

## FOREST TOWNSHIP MEETING MINUTES

Date and Time of Meeting: March 11th, 2024, 6:30 p.m.

Present: Tim Holzkamm, Lynn Lindow, Barb Christiansen; Supervisors, Donna Waliczek; Treasurer, Lisa Jackson; Clerk  
Absent:

Visitors: John LaFond, Rolf Christiansen, Ray Vlasak


| Agenda Item   | Discussion Points/Notes  | Actions/Follow-up Needed   |
|---|--|--|
| Pledge of Allegiance<br>Visitor Sign in   |  |  |
| Consent agenda: <ul style="list-style-type: none"> <li>• February 13th, 2024, Minutes</li> <li>• Treasurers Report</li> <br/> <li>• Approval of Claims</li> </ul> | <ul style="list-style-type: none"> <li>• Review minutes.</li> <li>• Submit report. Request to amend claims list by adding Check#4077 in amount of .30 for Carsonville Fire Department Contract. (Correction for Check#4060 written out for \$17,336.00 instead of \$17,336.30.)</li> <li>• Submit claims – claims list amended and submitted for Total of \$869.86.</li> </ul>   | <ul style="list-style-type: none"> <li>• Motion by Lynn to amend claims list by adding Check#4077 in amount of .30 for Carsonville Fire Department Contract. Second by Barb. Motion carried unanimously.</li> <li>• Motion by Lynn to approve consent agenda. Second by Barb. Motion carried unanimously.</li> </ul> |
| <ul style="list-style-type: none"> <li>• Public Comment</li> </ul>  |  |  |
| <ul style="list-style-type: none"> <li>• Clerk's Report</li> </ul>  | <ul style="list-style-type: none"> <li>• Becker County Township Association - Annual Meeting to be held Thursday, April 4<sup>th</sup>, 2024, at 7:00pm at Becker County Courthouse-3<sup>rd</sup> floor Jury Assembly Room.</li> <li>• MidMinnesota Federal Credit Union (Letter) – Request to Bid for Bank Account or Investment of Excess Money.</li> <li>• L &amp; M Road Services - card received.</li> <li>• Carr's Tree Service, Inc. (Letter) – inquiring if township has need for brushing, tree trimming, tree removals and spraying.</li> <li>• 2021 &amp; 2022 SSA wage report.</li> <li>• 2023 Forest Township Annual Meeting Minutes emailed to board for review.</li> </ul> | <ul style="list-style-type: none"> <li>• Attendees yet to be determined.</li> <li>• No actions required.</li> <li>• No actions required.</li> <li>• No actions required.</li> <li>• Carol/Lisa - Reports sent respectively with corrected EIN number. Waiting on SSA to process.</li> </ul>                          |

