

FOREST TOWNSHIP MEETING MINUTES

Date and Time of Meeting: November 12th, 2024, 6:30 p.m.

Present: Tim Holzkamm, Lynn Lindow, Barb Christiansen: Supervisors, Donna Waliczek: Treasurer, Carol Peterson: Deputy Clerk, Lisa Jackson: Clerk

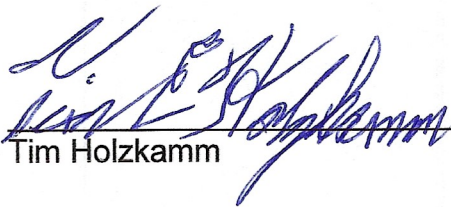
Absent:

Visitors: Don & Ruth Wattenhofer, Monette Lundquist

Agenda Item	Discussion Points/Notes	Actions/Follow-up Needed
Pledge of Allegiance Visitor Sign in		
Consent agenda: <ul style="list-style-type: none"> October 8th, 2024, Minutes Treasurers Report Approval of Claims 	<ul style="list-style-type: none"> Review minutes Submit report. Submit claims 	<ul style="list-style-type: none"> Motion by Lynn to approve consent agenda. Second by Barb. Motion carried unanimously.
<ul style="list-style-type: none"> Public Comment 	<ul style="list-style-type: none"> Wattenhofer – question about trail past Jack Wattenhofer's being public road due to survey. Trail is unregistered and not maintained. Other concerns stated that Basswood Lake Road is graded down to dirt and residents are worried that in spring it will be difficult to travel on due to mud. Discussion of dry conditions, shortage of employees for vendor and Thelen applying gravel in areas as needed. Lundquist – AIS discussion on future funding/contributions for BMLAA. Document presented on current and future expenses for AIS coverage. Discussion on BMLAA membership/dues and communication to property owners on BML as to benefits/cost of AIS to property value. Township has AIS listed in the annual meeting agenda for discussion, proposed contribution and possible amount to annual township budget. AIS is BMLAA expenditure. Peterson – News article in Anishinaabeg Today, Public Notice to Acquire Land in Trust. The land referred to as former "Azure" property described as: Lot 6, Block 10, White Earth Townsite, Section 23, Township 142N, Range 41W, 5th P.M., Becker County, Minnesota. Containing 1,023 acres. Information was given as portion of property is in Forest Township. Questions and discussions were held. Peterson – Newspaper-Anishinaabeg Today has article on Co-Stewardship Agreement on Tamarac National Wildlife Refuge. Questions and discussions were held. 	<ul style="list-style-type: none"> Lisa Jackson-Clerk arrived to meeting during Public Comment and took over meeting minutes. Thank you to Carol P. for filling in at the beginning of the meeting. Motion by Tim to allow up to \$500 in gravel to apply in areas needed on Basswood Lake Road. Second by Lynn. Motion carried unanimously.
<ul style="list-style-type: none"> Clerk's Report 		

	<ul style="list-style-type: none"> • General Election Results – Received: Abstract of Votes Cast in the Precincts of Forest Township State of Minnesota at the State General Election Held Tuesday, November 5th, 2024 from Becker County Auditor/Treasurer. Tim, Lynn and Donna are re-elected. • November 12th – Last Day for candidates to file- Campaign Financial Report Certification of Filing. • Wage & Expense Reports Needed for 2024. • 2025 Forest Township Meeting Calendar to be completed. • MAT Year End Trainings at MAT Office in St. Michael, MN for Treasurer/Clerk. Multiple November dates. • 2024 MAT Annual Conference December 13-14th. River's Edge Convention Center, St. Cloud, MN. Registration is open on Friday 12:00 PM. Pre-Registration Form available. • 2025 Township Day at the Capitol, Monday, January 27th, 10:30 AM to 5:00 PM in St. Paul, MN 	<ul style="list-style-type: none"> • Abstract of Votes Cast on file/scanned at town hall. Board of Canvass meeting to be held at end of township meeting. • Campaign Financial Reports on file. • Wage & Expense Reports due December 1st to Treasurer/Clerk for year-end processing. • No attendance at year end training at MAT office. • No attendance at 2024 MAT Annual Conference. • No attendance at 2025 Township Day at Capitol.
<p>Board Member Reports</p> <ul style="list-style-type: none"> • Town Hall • Trash/Recycle • Roads • Planning Commission • Weed Report • Website 	<ul style="list-style-type: none"> • Karen L. reported a water pressure issue and difficulty cleaning up stains from bugs at town hall. Check the pressure switch and thermostat for collection of bugs in them. Look at trying different cleaner. Discussion on large number of bugs in town hall, of spraying outside by Midwest Pest Control, or fogging inside town hall. • Trash/Recycle – Tim spoke to WE Sanitation on reduced garbage pick up to every two weeks due to lower volume in winter. • Dumpsters – Illegal dumping of recliner. • Dry conditions. Thelen retainment fee starts in December. • Permits: Jill K. – Permit completed (garage). • Lynn attended the county meeting. Topics of discussions: Timber Sales (4 in Forest Township), Road conditions (dry/dust control) • Lynn completed weed report and submitted the report for signatures. Copy made for township records. • New MN.GOV Website Law – (Statute 471.3422) 2024 Legislative Session requiring townships (that administer absentee voting) to use a .gov domain for their website address by June 1, 2026. It needs to be fully transitioned to the .gov by June 1, 2028. 	<ul style="list-style-type: none"> • Tim to fog town hall. • Barb to review tapes. • Motion by Lynn to approve permit. Second by Barb. Motion carried unanimously. • Lynn to follow up with outstanding permits. • Lynn mailing report to county.

