

FOREST TOWNSHIP MEETING MINUTES

Date and Time of Meeting: June 11th, 2024, 6:30 p.m.

Present: Tim Holzkamm, Lynn Lindow; Supervisors, Barb Christiansen; Donna Waliczek; Treasurer, Lisa Jackson; Clerk



Absent:

Visitors: Don & Ruth Wattenhofer



Agenda Item	Discussion Points/Notes	Actions/Follow-up Needed
Pledge of Allegiance Visitor Sign in		
Consent agenda: <ul style="list-style-type: none"> May 14th, 2024, Minutes Treasurers Report Approval of Claims 	<ul style="list-style-type: none"> Review minutes Submit report. Discussion on CD renewals, interest received and maturity dates. Submit claims report. No billing received from Thelen's or Karen L. 	<ul style="list-style-type: none"> Motion by Lynn to approve consent agenda. Second by Barb. Motion carried unanimously.
<ul style="list-style-type: none"> Public Comment 	<ul style="list-style-type: none"> Wattenhofer's looking to speak with Thelen's. Lisa Jackson – asked about gravel application to EBM road from Hwy 113 to Dolly's Trail. Barb to submit road tour minutes. Thelen to decide where gravel application is necessary with approved amount. 	
<ul style="list-style-type: none"> Clerk's Report 	<ul style="list-style-type: none"> Primary Election - August 13th Election Judge Training at Becker County Courthouse June 17th through July 16th, 2024. Election judges have been notified and signed up for training. Candidate Filing Dates, July 30th - August 13th for Townships with November elections. The last day to publish and post this information is July 16, 2024. The following positions to be filled at the election: Supervisor A, Supervisor B, and Treasurer. Filing fee \$2. Corrected W-2C & W-3C for 2022 sent to SSA by Carol P. State Demographic Center Letter – Forest Township Population/Households. The board reviewed estimated population/households for Forest Township. No challenges to estimates. MAT Membership Cards. – Cards received from MAT and distributed to Forest Township Board. 	<ul style="list-style-type: none"> Email sent 6/10/24 by clerk with update to township contact information to: Susan Brower, Minnesota State Demographer.

<p>Board Member Reports</p> <ul style="list-style-type: none"> • Town Hall • Trash/Recycle • Roads • Planning Commission • Weed Report 	<ul style="list-style-type: none"> • Camera for town hall. Barb ordered camera; \$305.98 invoice for camera received. • Town Hall back exit: need to adjust door/lock. • Amnesty Day – everything went well overall. Tim made a Draft Policy RE Amnesty Day-Free Flea Market to address the problem of disproportionate amounts of materials/items brought per household. Continue Amnesty Day where all township taxpayers will have use of amnesty day dumpsters and not have to be turned away. • Road Tour-Barb sent minutes out for approval. • Road Work – Thelen's is shorthanded for workers. Minimum maintenance roads have been completed. Thelen's to decide where approved gravel is to be applied. • Dust Control – Applied last Wednesday. Thelen's bladed before application. The area applied with dust control has the heaviest traffic and the application is to help keep binding agent to gravel. • Cellular tower-variance: no response to email communications from Lynn. Take off agenda until further notice. • Permits: Stenerson's Business (Excavating Business) – Becker County handles zoning ordinance on shoreline. Forest Township zoning ordinance in conservation area. <p>Peter & Nikki Johnson – building storage structure. Lynn directed to get a county permit as well. County stated no permit needed to resident. Building in both shoreline and conservation areas. Township permit fee paid. Lynn completed the site inspection.</p> <p>Don Tschudi.- building another storage shed like the last one. Don went to county for permit, county stated no permit needed to resident. Township permit fee paid. Lynn completed the site inspection.</p> <p>Tim/Lynn attended Becker County Commissioner meeting. Discussion held on county zoning ordinance/permits and township zoning ordinance/permits that deal with areas beyond county requirements which can be more restrictive. Responsibilities and legal enforcement of permits.</p> <ul style="list-style-type: none"> • Noticeable KNAP (Centaurea stoebe) weed – Lynn will start spraying and get done in between rain by the end of month. • Lynn contacted Jeremy H. on mowing township ditches. Jeremy gave a name to contact. The meeting is set for Thursday, June 13th with Ray Ball. 	<ul style="list-style-type: none"> • Barb to get camera installed. • Tim to follow up. • Board to review Draft Policy for Amnesty Day and address at later date. • Motion by Barb to accept road tour minutes. Second by Tim. Motion carried unanimously. • Remove from agenda. • Stenerson - Remove from agenda – Business in shoreline zoning ordinance. • Johnson – Lynn to distribute permit fee receipt. • Tschudi – Lynn to distribute permit fee receipt. • Lynn to get a map of the area to be mowed. Follow-up needed with
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<ul style="list-style-type: none"> Website 	<ul style="list-style-type: none"> Barb stated township resident mowed town hall area and is interested in open position for mowing town hall area. Board to make offer. Barb will instruct as to area needing mowing and frequency. 	<p>contract and liability Insurance.</p> <ul style="list-style-type: none"> Motion by Lynn to increase the payment of \$20 an hour with added payment of \$5 for gas. Second by Tim. Motion carried unanimously. Follow up needed with contract.
Old Business	<ul style="list-style-type: none"> 	
New Business	<ul style="list-style-type: none"> Copier for Town Hall no longer working. 	<ul style="list-style-type: none"> Tim to look for new replacement.
Adjourn	<ul style="list-style-type: none"> 	<ul style="list-style-type: none"> Motion by Barb to adjourn. Second by Lynn. Motion carried unanimously. (Meeting end 7:18 pm.)


7/9/24

7/9/24

Tim Holzkamm Date Barb Christiansen Date


7/9/24

7/9/24

Lynn Lindow Date Lisa Jackson/Clerk Date

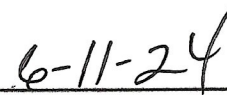
Date Range : 5/15/2024 To 6/11/2024

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
06/11/2024	White Earth Sanitation	2024 April Ordered: 67.00 Item: BCD-4 Unit Price: \$12.00 Ext. Price: \$804.00	4090	\$1,021.08			
					100-43230-384-	Waste (Refuse) Collection	\$1,021.08
06/11/2024	White Earth Sanitation	2024 Spring Amnesty Day 4-20DEL \$2052.00 1Tran St \$282.80 Tax \$96.08	4091	\$2,430.88			
					100-43230-384-	Waste (Refuse) Collection	\$2,430.88
06/11/2024	Itasca Mantrap Co-op Elec. Assoc	Electric service 4/28/2024-5/28/2024	4092	\$49.00			
					100-41940-381-	General Government Buildings and Plant	\$49.00
06/11/2024	Bill Jackson	Amnesty Day Spring 2024 - Supervising 9 hours @ \$20.00 an hour.	4093	\$180.00			
					100-43240-384-	Waste (Refuse) Disposal	\$180.00
Total For Selected Claims				\$3,680.96			\$3,680.96

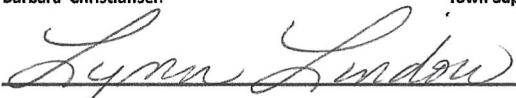


Barbara Christiansen

Town Supervisor

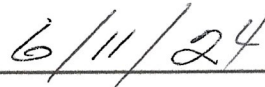


Date



Lynn Lindow

Vice Chair, Town Supervisor

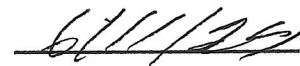


Date



Tim Holzkamm

Chair, Town Supervisor



Date