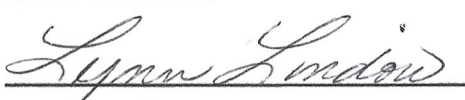
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|--|---|---|
| <p>Board Member Reports</p> <ul style="list-style-type: none"> <li>• Town Hall</li> <li>• Trash/Recycle</li> <li>• Roads</li> <li>• Planning Commission</li> <li>• Weed Report</li> <li>• Website</li> </ul> | <ul style="list-style-type: none"> <li>• The sink has been fixed by Park Rapids Plumbing &amp; Heating.</li> <li>• Camera options/pricing – discussion to be held at the Annual meeting to get input on suggested options and amount for expenditure.</li> <li>• No issues. Discussion: proper use of latches on dumpsters to keep the bears out of garbage.</li> <li>• Barb spoke to Rodney about Durablend. (They have bid into Becker County for dust control. Becker County will decide on those contracts at the end of March.) Discussed frustration over timeline from last year. This year - No guarantee for application in June and no exact cost amount received. Rodney estimated it would be around \$12,000.00 for 2 miles.</li> <li>• Frost is going out and roads are soft. Discussion on puddle area and drainage on EBM road.</li> <li>• Cellular tower – Lynn spoke to Alex on variance. Lynn asked Alex to have paperwork at this meeting for review at the next supervisor meeting, nothing received yet. Project to supposedly start this summer.</li> <li>• Variance committee – approval needed for at large member on Variance Committee. Bill Jackson was asked if he would continue position and accepted.</li> <li>• Matt H. building site not marked yet due to frozen ground.</li> <li>• Weed Meeting – March 21<sup>st</sup>, 2024. Lynn to attend. Question for Becker County on clarification of new White Earth regulations on spraying on reservation.</li> <li>• Website looks good.</li> </ul> | <ul style="list-style-type: none"> <li>• Barb will call to get updates/information as available.</li> <li>• Motion by Tim to approve Bill Jackson as At Large member on Variance Committee. Second by Barb. Motion carried unanimously.</li> </ul>  |
| <p>Old Business</p>  | <ul style="list-style-type: none"> <li>• Becker County Hazard Mitigation Plan Update – Meeting Invitation. Lynn attended the first of two meetings. County looking for input for plan. The township follows the County plan.</li> <li>• Ray Vlasak spoke to property/lot being surveyed. Lynn stated all zoning ordinance requirements have been met.</li> </ul>  |   |
| <p>New Business</p>  | <ul style="list-style-type: none"> <li>• Budget and Levy Proposal for 2025. Discussion on tax distribution/placement under levy, interest and penalties from previous years, Pilt and forestry money amounts, investment interest, ACH – Automatic Clearing House (money transfer), designated/approved money for expenditures that did not get used, current increased expenditures for garbage and future increases to road expenditures. Discussion on previous grant money process and availability to upgrade roads. Discussion about allocating \$20,000.00 a year for different road sections by increasing levy to upgrade roads. (Rock issues.) Maintaining 150% of budget.</li> <li>• White Earth State Forest - Land Transfer Legislation. Discussion: Tim and Lynn sent out personal/individual (not as township board spokesman) letter/emails on land transfer legislation with areas of concern to legislators. Discussion on township board supervisors asking MAT to get involved and have the township voice their opinion. Asking residents of Forest Township at the Annual Meeting for approval to send letter/email as township chair-township board, acting</li> </ul>   | <ul style="list-style-type: none"> <li>• Proposed Budget of \$99,500.00 and proposed Levy of \$70,000.00 made for discussion/approval at Annual Meeting.</li> <li>• Motion made by Tim for Township Board of Supervisors - will agree to be guided by public input at the Annual Township Meeting regarding the White Earth Land Transfer. Second by</li> </ul> |




Date Range : 2/14/2024 To 3/11/2024

| <u>Date</u>                      | <u>Vendor</u>                    | <u>Description</u>   | <u>Claim #</u> | <u>Total</u>                  | <u>Account #</u> | <u>Account Name</u>                    | <u>Detail</u>                 |
|----------------------------------|----------------------------------|--|----------------|-------------------------------|------------------|--|-------------------------------|
| 03/11/2024                       | Karen LaFond                     | 02/12/24 Cleaning Services Inv.# 74<br>0.50 hours at \$20.00 per hour = \$10.00            | 4073           | \$10.00                       | 100-49001-100-   | miscellaneous                          | \$10.00                       |
| 03/11/2024                       | Itasca Mantrap Co-op Elec. Assoc | Electric service 1/29/24 - 2/27/24   | 4074           | \$64.00                       | 100-41940-381-   | General Government Buildings and Plant | \$64.00                       |
| 03/11/2024                       | Becker CO Assoc. of Township     | Becker Cty Assoc. of Township dues 2024<br>Becker Cty- \$125.00                            | 4075           | \$125.00                      | 100-41980-433-   | County and township dues               | \$125.00                      |
| 03/11/2024                       | White Earth Sanitation           | 2024 February Ordered: 44.00<br>Item: BCD-4<br>Unit Price: \$12.00<br>Ext. Price: \$528.00 | 4076           | \$670.56                      | 100-43230-384-   | Waste (Refuse) Collection              | \$670.56                      |
| 3/11/24                          | Carsonville                      |  | 4077           | 30¢                           |                  |  |                               |
| <b>Total For Selected Claims</b> |                                  |  |                | <del>\$869.56</del><br>869.86 |                  |  | <del>\$869.56</del><br>869.86 |

  
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 Barbara Christiansen                      Town Supervisor                      Date 3/11/24

  
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 Lynn Lindow                      Vice Chair, Town Supervisor                      Date 3/11/24

  
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 Tim Holzmann                      Chair, Town Supervisor                      Date 3/11/24