission</li> <li>• Weed Report</li> <li>• Website</li> </ul>	<ul style="list-style-type: none"> <li>• Plumbing/Water Pressure – no new information.</li> <li>• Town Hall Mowing</li> <li>• Tree Trimmer for Township – Discussion on models/price. No name brands possibly a \$100 less. Dewalt – machine, two batteries and charger around \$300. Discussion on higher voltage/greater amps. Greenworks brand mentioned, interchangeable pieces of equipment (ex: chainsaw, leaf blower, etc..)</li> <li>• Grading/Plowing Bids – no bids received from posting in paper. Discussion on extension of current contract with Thelens.</li> <li>• No changes to township roads - mileage certification form.</li> <li>• Permits: Mike Johnson – received an email request for an extension of 1 year on the construction permit for garage at 38025 Lloyd Larson Lane south.  Larson Property  Katherine Blohm – looking for foundation to be done by end of month.</li> </ul>	<ul style="list-style-type: none"> <li>• Mowing off agenda until spring.</li> <li>• Tim to fog town hall for insects.</li> <li>• Motion by Lynn to approve purchase of tree trimmer for township with limit of \$400. Second by Tim. Motion carried unanimously.</li> <li>• Barb to contact Lenny to see if interested in grading/plowing contracts.</li> <li>• Barb to mail township road mileage certification form.</li> <li>• Motion by Tim to extend permit for Mike Johnson for one year. Second by Barb. Motion carried unanimously.</li> <li>• Nothing new, take off agenda.</li> <li>• Inspection complete on foundation by Lynn.</li> <li>• No county weed report has been received yet.</li> </ul>
Old Business	•	
New Business	•	
Adjourn	•	<ul style="list-style-type: none"> <li>• Motion made by Barb to adjourn. Second by Tim. Motion carried unanimously. (Meeting end 7:27 PM)</li> </ul>

*Tim Holzmann* 11/14/23  
 Tim Holzmann Date

*Barb Christiansen* 11/14/23  
 Barb Christiansen Date

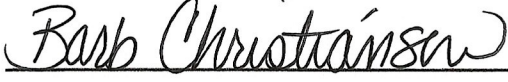

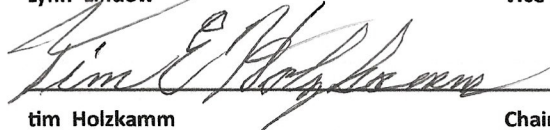
*Lynn Lindow* 11/14/23  
 Lynn/Lindow Date

*Lisa Jackson* 11/14/23  
 Lisa Jackson/Clerk Date

Date Range : 10/10/2023 To 10/10/2023

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
10/10/2023	Karen LaFond	9/11/2023 Cleaning Services Inv.# 71 1.75 hours at \$20.00 per hour = \$35.00	4032	\$35.00	100-49001-100-	miscellaneous	\$35.00
10/10/2023	White Earth Sanitation	2023 August Ordered: 131.00 Item: BCD-4 Unit Price: \$12.00 Ext. Price: \$1572.00	4033*	\$1,996.44	100-43230-384-	Waste (Refuse) Collection	\$1,996.44
10/10/2023	Forum Communications Company	Public Notice: Grading/Plowing Bids for 2023-2026	4034*	\$62.52	100-41001-351-	General Government	\$62.52
10/10/2023	Thelen's Excavating	Grade roads: 9/7/23, 9/27/23 Inv#6431	4035	\$630.00	201-43122-400-	Unpaved Streets	\$630.00
10/10/2023	Itasca Mantrap Co-op Elec. Assoc	Electric service 8/29/23 - 9/27/23	4036	\$46.00	100-41940-381-	General Government Buildings and Plant	\$46.00
<b>Total For Selected Claims</b>				<b>\$2,769.96</b>			<b>\$2,769.96</b>

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						10/10/23	
	Barbara Christiansen	Town Supervisor				Date	
						10/10/23	
	Lynn Lindow	Vice Chair, Town Supervisor				Date	
						10/10	
	tim Holzmann	Chair, Town Supervisor				Date	