

FOREST TOWNSHIP MEETING MINUTES

Date and Time of Meeting: **May 14th, 2024, 6:30 p.m.**

Present: Tim Holzkamm, Lynn Lindow; Supervisors, Barb Christiansen; Donna Waliczek; Treasurer, Lisa Jackson; Clerk

Absent:

Visitors:

Agenda Item	Discussion Points/Notes	Actions/Follow-up Needed
Pledge of Allegiance Visitor Sign in		
Consent agenda: <ul style="list-style-type: none"> April 9th, 2024, Minutes Treasurers Report Approval of Claims 	<ul style="list-style-type: none"> Review minutes. Submit report. Two CDs renewed. Interest accrued. February Safety Deposit Charge has not come through yet. Submit claims. Note: payment made to IRS before regular meeting (with supervisors' approval) for penalty and interest of \$11.37 for late form 944/payment for December 31, 2023. 	<ul style="list-style-type: none"> Motion by Lynn to approve consent agenda. Second by Barb. Motion carried unanimously.
<ul style="list-style-type: none"> Public Comment 	<ul style="list-style-type: none"> 	
<ul style="list-style-type: none"> Clerk's Report 	<ul style="list-style-type: none"> MAT Town Law Review – May 31st, 2024. Pre-registration link/email received for officers. Itasca-Mantrap's Annual Meeting June 12th, 2024. Notice received. MAT Legislative Update & Advocacy Alert May 7, 2024. 2024 MAT Membership Survey – notice received. Election Judge Training at Becker County Courthouse June 17th through July 16th, 2024. Posted - Notice for Office to be voted for State General Election. Posted Change of Date - Appeal and Equilization Meeting for Becker County. 	<ul style="list-style-type: none"> Election Judges notified.

<p>Board Member Reports</p> <ul style="list-style-type: none"> Town Hall Trash/Recycle Roads Planning Commission Weed Report Website 	<ul style="list-style-type: none"> Camera options/pricing - Discussion Amnesty Day – discussion on number of dumpsters. Garbage – discussion on pick up frequency for summer. Road Tour – Completed Cellular tower-variance – nothing received from Verizon. Permits: County Permit Requirements – discussion on sending letter to Kyle, Administrator, and Commissioners of Planning/Ordinance – Forest Township does not have responsibility/authority to administer county ordinance and permit application. Scott or Jill Kiel. (Heitmann Vacation Holdings) – Building detached storage garage. Lynn observed the site, everything satisfactory, permit received. Location in Forest Township conservation area. County not requiring permit for building. Chuck Church Greenhouse – Lynn has been told it is a temporary structure, (no footings, a tent, not up in winter), less than one year. Discussion on permit. Stenerson's Business (Excavating) – Becker County enforces permit/ zoning ordinance on shoreline. Forest Township enforces permits in conservation area. Carry over to next month after further information is received. Sweeny – building house, under county zoning ordinance. Nothing new. 	<ul style="list-style-type: none"> Motion by Tim for Barb to purchase camera equipment up to \$1,000.00. Second by Lynn. Motion carried unanimously. Tim to confirm 4 dumpsters for Amnesty Day. Bill Jackson will be working Amnesty Day. Tim to contact WE Sanitation on pick up frequency for summer. Barb to do minutes from road tour and email out. Lynn to send letter. Motion by Tim that Greenhouse application by Chuck Church appears to be a temporary structure that will be in place temporarily year to year and does not require a permit. Second by Lynn. Motion carried unanimously. Lynn will do road tour for weeds.
Old Business	<ul style="list-style-type: none"> White Earth State Forest - Land Transfer Legislation Update – No change 	
New Business	<ul style="list-style-type: none"> 	
Adjourn	<ul style="list-style-type: none"> 	<ul style="list-style-type: none"> Motion by Tim to adjourn. Second by Barb. Motion carried unanimously. (Meeting end 7:20 pm.)



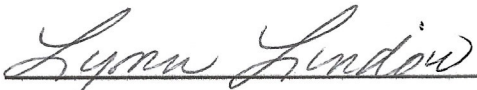
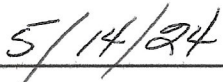


Tim Holzmann 6/11/24 Barb Christiansen 6/11/24
Tim Holzmann Date Barb Christiansen Date

Lynn Lindow 6/11/24 Lisa Jackson 6/11/24
Lynn Lindow Date Lisa Jackson/Clerk Date

Date Range : 4/10/2024 To 5/14/2024

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
05/06/2024	IRS Dept. of Treasury	Annual Medicare 2023 penalty form 944	4084*	\$11.37			
					100-41115-171-	Supervisors	\$11.37
05/14/2024	Lisa Marschall	Assesment work - 2023 final billing - \$4,656.40	4085*	\$4,656.40			
					100-41950-300-	Assessing fee	\$4,656.40
05/14/2024	Mark Tellefson Media, LLC	Annual Hosting/Updates 5/1/2024	4086	\$850.00			
					100-41001-309-	General Government	\$850.00
05/14/2024	Itasca Mantrap Co-op Elec. Assoc	Electric service 3/30/24 - 4/28/2024	4087	\$99.00			
					100-41940-381-	General Government Buildings and Plant	\$99.00
05/14/2024	Thelen's Excavating	4/6/24 Blading Qty 3, Rate 130.00 = \$390.00 5/4/24 Blading Qty 4, Rate 130.00 = \$520.00	4088*	\$910.00			
					201-43122-400-	Unpaved Streets	\$910.00
05/14/2024	Karen LaFond	04/08/24 Cleaning Services Inv.# 76 2.00 hours at \$20.00 per hour = \$40.00	4089	\$40.00			
					100-49001-100-	miscellaneous	\$40.00
Total For Selected Claims				\$6,566.77			\$6,566.77

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	Barbara Christiansen	Town Supervisor				Date	
							
	Lynn Lindow	Vice Chair, Town Supervisor				Date	
							
	Tim Holzkamm	Chair, Town Supervisor				Date	