Old Business	<ul style="list-style-type: none"> January Township Supervisor Meeting – add to agenda to update metal plates on wall. Town Hall back door exit. 	
New Business	<ul style="list-style-type: none"> Property Values - Barb received an email from Lisa Marshall and two of the errors have been corrected but not the change in shoreline from fair to poor. Board of Canvass Meeting called - Oath to Board of Canvass Members. Review - Abstract of Votes Cast completed by Becker County Auditor/Treasurer office. Supervisors/clerk sign document. 	<ul style="list-style-type: none"> Motion by Tim to adjourn. Second by Lynn. Motion carried unanimously.
Adjourn		<ul style="list-style-type: none"> Motion by Lynn to adjourn. Second by Barb. Motion carried unanimously. (Meeting ended at 7:57 pm.)



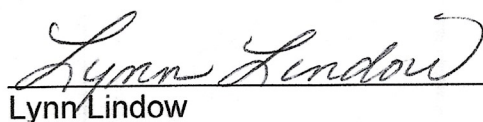
Tim Holzkamm

12/10/24
Date



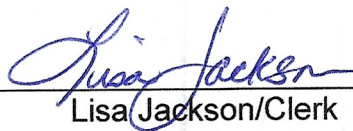
Barb Christiansen

12/10/24
Date



Lynn Lindow

12/10/24
Date



Lisa Jackson/Clerk

12/10/24
Date

Date Range : 10/9/2024 To 11/12/2024

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
11/12/2024	Lisa Jackson	Reimbursement for Operating/Office Supplies - black ink 10.7.24 and copy paper.	4126	\$45.76			
					100-41425-200-	Clerk	\$45.76
11/12/2024	Bad Medicine Lake Area Association	2024 Watercraft Inspection (450 hrs @ \$15/hr.) Township Reimbursement Share \$3,200.00	4127	\$3,200.00			
					100-41001-810-	General Government	\$3,200.00
11/12/2024	Karen LaFond	09/28/24 & 10/8/24 Cleaning Services Inv.# 80 2.75 hours at \$20.00 per hour = \$55.00	4128	\$55.00			
					100-49001-100-	miscellaneous	\$55.00
11/12/2024	Itasca Mantrap Co-op Elec. Assoc	Electric service 9/29/2024-10/30/2024	4129	\$46.00			
					100-41940-381-	General Government Buildings and Plant	\$46.00
11/12/2024	Thelen's Excavating	Inv.# 8581 for Oct 2024 Blading of Forest Township Roads. Total = \$1,755.00	4130	\$1,755.00			
					201-43122-400-	Unpaved Streets	\$1,755.00
11/12/2024	White Earth Sanitation	2024 October Ord 18.00, BCD-4 Unit Price \$12.00 Ext Price \$216.00 Total: \$274.32	4131	\$274.32			
					100-43230-384-	Waste (Refuse) Collection	\$274.32

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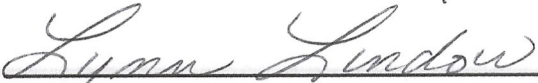
<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
Total For Selected Claims				\$5,376.08			\$5,376.08



Barbara Christiansen

Town Supervisor


Date



Lynn Lindow

Vice Chair, Town Supervisor


Date



Tim Holzkamm

Chair, Town Supervisor


Date