

FOREST TOWNSHIP MEETING MINUTES

Date and Time of Meeting: April 9th, 2024, 6:30 p.m.

Present: Tim Holzkamm, Lynn Lindow; Supervisors, Donna Waliczek; Treasurer, Lisa Jackson; Clerk

Absent: Barb Christiansen

Visitors: Rolf Christiansen, Monette Lundquist

| Agenda Item | Discussion Points/Notes | Actions/Follow-up Needed |
|--|--|--|
| Pledge of Allegiance Visitor Sign in | | |
| Consent agenda: <ul style="list-style-type: none"> March 11th, 2024, Minutes Treasurers Report Approval of Claims | <ul style="list-style-type: none"> Review minutes. Submit report. Lynn pointed out the observation that we had more income than disbursements and more interest received from CDs. Discussion was held on options for renewal of CDs. Charge for Safety Deposit box at Bell Bank yet to clear. Submit claims. Request change to claims by Monette to cover discrepancy in amount paid to Becker County for 2023 AIS charge of \$2,000 and amount of \$2,500 budgeted at Annual Meeting for 2023 AIS. Payment to BMLAA of \$500 added to claims list. Discussion on future statements/billing for AIS. | <ul style="list-style-type: none"> Motion by Lynn to renew CDs with short term of seven months at 5.25%. Second by Tim. Motion carried unanimously. Motion by Tim to approve consent agenda. Second by Lynn. Motion carried unanimously. |
| <ul style="list-style-type: none"> Public Comment | <ul style="list-style-type: none"> Monette – AIS Handouts: AIS Budget, 2023 AIS Inspection Facts, Becker County Projected Costs for 2024. Supplying documentation requested at Annual meeting. Requesting payment increase for 2024 AIS inspection billing from \$2,500 to \$3,500. | |
| <ul style="list-style-type: none"> Clerk's Report | <ul style="list-style-type: none"> Election Judge appointment. | <ul style="list-style-type: none"> Motion by Tim for the clerk (Lisa) to appoint Election Judges for upcoming elections and training. Second by Lynn. Motion carried unanimously. |

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| <p>Board Member Reports</p> <ul style="list-style-type: none"> • Town Hall • Trash/Recycle • Roads • Planning Commission • Weed Report • Website | <ul style="list-style-type: none"> • Camera options/pricing – waiting on pricing. • New sign on gate – “Don’t Feed The Bears.” Submitted by Tim. • Thelen – Stand-By Fee Agreement • Dust Control – Discussion held on pricing and application timeline of Durablend through Envirotech versus pricing and application timeline of Calcium Chloride through Becker County. Envirotech - \$13,516.50 for Durablend. -\$12,672 for Calcium Chloride. Application – try to apply in July. Becker County - \$10,020.27 for Calcium Chloride. Application – before June 15th. Discussion on Class 5 application in place of dust control measures or in addition to dust control.: 2” thick for 2 miles would be approximately \$21,295. 1” thick for 2 miles would be approximately \$10,647. • Road Tour Date: Suggestion of May 14th, 2024, at 5:00pm. • Cellular tower-variance. No variance received yet from Herzog/Verizon. MN Department of Transportation not notified on tower placement. Contact: Kyle-Becker County for information on utility access, approach size, bore under highway, lights, and flight path. Lake area residents with concerns. • Permits: Inspection at Mat Hanson’s on 30th. Stakes dug in. Report to board – everything looks good. • Red Top - Chuck Church – Green House on property needs permit/variance from Becker County and Forest Township. Variance not received yet. • Weed meeting held. New book received. Future possible problem with spraying. | <ul style="list-style-type: none"> • Supervisors to follow up with prices. • On hold-will follow up at contract renewal. • Motion by Tim to contract with Becker County for Calcium Chloride application. Second by Lynn. Motion carried unanimously. • Motion by Tim to accept the date of May 14th, 2024 and time of 4:00pm for road tour. Second by Lynn. Motion carried unanimously. |
| <p>Old Business</p> | <ul style="list-style-type: none"> • White Earth State Forest - Land Transfer Legislation Update: Special meeting held by Becker County on 4/9/24. White Earth Chairman not in attendance. Discussion on misinformation given. bills that have passed legislation and active bills yet to pass. No public speaking. Becker County position same as Township. | |
| <p>New Business</p> | <ul style="list-style-type: none"> • Township Taxes Voted – form filled out. | <ul style="list-style-type: none"> • Notification sent to Becker County Auditor-Treasurer. |
| <p>Adjourn</p> | <ul style="list-style-type: none"> • | <ul style="list-style-type: none"> • Motion by Lynn to adjourn. Second by Tim. Motion carried |

unanimously. (Meeting
end 8:35 pm.)

Tim Holzmann 5/14/24
Date

Barb Christiansen 5/14/24
Date

Lynn Lindow 5/14/24
Date

Lisa Jackson 5/14/24
Date

Lisa Jackson/Clerk

Date Range : 3/13/2024 To 4/9/2024

| <u>Date</u> | <u>Vendor</u> | <u>Description</u> | <u>Claim #</u> | <u>Total</u> | <u>Account #</u> | <u>Account Name</u> | <u>Detail</u> |
|---------------------------|-------------------------------------|--|----------------|--------------|------------------|--|---------------|
| 04/09/2024 | Karen LaFond | 03/11/24 Cleaning Services Inv.# 75 2.00 hours at \$20.00 per hour = \$40.00 | 4078 | \$40.00 | | | |
| | | | | | 100-49001-100- | miscellaneous | \$40.00 |
| 04/09/2024 | Park Rapids Plumbing & Heating, Inc | Inv.60209 Labor \$237.50 and parts \$66.54 - New drain, basket and faucet for kitchen sink. | 4079 | \$304.04 | | | |
| | | | | | 100-49001-220- | miscellaneous | \$304.04 |
| 04/09/2024 | Thelen's Excavating | 3/26/24 Township Plow Rds Qty 1.5,Rate 120.00=180.00 3/26/24 Township Plow Town Hall \$50 | 4080* | \$750.00 | | | |
| | | | | | 201-43122-400- | Unpaved Streets | \$750.00 |
| 04/09/2024 | White Earth Sanitation | 2024 March Ordered: 22.00 Item: BCD-4 Unit Price: \$12.00 Ext. Price: \$264.00 | 4081* | \$335.28 | | | |
| | | | | | 100-43230-384- | Waste (Refuse) Collection | \$335.28 |
| 04/09/2024 | Itasca Mantrap Co-op Elec. Assoc | Electric service 2/27/24 - 3/30/24 | 4082 | \$150.00 | | | |
| | | | | | 100-41940-381- | General Government Buildings and Plant | \$150.00 |
| Total For Selected Claims | | | | \$1,579.32 | | | \$1,579.32 |

4/9/2024 Bad Med. AIS 4083
BLMLA
BMLA

\$500.00
\$1,579.32

Total \$ 2079.32

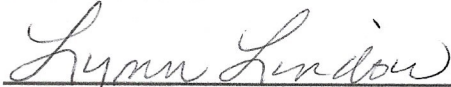
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Date Range : 3/13/2024 To 4/9/2024

Date Vendor Description Claim # Total Account # Account Name Detail

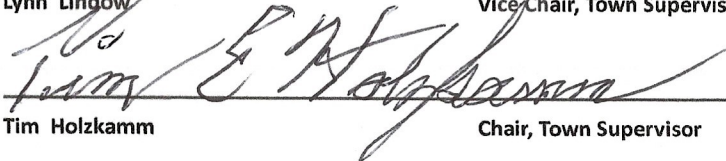
Barbara Christiansen

Town Supervisor



Lynn Lindow

Vice Chair, Town Supervisor



Tim Holzmann

Chair, Town Supervisor

Date

4/9/24

Date

4/9/24

Date